

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
June 11, 2014
Minutes**

5:00 p.m. Open Meeting

Chairperson Ste. Marie made a motion to open the meeting at 5:01 p.m. Selectman Reardon seconded. Motion passed 3-0.

In Attendance: Chairperson Ste. Marie, Selectman Reardon, Selectperson Mary, Town Administrator Kelley Collins, Rob Lauricella and Gerry Curran from Utility Partners

Old Business

Review and discuss status of High Street Project

The Town Administrator updated the Board on the status of completion of High Street. They will not be installing the bituminous curb because the Engineer has reviewed and believes that this would force surface water further down the road and possibly create a problem further downhill. Also, the road is not in very good condition and it is likely that the bituminous curb would not adhere to the road very well. They also will not be saw cutting the pavement as plane-ing and patching will work better. The project still appears to be on track for Friday completion.

Review and discuss status of Livingston Road Culvert project construction bid

The Town Administrator reminded the Board that all the construction bids came back for more money than we have left in grant and town funds, assigned for this project. Even the low bid is some \$13,000 over our balance. The Engineer did try to go back and negotiate with the low bidder but he was not very responsive to requests. The Town Administrator did review the options with the Engineer and we agreed that we don't think we can get it done for under the \$53K with current bidders. The Town Administrator recommends that the Board exercise Item C under the Rejection of Bids on Page v of the Bid Documents and reject all proposals.

Selectman Reardon made a motion to reject all bids received on May 20, 2014 as they do not serve the best interests of the Town. Selectperson Mary seconded. Motion passed 3-0.

The Board will negotiate further with Saari Excavating. He has provided the Road Agent and Board with a written proposal in the amount of \$29,350. The Road Agent also received a verbal quote for DOT specified guardrails at \$10,000 for 145 linear feet. Lamarre Concrete has refund \$4287.86 on the smaller culvert.

Review and discuss school enrollment from Greenville Falls

The Town Administrator noted that she spoke to the Treasurer from Southern NH Services and they have submitted a revised A-9 showing 62 years of age as the definition of elderly for purposes of applying for residency. In addition, he spoke to their building manager and there are currently (2) school age children residing in Greenville Falls; one is in elementary school and one is doing High School on-line via Vix. There may be other children visiting or being babysat after school but not enrolled in school.

The Board asked the Town Administrator to see if the Treasurer would be willing to come to, or send a representative that is aware of criminal activities at Greenville Falls, to a Temple Greenville Police Joint Board meeting.

5:30 p.m. Meet with Rob Lauricella and Gerry Curran from Utility Partners Woodard and Curran

Temple Road leak is fixed – there was so much residual water in the hole where the curbstop is that they had trouble getting it to drain. The contractor got a pump and drained it. The contractor also had to replace the expansion tank inside the house.

Chemical Testing of ferric chloride with polymer. Since we continue to have trouble meeting the more stringent aluminum levels of our permit, the discussion continued with regard to testing ferric with polymer, which unlike EPIC is not aluminum based. They can jar test ferric with 10%, 20%, 30% polymer and then tell us if it's worth doing a full pilot on the ferric. Utility Partners is currently backing off on amount of EPIC as well as clean sampling.

Pilgrim Foods called Utility Partners the other day and asked if they could pump 15K gallons during the day and then set an unmanned pump to pump the rest of the 10K during the overnight period. Worst case their filters would block up and the system would shut down. The Plant Manager approved this because it meets the flow allowed in their Industrial Discharge Permit.

The **computer** at the Plant should be installed around June 18th.

New Business

Review & discuss an employee appreciation day cookout

Selectperson Mary inquired about the viability of having an employee appreciation day cookout and including volunteers. Selectman Reardon and Chairperson Ste. Marie would like the Town Administrator to come up with a tally of the number of people we are talking about. The Town Administrator asked if the intention is to use taxpayers' funds? Selectperson Mary stated it would be funded from donated funds. This item was tabled pending a count of employees, spouses and volunteers.

Review, discuss and accept employee resignation

Our Building Custodian and Janitor, Mr. Chuck Langille, is retiring after 41 years of employment with the Town.

Review and discuss filing an application for free leak detection survey

The Town Administrator has forwarded this application to Utility Partners to be completed. The deadline for completion is July 11, 2014. Selectperson Mary would like to answer the questions about the timeframe for repairs to any leaks found as TBD.

Review and discuss Trustees of Trust Fund request to place warrant article in 2015 Warrant to abolish two expendable trust funds

The Town Administrator provided the Board with research showing that we used the Communication Expendable Trust Fund in 2008, 2009 and 2011. She suggested that it may be wise to keep this fund and put money into it for future communication needs. At the very least we should speak to the Fire Chief, Police Chief and Road Agent prior to abolishing it. The Board agreed.

The Wastewater Treatment Plant Upgrade Replacement Fund should probably be abolished and upgrade and replacement language should be added to the existing WWTP fund. The Town Administrator will put this on the list for the 2015 Warrant.

Review and discuss opening and closing the pool each season

Selectman Reardon noted that all the toilets have been replaced. There is a urinal blown out. Three additional toilet flanges were required. The sinks need to be re-plumbed, they are not currently to code. Selectman Reardon suggested that the pool house be closed by a plumber every year. Have Matley come and then a licensed plumber can open and close it.

Review and discuss Request to Meet with Board from Mr. LeBlanc

Mr. LeBlanc has made a written complaint about two separate properties. The Town Administrator has forwarded the complaints to the Code Enforcement Officer and the Secretary of the Planning Board for research.

Review and discuss request to use water from Temple Fire Department

The Temple Volunteer Fire Department made their annual request to use water from the Town of Greenville's hydrant in front of the Temple Elementary School for their end of the year festivities. This is the third year they have made this request and the two previous Board's have allowed this, with Utility Partner's approval. They use less than 1800 gallons of water (which is about \$12 of water). The Board unanimously agreed to allow the Temple Volunteer Fire Department to use water from the Greenville hydrant in front of the Temple Elementary School.

6:30 p.m. Public Hearing

The Greenville NH Board of Selectmen, who also serve as Water and Sewer Commissioners will hold a Public Hearing on Wednesday, June 11, 2014 at 6:30 p.m. in the Meeting Room at the Town Hall, 46 Main Street, Greenville NH, to discuss 2014 sewer rates for Greenville Estates Village District. These rates will be effective with the second issue 2014 sewer bill and will affect GEVD only.

The Board of Selectmen invited the Board from Greenville Estates Village District to sit at the table with them. The GEVD Board only has two members right now and only Mr. Legere was available. Mr. Legere, GEVD's Administrator, Tara Sousa and their Treasurer, Nelly Huard came to the table.

Chairman Ste. Marie opened the Public Hearing at 6:30 p.m. Selectman Reardon noted that there has been talk on the Board about going to quarterly water and sewer billing. Ms. Sousa did know it was being considered and she can see the benefit for the customers. If the Town goes to quarterly billing then GEVD will have no choice but to go to quarterly billing due to cash flow constraints. It would have a benefit for the customers, but it would be a challenge for Ms. Sousa. During billing time her 10 hours per week becomes 20 – 25 hours per week. They would have to read meters and they read a touchpad which would be a challenge in December for the January bill. She has about 20% of the Park that is making voluntary monthly payments. Selectperson Mary asked if leaks are discovered during reading and she said 1 or 2 per reading.

Selectman Ste. Marie made a motion to close the public hearing. Selectperson Mary seconded. Motion passed 3-0 at 7:05 p.m.

GEVD's rate will be \$6.05/1000 gallons of water used, with second issue billing

Non Public Session under RSA 91-A:3, II (e) regarding a negotiated settlement of pending litigation

Chairperson Ste. Marie made a motion to go into Non Public Hearing under RSA 91-A:3, II (e) at 7:10 p.m. Selectperson Mary seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

Chairperson Ste. Marie made a motion to leave Non Public Session and seal the minutes until this case is settled or adjudicated, at 7:16 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

Lien

Selectperson Mary made a motion to authorize Chairperson Ste. Marie to sign the 2014 lien (2013 past due taxes). Selectman Reardon seconded. Motion passed 3-0.

Property Insurance

The Town Administrator spoke to the Board about how to bill Temple for their share of the police department's property (vehicle, mobile equipment, etc) insurance bill. The insurance company changed the way they bill us this year, by using an experience factor based on prior claims. This is why I put the property insurance out to bid with Primex this year. Primex's bid was \$88,827 while NH PLT (Property Liability Trust) number is \$49,486. The Board agreed that Temple should be billed for the rate including the modification factor (claim's experience).

Quarterly Billing of Water and Sewer Bills

Selectperson Mary asked the Board how they felt about quarterly water and sewer billing. Selectman Reardon is leaning against it and Chairperson Ste. Marie would only do three bills a year not four, until he saw how that went. Selectperson Mary would like to let it go for now.

Signature Folder

Review, discuss and approve payroll and accounts payable check manifests

The Board reviewed, approved and signed the payroll and accounts payable check manifests for this week.

Review, discuss and approve the minutes of the May 28, 2014 Selectmen's Meeting

The Board reviewed, approved and signed the minutes of the May 28, 2014 Selectmen's Meeting, as submitted


Adjourned

The meeting was adjourned at 7:30 p.m.

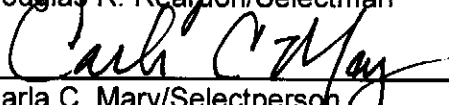
Submitted by: Kelley Collins/Town Administrator

Approved by:


Anthony Ste. Marie/Chairperson



Douglas R. Reardon/Selectman



Carla C. Mary/Selectperson