

**TOWN OF GREENVILLE, NH  
SELECTMEN'S MEETING  
February 18, 2015  
Minutes**

**3:30 p.m. Open Meeting**

The Board opened the meeting at 3:31 p.m.

**In Attendance:** Chairperson Ste. Marie, Selectman Reardon, Selectperson Mary, Town Administrator Kelley Collins, Road Agent Thomas Plourde and Town Moderator James Lambert

**3:30 p.m. Meet with Road Agent, Thomas Plourde, regarding winter maintenance operations**

Road Agent, Tom Plourde, made the Board aware that he is having problems plowing Temple Street with all the cars parked on it. The Board asked why there are cars parked on it when we have a winter parking ban. Chief McTague told the Road Agent that there has been an on-going understanding that they can park on Temple Street because some of them don't have driveways. He is even having a problem getting a 9 foot plow down that street. He is also concerned that the snowbank could push the plow truck(s) into a car. There was some discussion on getting all the cars removed for a day next week so we can clear the road at least once. The Board decided to use a flyer on the cars left on Temple Street as well as trying to contact the landlord of the tenant's who's car has not moved at all this winter. At the end of the day, we may have to tow if there are cars left on the day we choose.

The Town now owns the former Greener Earth subdivision on Old Wilton Road. Tom wants permission to use that as a snow dump. The Board is ok with that, just be careful that we don't damage a truck in the cellar hole.

Tom noted that they are really low on sand. They have lost some sand due to frost. There is only one place selling sand now and it's \$10.50 per ton. We paid \$6.75 last year.

Tom relayed a request he received from the resident at the corner of Temple Street and Rte. 45 who has an 8 year old that walks to corner to get the bus and has to walk out in the street. The big concern is the lack of visibility. The Town does not normally maintain that sidewalk. He shoveled the snow off the corner to improve the visibility. He will ask the resident to put her request in writing per the Winter Maintenance Policy. The Board would also like Tom to ask the resident to speak to the school bus company and see if they can pick her up at her home, or closer to her home, for safety.

**Meet with Moderator, James Lambert, to review the 2015 Warrant**

Chairperson Ste. Marie just wanted to meet real quick before this year's meeting to see how things went last year and what the plan is for this year. The Moderator noted that he has some new rules this year. He will not accept a motion for tabling or passing over indefinitely. He has also told people that they have the right to re-consider.

The Town Administrator expressed concern over the right to re-consider rule. Most Towns vote at the beginning of the meeting to not allow reconsideration so that 100 people don't pass the budget article and the 6 hours later when there are 10 people left they reconsider and cut the budget in half.

Mr. Lambert did concede that the Town Meeting can make a motion and vote to over turn his rules.

Selectman Reardon asked why #16 is even on the town warrant. He's ok with 17 it concerns the town 16 is not a town issue in his opinion. Mr. Lambert wants to let people speak who may feel it is a town issue.

Mr. Lambert asked if Article #8 need a 2/3 vote? The Town Administrator does not believe so and the Warrant has been reviewed by the Department of Revenue but she will specifically check on this.

Mr. Lambert will need the Town Administrator to provide a list of non residents that the Board would like to have Town Meeting allow to speak.

Mr. Lambert has had to cancel a town meeting before. He would like phone numbers and emails for the Selectmen, Road Agent, Town Clerk, Police Chief, Fire Chief. The meeting would be postponed to the following Saturday.

### **Old Business**

#### **Review and discuss Highway Department Winter Maintenance, Snow and Ice Removal Policy and sidewalk maintenance**

The Board reviewed the policy, as submitted and revised by the Road Agent with legal advice. Selectperson Mary made a motion to adopt this final version of the Winter Maintenance, Snow and Ice Removal Policy. Chairperson Ste. Marie seconded. Vote: 3-0.

### **Town Report**

Selectman Reardon asked if the town report went to the printer and if Selectperson Mary and Chairperson Ste. Marie had worked out the version that went. Selectperson Mary wanted to specifically give the Town Administrator credit for all the extra work required for the High Street project to be successful and to the Highway Department for all their hard work on the Livingston Road Culvert project. Selectman Reardon suggested that if Selectperson Mary feels strongly about it that she can do it at town meeting. The Town Administrator noted that it is a team effort. She wouldn't be successful at anything without Elisa. Selectman Reardon noted that she can say that at town meeting too.

#### **Review and discuss letter(s) regarding Pilgrim Foods Industrial Discharge Permit renewal**

The Board reviewed the letter from Pilgrim Foods Attorney, outlining why they believe they should not have to apply for an Industrial Discharge Permit. The Board also reviewed the letter that the Town Attorney crafted in response.

#### **Review and discuss status of potential cross connection for Greenville Laundromat**

Selectman Reardon and Water & Sewer Project Manager, Gerry Curran had an appointment last Thursday, February 12 at 4:00 p.m. to meet with the owner of the Laundromat to inspect the way the well was disconnected and to make sure that it protected the Town's public water supply. Unfortunately, the owner was a no show with no call and Mr. Curran and Selectman Reardon waited around until 4:30 p.m.

The owner was not pleased that we had to cancel a meeting with him on Tuesday at 2:00 but Selectman Reardon was not available. Selectman Reardon suggested that perhaps we should just let the State Plumbing Inspector look at the way the connection was severed and he can let us all know if it meets cross connection requirements.

**New Business**

**Review and discuss request for abatement of sewer bill for 11 Main Street**

The Board reviewed a letter from the owner of 11 Main Street, Mr. Hall/Frosted Realty, requesting a reassessment of their second issue 2014 sewer bill due to a leaky toilet. Unfortunately, the Board noted that if a toilet is leaking the water is being treated and therefore incurring a cost to the town.

Selectman Reardon made a motion to deny the request for abatement/reassessment, Selectperson Mary seconded. Vote: 3-0

**Review and discuss policy on allowing links on town's website**

The Town Administrator noted that from time-to-time she receives requests from various sources, for permission to put links on our website. The Board noted that the only links they would consider putting on our website would be for Federal or State resources.

**Review and discuss status of Greenville Investment Trust's past due taxes.**

The Board reviewed the most recent letters from Greenville Investment Trust's attorney as well as the Town Attorney's response. Selectperson Mary made a motion to forgive the interest on the lien if Mr. Gidley pays the \$24,692.89 within 60 days. Selectman Reardon seconded. Vote: 3-0

**Review and discuss letter from Dunster Avenue, LLC re: minor change of use application before the Planning Board**

The Board reviewed Ms. Kosinski's letter of February 12, 2015 stating that she believes Attorney Bedard and Town Administrator, Kelley Collins have a conflict of interest and should recuse themselves from her Planning Board case. The Town Administrator noted that she has no role on the Planning Board. She temporarily served as their clerical person while they were between Land Use Secretaries and prepared their last agenda.

**Review and discuss re-appointment of the Fire Chief**

Selectperson Mary made a motion to re-appoint Charles Buttrick, effective immediately through September 1, 2017, as Fire Chief. Chairperson Ste. Marie seconded. Vote: 3-0

**Review and discuss snow loads on Town Building roofs**

Utility Partners shoveled off the Main Pump Station roof. Selectman Reardon and Chairperson Ste. Marie will look at the Town Hall roof. Selectperson Mary suggested that Gerry Curran have Adam Vaillancourt look at the Wastewater Plant – brick building. She also would like the Town Administrator to call the Police Station and ask them to have someone look at their roof.

**Non Public Session under RSA 91-A:3, II (c)**

Selectman Reardon made a motion to go into Non Public Session under RSA 91-A: 3, II (c) at 5:17 p.m. Chairperson Ste. Marie seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

The Board reviewed a request for a Tax Deferral under RSA 72:38-a. No decision was made as the Board requested that the Town Administrator provide information separating out property tax, water & sewer bills.

Selectperson Mary made a motion to leave Non Public Session at 5:27 p.m. and seal the minutes. Selectman Reardon seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

**Non Public Session under RSA 91-A:3, II (c)**

Selectman Reardon made a motion to go into Non Public Session under RSA 91-A: 3, II (c) at 5:27 p.m. Chairperson Ste. Marie seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

The Board tentatively agreed to approve a tax deferral under RSA 72:38-a. The Town Administrator will provide the necessary documentation for the Board's signature.

Selectperson Mary made a motion to leave Non Public Session at 5:32 p.m. and seal the minutes. Selectman Reardon seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

**Mr. McCreery**

The Board would like a letter sent to Mr. McCreery advising him that he must notify them, in writing, with an alternative payment plan or accept their offer, otherwise the offer will be withdrawn.

**Employee Appreciation Outing**

Selectperson Mary would like to talk about having a second annual employee appreciation outing. Selectman Reardon thinks we should have a line item in the budget for this. Chairperson Ste. Marie does not want to pay for this through the budget. Selectperson Mary is happy to pay for the outing. No decisions were made, there will be further discussion.

**Underwood Engineering**

The Town Administrator asked the Board how they would like to proceed with engineering for Water and Wastewater? We have been waiting for an revised contract from Woodard & Curran for over a month now. The Board had a successful meeting with Underwood Engineering. The Board unanimously agreed to have the Town Administrator request a contract from Underwood. Selectperson Mary would like the first order of business for Underwood to be to address size of pump at the Wastewater Facility.

**Signature Folder**

**Review, discuss and approve the payroll and accounts payable check manifests**

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

**Review, discuss and approve the minutes of the February 4, 2015**

**Selectmen's Meeting with Non Public Session minutes**

The Board reviewed, approved and signed the minutes of the February 4, 2015 Selectmen's Meeting including Non Public Session minutes.

**Non Public Minutes**

Selectman Reardon made a motion to accept and seal the minutes of the January 28, 2015 Non Public Session that ran from 4:00 – 4:04 p.m. because if discussed in public, they would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectperson

Mary seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

Selectman Reardon made a motion to accept and seal the minutes of the January 28, 2015 Non Public Session that ran from 4:05 to 4:33 p.m. because if discussed in public, they would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectperson Mary seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Reardon – yes; Selectperson Mary – yes.

**Adjourned at 5:47 p.m.**

**Submitted by:** Kelley A. Collins/Town Administrator

**Approved by:**

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Anthony Ste. Marie/Chairperson

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*Douglas A. Reardon*  
Douglas A. Reardon/Selectman

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*Carla C. Mary*  
Carla C. Mary/Selectperson