

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
July 23, 2014
Agenda

3:30 p.m. Open Meeting

The Chairman opened the meeting at 3:30 p.m.

In Attendance: Chairperson Anthony Ste. Marie, Selectperson Carla Mary, Town Administrator, Kelley Collins, Road Agent, Thomas Plourde

**3:30 p.m. Meet with Road Agent, Thomas Plourde to review:
Status of Livingston Road project**

The Road Agent, noted that they are hoping to begin the work on the Livingston Road Culvert project on Monday, July 28, 2014. The barriers are up and Tom will be notifying residents that that end will be closed for 7 – 10 days. The total project may take 3 -5 weeks. It's a 4 foot culvert there now and replacing it with a 6 foot which is actually 8 feet. It will require raising the road by two feet.

Maintenance of lawn & grounds at town buildings

The Road Agent noted that the mowing wouldn't add much of a burden. It may add ½ hour to mowing each time they mow. Snowblowing/shoveling the sidewalk from town hall to the police station and taking care of entrances to both buildings may be a problem, depending on the time of day the storm starts. The Board discussed the winter maintenance with the Road Agent.

Summer paving schedule

Mr. Plourde explained that they will be paving on north side of Adams Hill Road. Brox will be the paving company and it should start around the end of August.

Tom noted that the hazardous tree on Adams Street is gone.

The Highway Department has patched Adams Street, which should hold it until we can repave that whole road.

Green Bridge

The Board reviewed the 2012 list of items to be addressed on the Green Bridge maintenance. They would like Tom to get pricing on the items listed so that they can decide together how to prioritize repairs and maintenance.

Old Business

Review and discuss status of tree on Adams Street

See above

Review and discuss status of property at 66 Main Street

The Town Administrator made the Board aware that there appear to be some safety and health issues with the property at 66 Main Street. The property is owned by JP Morgan Chase Bank but they have not been receptive or cooperative in assisting us with

the condition of their building. The Building Inspector/Code Enforcement/Deputy Health Officer, the Fire Inspector and the Water & Sewer Department were denied access to the property. The Town Administrator needs permission from the Board to have the Building Inspector/Code Enforcement Officer swear an affidavit in order to go to Jaffrey District Court to obtain an Administrative Search Warrant to gain access for a safety and health inspection.

Vector Control Policy

The Board would like the town administrator to provide them with a sample vector control policy

Review and discuss count for employee appreciation BBQ

The Board discussed what they will provide (hot dogs, hamburgers, chicken and pulled pork, pasta salad, potato salad, water, soda, chips & dip, paper products. No town funds will be used for this outing. The outing will be held at the Town Pool which will require the Pool to be closed to the public until the open or family swim from 4:30 – 7:00 p.m.

Review and discuss status of High Street mitigation grant

The Town Administrator made the Board aware that the Town is unable to apply for a FEMA Hazard Mitigation Grant because our Hazard Mitigation Plan has expired. Unfortunately, NH Homeland Security and Emergency Management (NH HSEM) did not notify us of that requirement until after we paid \$3000 to have Dubois & King complete the process on line.

New Business

Review and discuss Pilgrim Foods Lagoon Closure Progress Report

The Board reviewed the Pilgrim Foods Lagoon Closure Progress Report dated July 9, 2014 that was sent to NH DES.

Review and discuss options for Town Hall security door

The Town Administrator explained that the front security door at town hall was damaged twice this winter by freezing rain, wind and snow. It currently will only allow one code to be entered for everyone that needs to use the security door. This is the second lock mechanism we have had since 2009. In addition, the handle on the door has been vandalized and is stripped inside so it cannot be repaired.

The Town Administrator took the liberty of contacting (3) different security firms about a new security system for the front door. Northeast Security Agency from Alton NH failed to provide a quote after multiple contacts; Monadnock Security Systems, Inc. from New Ipswich quoted \$3872 but this did not include a handle assembly, 2 new outlets and possibly computer software assistance and Innovative Security Systems, Inc. \$4030 complete.

The Board chose the Innovative Security Systems quote as they felt the Monadnock Security System quote would be much more when all the add-ons were complete.

Review and discuss deadline for submission of 2015 Department Budget requests

The Town Administrator asked the Selectmen how they would like to proceed with the budgets for this year. In previous years she has sent out memos so that budgets could be started in September/October but few department heads submitted and numerous reminders would have to be sent. She is happy to send out notices if the Board wants

to start reviewing budgets in the same time frame. The Board would like her to send the memo and they would like to know who does not comply with budget submission requests.

Wastewater Treatment

Selectperson Mary would like the Town Administrator to contact Woodard & Curran and see if they can put together a ball park figure on what it will cost for engineering services to design a tertiary system and what it might cost to build one.

Signature Folder

Review, discuss and approve payroll and accounts payable check manifests

The Board reviewed, discussed approved and signed the accounts payable and check manifests

Review, discuss and approve the minutes of the July 9, 2014 Selectmen's Meeting, including (1) set of Non Public Minutes

The Board reviewed, approved and signed the minutes of the July 9, 2014 Selectmen's Meeting including (1) set of Non Public minutes


Meeting adjourned at 6:00 p.m.

Submitted by: Kelley Collins/Town Administrator

Approved by:



Anthony Ste. Marie/Chairperson



Douglas A. Reardon/Selectman



Carla C. Mary/Selectperson