

**TOWN OF GREENVILLE, NH  
SELECTMEN'S MEETING  
August 27, 2014  
Minutes**

**3:30 p.m. Open Meeting**

Chairperson Ste. Marie opened the meeting at 3:30 p.m.

**In Attendance:** Chairperson Ste. Marie, Selectmen Reardon, Selectperson Mary, Town Administrator Kelley Collins, Gerry Curran, Rob Lauricella and Dave Sircle from Utility Partners

**3:30 p.m. Meet with Gerry Curran, Rob Lauricella and David Sircle from Utility Partners to review and discuss:**

**Status of Chemical Feed Upgrades to WWTP**

The Board and Gerry, Rob and Dave all received a copy of the updated 50% complete design for the chemical feed upgrades to the Wastewater Treatment Plant (WWTP)

Gerry is a little worried about the bulk loading system and the potential for issues with it clogging up and how we clean it with all those moving parts. He will discuss with Woodard and Curran.

Rob and Gerry suggested that we may want to look in to purchasing a Hach unit that allows us to test phosphorous levels in house. They just want to make sure it is EPA approved and that if phosphorous levels go down after Pilgrim Foods closes their lagoons the system could be calibrated to test low end as well as high.

The Board and Utility Partners agree that other than a few minor items we are ready to proceed with the revised chemical feed upgrades. The Town Administrator (TA) will notify Woodard and Curran.

In the meantime, Selectperson Mary asked if we can get started on SCADA system. Gerry and Rob will get hold of Erik Osborn ( W & C ) and get their questions answered. Selectperson Mary would also like a timeline for completion.

**Findings during jetting and camera-ing of sewer lines**

**66 Main Street** – #2 fuel oil came up during jetting. This prompted us to test in the downstream manhole. There are cracks (10 feet long on both sides of the pipe). We are conducting additional testing to make sure that what they found is indeed #2 fuel oil and that it is just residual and not a spill of some kind.

For the cracked pipe, it would be more cost effective to re-line (2) or (3) sections, lining comes in 7 foot sections, to cover the 10 feet. G. Curran has a price, from Eastern Pipe Services, of \$2800 per each 7 foot section. The Board authorized TA and Gerry to go as far as 21 feet, or \$8300 to repair the crack in front of 66 Main Street.

We will have to stop flow for the project. Gerry thinks he can pump it to Hubbard. We may have to shut off water and notify residents.

Big rock found at the bottom of Hubbard Hill. TA asked where this comes from. Maybe a sewer line break.

**Old Wilton, Dunster Avenue, and Main Street**

In front of Panda Wok on Dunster Avenue the camera-ing spotted an offset pipe. This appears to be where there was a repair and the joining of two different kinds of

pipe. This repair will have to be dug up. R. H. White gave G. Curran a ballpark price of not less than \$10,000.

These repairs will be paid for from the Wastewater Expendable Trust Fund which has a balance of a little over \$61,000.

### **Status of phosphorous levels**

The Board reviewed the phosphorous levels to date and the data from the sampling in the manhole from Pilgrim Foods. The Town Attorney has drafted a letter to Pilgrim Foods notifying them that we will have to amend their permit with a phosphorous limit and offering them a hearing on the matter for next Wednesday, September 3, at 3:30 p.m. G. Curran will be at the meeting as well as town counsel. The Town will definitely violate their phosphorous levels for August. G. Curran and our engineer from Woodard and Curran, Erik Osborne believe this is due to the almost 5 times higher than previous levels we are getting from Pilgrim Foods.

### **77 Main Street – request to relocate sewer line**

The owner of the multi-family dwelling at 77 Main Street, Joan Lemire wants to relocate her sewer line. She spoke to G. Curran on the phone. Gerry Curran sent her the requirements to have this engineered. Ms. Lemire wants to bury her sewer line on recommendations of her plumber. She asked G. Curran if the town would make an exception on the requirements for her. The Board is not willing to waive the requirements of engineered plans and our engineers' review or that it be done at the owner's expense.

### **Manhole surveys**

Out of the 38 manholes that Utility Partners surveyed there are 7 that need attention. The Highway Department normally does repairs on the manholes. The list has already been provided to the Road Agent. The TA recommends discussing this with Tom during his 2015 budget review, so that he has money to fix manholes in future budgets.

### **Risers**

Gerry provided specs on a new riser system. The Board wants to know what they cost and what Tom has in inventory of the older models. Doug suggested that we try one to see if we like them.

### **Mailers with bills**

Gerry submitted a mailer to go with water and sewer bills. The Town Administrator (TA) will mention this to the Town Clerk/Tax Collector's office as they are the ones who stuff the bills.

### **Hydrant Flushing**

Utility Partners will be conducting hydrant flushing the week of October 20 with Pilgrim Foods being at the end of the week.

### **Old Business**

#### **Review and discuss US Cellular cell tower lease for FD antennas**

SVAS is already paying \$50 per month and we are listed on their lease. SVAS just renewed their lease.

**New Business**

Review and discuss letter of resignation from the FD from James Stimans. The Board accepted James Stiman's letter of resignation from the Fire Department.

**Review and discuss new leach field at Wilton Recycling Center**

The Board would like to look at other options, perhaps see what New Ipswich and , Peterborough are doing and talk to Shaw's. See what it would cost to do curbside pick up in Town.

**Non Public Session under RSA 91-A:3,II (e) consideration of pending litigation**

Chairperson Ste. Marie made a motion to go into Non Public Session at 5:30 pm. Selectperson Mary seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

Selectman Reardon made a motion to leave Non Public Session at 5:45 p.m. and seal the minutes until a settlement is reached or until the case is litigated. Chairperson Ste. Marie seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

**Non Public Session under RSA 91-A:3, (a)**

Chairperson Ste. Marie made a motion to go into Non Public Session under RSA 91-A: 3, II (a) the compensation of a public employee. Selectperson Mary seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

Selectman Reardon made a motion to leave Non Public Session and seal the minutes until they get a chance to meet with Mrs. Valliere, at 5:55 p.m. Selectperson Mary seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

**Signature Folder**

**Review, discuss and approve the minutes of the August 13, 2014**

**Selectmen's Meeting**

The Board reviewed, approved and signed the minutes of the August 13, 2014 Selectmen's Meeting.

**Review, discuss and approve the payroll and accounts payable check manifests**

The Board reviewed, approved and signed the accounts payable and payroll check manifests.

**Review and discuss letter to Pilgrim Foods regarding new limits for phosphorous**

The Board reviewed, approved and requested that the Town Administrator send the Pilgrim Foods letter via certified mail, regarding new permit limits for phosphorous.

**Complaint to Health Officer**

The Town Administrator made the Board aware that she received (2) separate complaint regarding a resident on Pleasant Street allegedly burning trash/rubbish in his

woodstove and causing them health related issues. One of the residents has already complained to NH DES and been referred to the Town's Health Officer. The TA referred this to Mrs. Bergeron and she had the TA send a certified letter to the resident. The Town Administrator just thought the Board should be aware.

**Review and discuss memo to Department Heads regarding donations.**

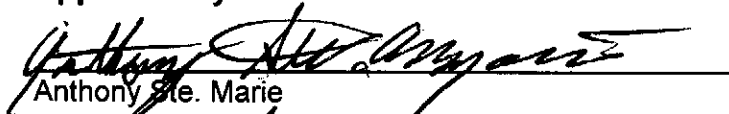
The Town Administrator reviewed the legal opinion from NHMA's legal line with the Board. The Board would like the Town Administrator to send a memo from them to all Department Heads outlining how donations are to be accepted, effective immediately.

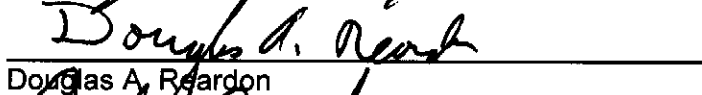
**Adjourned**

The Chairman adjourned the meeting at 5:55 p.m.

Submitted by: Kelley A. Collins/Town Administrator

**Approved by:**

  
Anthony Ste. Marie

  
Douglas A. Reardon

  
Carla C. Mary