

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
February 5, 2014
Minutes**

6:00 p.m. Open Meeting

Chairperson Bergeron opened the meeting at 6:00 p.m.

In Attendance: Chairperson Bergeron, Selectman Reardon, Town Administrator Kelley Collins

Old Business

Review and discuss current vacancy in position of representative to Souhegan Valley Ambulance Board

The Board reviewed an email the Town Administrator received from Brandi Stimans, Greenville representative to Souhegan Valley Ambulance's Board regarding appointing someone to the vacancy created by Kathleen Valliere's resignation.

Chairperson Bergeron and Selectman Ste. Marie would like to wait until they have a full board to discuss appointing a new Greenville representative.

New Business

Review and discuss upcoming vacancy in position of Emergency Management Director

The Board reviewed an email the Town Administrator received from Timothy Johnson regarding the fact that he will not seek another appointment as Emergency Management Director, when his term expires on March 1, 2014. The Board will discuss this vacancy more at their next meeting when they will have a full Board.

Review and discuss appointment of Fire Chief

The Town Administrator reminded the Board that the Fire Chief's appointment was through the first Board meeting of February 2014. Selectman Ste. Marie would like to meet with the membership of the Fire Department in the upcoming year and see if they will support organizing the department in one of the ways allowed by State statute. Chairperson Bergeron agrees that should be a priority for 2014.

Chairperson Bergeron made a motion to appoint Charles Buttrick as Fire Chief from today through 2015's March Town Meeting, contingent upon his acceptance of the position. Selectman Ste. Marie seconded. Motion passed 3-0.

Review and discuss Pilgrim Food's tentative flow requests as part of lagoon closure

The Board reviewed an Attorney/Client privileged email from their attorney regarding Pilgrim Food's plan to close their lagoons in 2014. The plan includes the Town taking additional flow during months that have seen some high precipitation in other years. The Board agrees that they will do what they can to accommodate additional flow requests, however, ultimately they will defer to the recommendation of their operators, Utility Partners, regarding what our Plant can take. In addition, it would be helpful if Pilgrim Foods paid the open Notices of Violation from 2013.

Signature Folder

Review, discuss and approve payroll and accounts payable check manifests

The Board reviewed, approved and signed the payroll and accounts payable check manifests for this week, as presented.

Dubois & King Contract for additional services

Dubois & King has presented the Board with a contract for additional services that were performed as part of the High Street project. The additional costs are \$23,800 and are well within the budget constraints. The Board tabled this item pending a full Board to review.

Current Use Application for Morgan property

The Board requested that the Town Administrator send this form back to Attorney Taft for correction prior to them signing it.

Town Administrator request for time off

The Town Administrator's request for vacation day on Friday, February 14, 2014 was approved.

7:00 p.m. Public Hearing – 2014 Proposed Budget and Warrant review

Chairperson Bergeron made a motion to open the Public Hearing on the 2014 proposed budget and warrant. Selectman Ste. Marie seconded. Motion passed.

The Chairman began the review with the 2014 proposed Warrant.

Mrs. Shirley Winslow asked about the fund balance being used in Article #10? The Town Administrator noted that the December 31, 2013 fund balance is from the general fund vs. Wastewater Revenue Fund, as noted in Article #9. Mrs. Winslow asked if it might not be helpful to say "general" in between the "December 31, 2013" and "fund balance".

Mr. Marshall Buttrick suggested accounting for the highway labor that is used to mow and maintain the cemetery in the Cemetery Budget so he can account for the perpetual care monies. Someone asked how much we got in 2013 for the cemetery. It was estimated that it was around \$100. The Town Administrator also pointed out that we could account for labor for many departments in other departments but that sometimes the taxpayers feel like it is misleading not to see the entire salary in one line item because it may make it more difficult to determine how much each position is actually earning.

Mr. Edward White asked about the Warrant Article for additional Wastewater expenses. How long are we going to continue to study, plan and design this plant? The Town Administrator noted that we do not continue to do the same planning, studying and designing. We have items that we have completed and then move on to the next phase. For example in 2012 we conducted a study to see if there was any way that we could use a subsurface disposal of our wastewater. Last year we completed a chemical piloting program, etc. We certainly could just jump to a \$4 million upgrade but we are hoping to avoid that or lower the cost of an upgrade.

Mr. Charles Buttrick asked if when we conduct grease removal is it from the pump stations as well as the plant? The Town Administrator noted that she did not know but

that she would ask our Operators and find out.

Residents asked about the "in lieu of taxes" on the Revenue side of the budget. The Town has one Non Profit, Greenville Falls, that gets a bill for town and county portions of the taxes and is not billed for the school portion. The reason for this was that originally, they were a 65 and older community. Residents noted that they feel that there are now children living in that building even though they are exempt from school taxes. The Town Administrator will look into these allegations.

Chairperson Bergeron asked if there are any other questions regarding the proposed budget or warrant? Since there were not, the Chairperson closed the public hearing.

Meeting adjourned

The meeting adjourned at 8:50 p.m.

Submitted by: Kelley Collins/Town Administrator

Approved by:


Brenda Bergeron/Chairperson

Douglas A. Reardon/Selectman


Anthony Ste. Marie/Selectman

2014 Budget Public Hearing
February 5, 2014

Name (please print)

Thomas Floonde

Elisa Fitzgerald

Shirley Winslow

Marshall Buttrick

Charles Buttrick Charles Buttrick

EDWARD WHITE

Scott Tenney

Barb Egan

Dick Eaton