

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
June 25, 2014
Minutes

3:30 p.m. Open Meeting

The Board opened the meeting at 3:28 p.m.

In attendance: Chairperson Ste. Marie, Selectman Reardon, Selectperson Mary, Town Administrator, Kelley Collins, Gerry Curran, Rob Lauricella and Dave Sircle from Utility Partners and Peter Goodwin & Erik Osborne from Woodard & Curran

3:30 p.m. Meet with Gerry Curran and Rob Lauricella from Utility Partners to discuss Water & Wastewater Operations

Review and discuss jar testing

Utility Partners has not started the jar testing yet. They were under the impression that we could jar test Ferric with polymer but there is no ferric product that includes the polymer – it has to be added manually. There is also some concern that ferric may make our copper numbers go up.

Aluminum may be higher than we thought coming from Pilgrim Foods

Utility Partners will be placing a sampler in the manhole in Old Wilton Road to start 24 hour sampling from Pilgrim Foods, in the next couple of days. Utility Partners will ask Granite State Rural Water if they have a flow meter we can borrow?

Review and discuss Consumer Confidence Report

Consumer Confidence Report (CCR) went out to residents in the mail yesterday.

Review and discuss Leak Detection Survey grant

Gerry is not ignoring the grant but has spoken to Rural Water to do the leak detection survey for us for free in July. Selectperson Mary asked if the report would be as detailed and as professional as what we could potentially get from the grant. Gerry Curran will try to get a sample of what we would get from Rural Water. Selectperson Mary also noted that the number of linear feet should be in the bid documents they did in 1999.

Site Specific River Study

Attorney Bill Tyler says he has never failed to get a higher limit but Manchester NH just had a meeting with EPA on Monday and they did not consider their river study at all for their new permit.

4:15 p.m. Meet with Gerry Curran, Rob Lauricella and Dave Sircle from Utility Partners and Peter Goodwin and Eric Osbourne from Woodard and Curran to review:

50% complete design for Hach Controller installation

Peter Goodwin, P.E. and Erik Osborne, P.E. brought plans and design summary with them for the installation of a Hach Controller. The initial vote to move to town meeting was based on using a Hach Controller. In getting into the details of the design they worked with Gerry and Rob and got a formal quote from Hach. Eric Osborne detailed the plan. There are two chemicals being used currently, both were set up as temporary

pilot systems. The Hach controller is included in the design but every other part of the design is independent of the Hach Controller. The cost estimate is a good place to start and this is pretty detailed.

The Hach Controller is \$47,000 which includes the first year of maintenance. We are currently using a chemical to control phosphorus and we are currently dosing that chemical manually. The EPIC 1100 is currently being dripped in. The PLC is paced off of flow not off of phosphorus concentration. Hach measures the phosphorous leaving the plant and pacing the pump to save chemical costs. Hach samples once an hour throughout the day. It would be testing more frequently than the manual testing does.

Since last Fall Gerry has done a really good job, with just a rudimentary system, to stay within limits by using a system that was only meant to be temporary. Then W & C went to Hach for a formal quotation. The general consensus was that the unit would be around \$35K but it came back at \$40K with \$7K for maintenance in the first year. Then \$8K for maintenance in subsequent years. Selectperson Mary asked if Siemens makes anything comparable. Woodard & Curran is not aware of anything, but it may be worth making the phone call.

Peter Goodwin noted that we are probably using more chemical than we need and the piping, that was meant to be temporary, has been out there for a few years.

Starting at the pump we have there now they would add a calibration column. They would replace all the pvc pipe and all the hose because it has been outside for so long. At the point of injection it just drips down there and they would like to improve on that by adding injection quills that would improve the mixing. He looked at the channel to add a mixer but without doing modifications to the channel it wouldn't really help us. They will valve it off so that it could be used in either aeration tank.

The plan calls for replacing the computer out there PLC (programmable logic controller). They also want to add a new control panel because our's is currently at capacity. It would have four different screens: flows, aeration, pH adjustment, phosphorous controls and trends. Will this print. No but an upgrade would be to run a cable from that to a computer in the office. The next major process they would want to bring in would be the disinfection system. The PC now has 8 contacts Dave asked how many this would take. Eric thinks 50 contacts.

Gerry will look at the pumps that connect to the calibration column and see if they need to be replaced. Is the return pump properly sized? What would it cost to start the second anoxic zone? This will be a separate discussion under capital needs.

pH control and feed in the influent. The sludge will go to influent side of wet well. For a project of this size Peter says there is some mechanical work, electrical work and some control work. This is an opportunity to have Town and W & C do a modified design build project. This would expedite this.

The Selectman agreed to have Woodard & Curran go ahead with revising the plan to include all the elements discussed except the Hach Controller. The Hach Controller could be added at a later date, if necessary.

Site Specific Study

Manchester NH did a site specific study and found two things if you aren't using clean sampling your results are 3 to 4 times higher. They also proved that Manchester was actually diluting the aluminum in the Merrimack. Janet Robinson, scientist at W & C gave a primer that first step is to get the back up from the State of NH on how they got those levels that they used. We would get more detail with a year round sampling. The risk vs. reward is still up in the air it might be worth it if you could do it more regionally.

It's still a long shot but Bill Taylor said he's been successful every time. Peter Goodwin suggested that we don't need to do anything right now.

Review the closure of AO

Bill Taylor has started to draft a letter requesting reinstatement of AO limits.

Old Business

Review and discuss status of High Street Project including discussion on whether we want to hire Dubois & King to apply for grant for further drainage work

The Town Administrator suggested it would be feasible to have Dubois and King submit another grant application for the additional drainage project (that was an Add Alternate on the original High Street Project). There would be a \$3000 fee for the application process but Dubois & King prepared all the engineering drawings and is familiar with the project.

The Board of Selectmen approved having Dubois & King submit for this grant.

Review and discuss status of 51 Pleasant Street and 44 Pleasant Street complaints

The Town Administrator updated the Selectmen on both of these issues:

51 Pleasant Street

We have not found any documentation in the Planning Board files that this mobile home park went before the Planning Board for a site plan review. The Town Attorney suggests that the number of sites may be a grandfathered use though. He recommends against taking any action at this time.

44 Pleasant Street

The Building Inspector/Code Enforcement Officer has driven by the site and there are clearly more than 2 unregistered vehicles on this property. He has also researched the number of lawful apartments and it has occupancy permits for two units, not three. The Code Enforcement Officer will be sending written request(s) to the owner to cease and desist the use of the third unit and to remove all but the legally allowed (1) unregistered vehicle.

Review and discuss status of Heywood Litigation

The Heywood vs. Town of Greenville litigation has been dismissed by the Court

New Business

Review and discuss draft Uncollectible/Returned Check Policy

The Board reviewed the Uncollectible/Returned Check Policy. The Town Administrator noted that the policy has been reviewed and revised by the Town Clerk/Tax Collector, the Treasurer and the Town Attorney. She is very concerned that the number of returned checks is increasing every year.

Selectman Reardon made a motion to adopt the Uncollectible/Returned Check Policy that was vetted by Treasurer, Town Clerk/Tax Collector, Town Attorney and Town Administrator, Chairperson Ste. Marie seconded. Motion passed 3-0.

Review and discuss appointment of a Pool Manager

Selectman Reardon just wanted to let the Board know that we should be getting a bill for Harry Wells for drain lines on sinks, showers and 8 toilets, of around \$900. The

actual cost of materials and labor was over \$3000 and the owner donated everything but the \$900. The Town Administrator noted that she had the handicap accessible toilet replaced in Town Hall a couple of years ago and that one fixture with labor was \$464, so we basically got all that work done for the cost of the (2) ADA compliant toilet fixtures.

Ryan Webber/Rock Hound is looking for permission to gather minerals on town forest land – left side of Route 31 from green bridge – south.

The Town Administrator explained that Mr. Webber was looking for permission to gather minerals from town-owned property. He will only use a hammer, no power equipment and he will not use any motorized vehicles to access the site. In addition, he is willing to sign a waiver of liability in the event he is injured and he is not going to access cemeteries, or conservation land. The Town Administrator will also point him in the right direction to the land he is currently interested in which is owned by the State of NH, Department of Fish and Game. The Board of Selectmen approved Mr. Webber's request.

Parking on Main Street

The Town Administrator asked the Board if they would like the Code Enforcement Officer to address the TT unit parking on Main Street property (28 Main Street). She is concerned that the continually driving over the 3 inch granite curbing is damaging it and she also wonders if 38 Main Street's owners ever went before the Planning Board to run a commercial parking area. The Board would like the Code Enforcement Officer to send a letter to the owners of 28 Main and request they get a curb cut from the State of NH and go before the Planning Board for the use of the property.

Signature Folder

Review, discuss and approve payroll and accounts payable check manifests

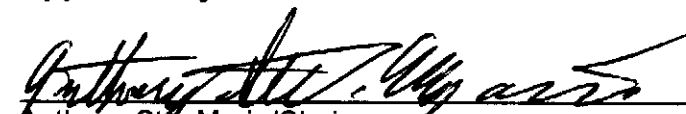
The Board reviewed, approved, and signed the manifests for this week's payroll and accounts payable check runs.

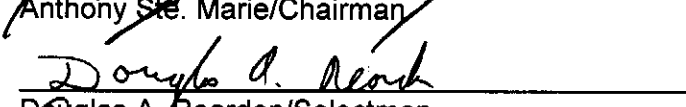
Adjourned


This meeting was adjourned at 5:45 p.m.

Submitted by: Kelley Collins/Town Administrator

Approved by:


Anthony Ste. Marie/Chairman


Douglas A. Reardon/Selectman


Carla C. Mary/Selectperson