

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
May 28, 2014
Minutes**

3:30 p.m. Open Meeting

Chairman Ste. Marie made a motion to open the meeting at 3:32 p.m. Selectman Reardon seconded. Motion passed 3-0

In Attendance: Chairman Ste. Marie, Selectman Reardon, Selectperson Mary, Town Administrator Kelley Collins and Road Agent, Tom Plourde.

3:30 p.m. Meet with Road Agent, Tom Plourde

Water service line break – Tom explained that the Highway Department has been tied up working on the water line break at 64 Temple Road. They have replaced the black iron pipe from the curb stop to the main and a small section of lead pipe has been replaced. The homeowner will have to replace his whole service line from the house to the curb stop.

Review summer projects – Tom noted that the Town will be paving from Route 31 to Charles. Buttrick's place on Adams Hill, which will include mucking out all the culverts.

Review and discuss truck purchase – Tom hasn't found anything that is all set up. He did find another Coca-Cola truck but it would be over \$35K to set it up as a Highway truck. He'll keep looking.

Review, discuss and award Livingston Road Culvert project based on Pathways Consulting's recommendation(s)

The Town Administrator reviewed where we are in the bid process with the Board. The total FEMA project was approved at \$110,272 and we have spent approximately \$56K to-date, including the concrete culvert, permitting and engineering services. That leaves around \$54K and the low bid was \$66,990 without add alternates.

It appears we have a couple of choices. We can try to negotiate with the low bidder for an even lower bid or reject all the bids and start to negotiate with another contractor. Our engineer did ask the low bidder to see he could come in any lower but he has not responded as of tonight.

Selectperson Mary made a motion to have Road Agent speak to Saari Excavating to see if they could do the project for what we have left. Chairperson Ste. Marie seconded. Vote: 3-0. Tom has spoken to Mike Lamarre and there will be a credit for the smaller box. Tom will speak to Saari and Kelley will speak to Engineer.

Ball Fields

Selectman Reardon is concerned with the condition of the ball fields. Tom noted that the Highway Department is responsible for ball fields. They mowed the fields the Monday before the long weekend and the inside of the field the Friday before the holiday. They did not weed whack because they had 5 burials last week. They will do more maintenance on the next sunny, dry day.

TT units not allowed from Rte 31

Selectperson Mary asked about the ordinance that prohibits thru trucks on Chamberlin Street and Mill Street west of Hubbard Hill to Main Street. Tom will review the ordinance and get a No Thru Trucking sign.

Old Business

Review and discuss status of High Street Project

The Board reviewed the timeline for the completion of the High Street – the final demobilization date is now June 13, 2014. There was considerable discussion regarding a police presence on that road when it first opens.

Review and discuss status of Hazardous Mitigation Plan update

The Town Administrator and Emergency Management Director updated the Board with the status of the Hazard Mitigation Plan update. We have had three meetings with various department heads in attendance. We have completed the majority of the updates and now just have to review the plan and make any final revisions. It can take as long as six months for NH Homeland Security and Emergency Management (NH HSEM) and FEMA to review and approve the final plan.

Review, discuss and set a time for the start of the June 11, 2014 BOS meeting

The Town Administrator reminded the Board that there is a GEVD rate public hearing scheduled for 6:30 p.m., she would like to know what time the Board would like to start their regular meeting. The Board will start the meeting at 5:00 p.m. and try to work through their regular agenda before the Public Hearing.

New Business

Review & discuss Wastewater Treatment Facility violation

Selectperson Mary thinks they may be overdosing with the EPIC 1100. She noted that they can try to back off the EPIC 1100 a little bit at a time and aluminum may improve because the EPIC 1100 has aluminum in it.

Review and discuss request for additional flow from Pilgrim Foods

The Board reviewed Pilgrim Food's request for additional flow, including an increase of an additional 15,000 per day above the daily permit limit of 25,000 per day; and increase in TSS of an addition 10.3 pounds above the 73.0 pounds per day; as well as considering daily approvals beyond the 30 days requested above.

The Town Administrator had forwarded the request to our third party operators, Utility Partners for their recommendation on the additional flow request. The Board reviewed Utility Partner's recommendation that the Town deny the request for additional flow and loadings, at this time, due in part to the fact that we are violating our limits without any additional flow.

Based on Utility Partner's recommendation and the fact that our Plant violated in April the Board unanimously agreed to deny the Pilgrim Foods request. In the meantime, we continue to pursue lower limits by trying to get EPA to go back to the limits on our Administrative Order, at least until a new permit is issued.

Review and discuss Avitar's recommendation for Greenville Falls

The Town Administrator noted that upon review of Southern NH Services A-9 form for Greenville Falls, this year, our Assessor, Mark Stetson from Avitar noted that RSA 72:23-k allows for charitable organizations to provide community housing for elderly and disabled persons. RSA 72:23-k clearly defines elderly as 62 and over. Southern NH Services A-9 for Greenville Falls shows an age requirement of 60 and over. The Town

Administrator presented the Board a letter, for their signatures, asking SNHS to please adhere to RSA 72:23-k

This discussion went on to address a questions that was asked of a resident at the 2014 Budget Public Hearing in February, concerning how many, if any, school children may be living in Greenville Falls. There was a resident of Greenville Falls in the audience and she stated that there are no school age kids living there now but they have received a couple of applications for residency from families with school age children. The Board would like the Town Administrator to inquire of Southern NH Services on whether they have school age children living in Greenville Falls.

Pool Items for 2014 Season

The Town Administrator has had a meeting with the current Pool Assistant Manager, Mary Anderson, and there are a couple of items the Board should consider.

Toilet Replacement - we have a quote from Harry Wells, to replace (8) toilets in the pool house. These toilets are 30 years old and we cannot get parts for them anymore so we are using parts that don't really fit for repairs. The quote covers (2) ADA compliant toilets and (6) regular toilets for \$755.74. Selectman Reardon noted that it would probably be another \$100 for parts. The Board approved, unanimously, the replacement of all the toilets at the Pool House.

Opening Day – the Board would like to open the pool on Saturday, June 21, 2014 but depending on the work still needed to be completed by Matt Franks (touch up paint); Matley and Fillion. The Board will push back the opening, if necessary.

Birthday Parties – this is a new program that the Guards would like to run. The Board discussed the cost of running these. The Board agreed with the \$80 for members of the pool booking parties but would like the Guards to charge \$100 for members who are not from town. They would like the out of town membership rate kept at \$25 per year. They also want the Guards to apply the NH Daycare chaperone numbers (believed to be 1 to every 4 children under 6 years and 1 to every 5 children over 6 years).

Quarterly Billing of Water & Sewer Bills

The Town Administrator provided the Board with a list of task and some challenges to changing from twice a year billing to quarterly billing. There would be a cost associated with additional bills and postage. There would be the cost of labor for meter reading and associated process. The Board discussed surveying the attendees at the GEVD Rate Public Hearing and the Regular Rate Public Hearing and see what people generally feel about quarterly billing.

Flower Planter in front of Town Hall

The Town Administrator noted that Mrs. Bergeron purchased \$85 worth of flowers for the planter in front of Town Hall, after letting the Board know that she would continue this (see previous minutes) practice. She came down the Sunday before Memorial Day to plant (again after letting the Town know) and the planter was already planted. The Town Administrator assumes it was planted by the Beautification Committee, but isn't sure because no one contacted her. Selectperson Mary asked the Town Administrator to please ask the Beautification Committee to please notify the Selectmen's Officer before they plant in the planter in front of Town Hall.

9 Baker Avenue

The resident at 9 Baker Avenue contacted the Town Administrator about an abatement of the sewer portion of her upcoming water & sewer bill. They put in a lawn

which will require watering for one hour twice a day for the next 30 days. Unfortunately, we don't know how to gauge the number of gallons that will take. Selectmen Reardon isn't willing to guess how much water that would use. He maintains that the only real way to get sewer deducted is with an irrigation- deduct meter. The Board agreed.

Signature Folder

Review, discuss and approve payroll and accounts payable check manifests

The Board of Selectmen reviewed, approved and signed the payroll and accounts payable check manifests.

Review, discuss and approve the minutes of the May 14, 2014 Selectmen's Meeting including (1) set of Non Public Minutes

The Board reviewed, approved and signed the minutes of the May 14, 2014 Selectmen's Meeting including (1) set if Non Public minutes.

Review, discuss and approve (2) applications to Operate a Backflow Prevention Device for Temple Public School

The Board reviewed, approved and signed the applications to Operate a Backflow Prevention Device for Temple Public School.

Adjourned

The Board adjourned the meeting at 5:55 p.m.

Submitted by: Kelley Collins/Town Administrator

Approved by:


Anthony St. Marie/Chairperson


Douglas A. Reardon/Selectman


Carla C. Mary/Selectperson