

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
October 22, 2014
Minutes**

3:30 p.m. Open Meeting

Chairperson Ste. Marie opened the meeting at 3:30 p.m.

In Attendance: Chairperson Ste. Marie, Selectman Reardon, Selectperson Mary, Town Administrator Kelley Collins, Road Agent Thomas Plourde, Sales Representative Steve Broadbent and Professional Engineer Chris Perkins from Weston & Sampson

3:30 p.m. 2015 proposed Highway Department Budget – Review with Road Agent, Thomas Plourde

The Board reviewed the Highway Department budget with the Road Agent, Thomas Plourde.

4:30 p.m. Meet with Steve Broadbent, Sales Representative from Weston & Sampson to discuss upgrades to Wastewater Treatment Facility (WWTF)

The Board met with Steve Broadbent and Chris Perkins, P.E. from Weston & Sampson to discuss current upgrades to chemical processes at the WWTF. They will provide a timeline and basic cost structure prior to the next Selectmen's Meeting on November 5, 2014.

Review and discuss 2015 proposed Budgets, as time allows (Building Inspector, Planning Board, Timber)

Tabled

Review, discuss and set 2014 Tax Rate

The Board reviewed the spreadsheet and discussed how much of unassigned fund balance to use to reduce taxes. Our total unassigned fund balance after audit is \$1,335,000. Chairperson Ste. Marie made the motion to use \$335,000 of unassigned fund balance to reduce taxes. Selectperson Mary seconded. Motion passed 3-0. This will put the total tax rate at approximately \$26.11 (maybe \$26.12 with rounding) which is down \$2.62 from 2013.

Old Business

Review and discuss status Livingston Road Culvert project

The Livingston Road Culvert Project is done. The guardrails were installed and we are waiting for the close-out report from our engineer, Scott Williams with Pathways Consulting.

New Business

Review and discuss status of plowing of road that runs through the property of Mrs. Mary Pelletier

The Board reviewed legal advice on the discontinuance of a road from the Town Attorney, Biron Bedard.

Selectperson Carla Mary recused herself from this discussion as her position as a realtor may be perceived as a conflict of interest.

Selectperson Reardon and Chairperson Ste. Marie would like the Highway Department to discontinue maintenance of this portion of the road.

Review and discuss 2nd Qtr financial report from Wilton Recycling and review date for budget presentation

The Town Administrator noted that this is the first financial reporting we have received from Wilton this year and we had to ask for it. This was agreed upon long ago and they just do not provide any documentation any more. The Board had a considerable discussion about shopping our solid waste needs to private parties (i.e. Shaw's) as well as other municipalities.

We are on Wilton's Budget Committee's schedule for the night of December 18, 2014. The meeting starts at 7:00 p.m. We have no idea what time they will take up the Recycling Budget.

Review and discuss holiday scheduled for Selectmen's Office

The Town Administrator would like the Board to set the hours for holidays so that she can post it for the residents. The Board would like the Town Administrator to notify the Highway Department. Employees will be paid for hours off as holiday.

Thanksgiving:

Wednesday, November 26th. Selectmen's Office will be open 10 am to noon and closed the rest of the day.

Thursday, November 27th. Closed to the Public

Friday, November 28th. Closed to the Public

Christmas:

Wednesday, December 24th. Selectmen's Office will be open 10 a.m. to noon and closed the rest of the day.

Thursday, December 25th. Closed to the Public

Friday, December 26th. Closed to the Public

New Year's:

Wednesday, December 31st. Selectmen's Office is open 10 a.m. to noon and 1:00 – 3:00 p.m. (regular hours)

Thursday, January 1st. Closed to the Public

Friday, January 2nd. Closed to the Public.

Review and discuss quote/estimate for sewer line work on Dunster Avenue

The Board reviewed the quote from R. H. White to repair the pipe offset on Dunster Avenue near Main. The cost is estimated to be \$4746 if it can be done in one day and up to \$9493 if it takes two days. It is likely to take two days.

The Board authorized the Town Administrator to sign the quote so that work can begin as soon as possible on this repair.

Tax Deeding

The Town Administrator checked with the Tax Collector and the date for the 2010 tax deeding is November 6, 2014

Signature Folder

Review, discuss and approve the payroll and accounts payable check manifests

The Board reviewed, approved and signed the manifests for the payroll and accounts payable checks.

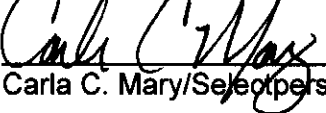
Submitted by: Kelley A. Collins/Town Administrator

Approved by:



Anthony Ste. Marie/Chairperson

Douglas R. Reardon/Selectman



Carla C. Mary/Selectperson