

**TOWN OF GREENVILLE, NH  
SELECTMEN'S MEETING  
April 29, 2015  
Minutes**

**3:30 p.m. Open Meeting**

Chairperson Ste. Marie opened the meeting at 3:30 p.m.

**In Attendance:** Chairman Ste. Marie, Selectperson Mary, Selectman Reardon, Town Administrator, Kelley Collins, Gerry Curran and Rob Lauricella from Utility Partners and Tom Page from Underwood Engineering

**3:30 p.m. Meet with Gerry Curran and Rob Lauricella from Utility Partners and Tom Page from Underwood Engineering re: water & sewer operations**

**Review and discuss chemicals (i.e. testing ferric with polymer) and chemical feed process**

Chemical dosing: The Plant was meeting aluminum limits when dosing was higher, even though the EPIC contains aluminum. Underwood is recommending some testing on influent. They want to see if we can optimize EPIC at single point dosing and then at multi-point. We will increase the dosing and do some addition effluent and influent testing. We get one copper violation per year that we have not been able to explain.

The goal is to build a proper chemical feed facility eventually. Some interim improvements could be made. Larger duplex feed pumps with calibration, multiple feed point capabilities, replace lime feed system with magnesium hydroxide system with flow pacing. Underwood will come up with design and town will put it out to bid.

DES is making changes to their aluminum limit. To make it based on acid soluble vs. total recoverable aluminum. DES is catching up with EPA criteria now. This would be a further discussion with DES and EPA.

**Review and discuss meeting with DES and EPA**

We have an outstanding letter to EPA asking to re-instate or issue a new Administrative Order with the limits that were in our last AO. We have received no response, to date.

**Review and discuss dredging lagoons**

Gerry is looking for companies to dredge and process. Selectperson Mary asked if Utility Partners is using a freeze/thaw cycle. They are.

**Review and discuss Water Conservation plan**

Stacy Herbold from NH DES wants to come meet with the Board to discuss additional steps that can be taken for water conservation, including quarterly billing.

**Status on manhole repairs and evaluations**

The manholes we evaluated in 2014 haven't been repaired. We are estimating that the manhole repairs would be about \$1200 each.

**Review and discuss Cross Connection program expectations**

Additional letters need to be sent out. Out of the original 50 – 60 businesses only 19 have been permitted and that includes the Town of Greenville and GEVD which were already permitted. The Town Administrator will work with G. Curran on the list of certified letters to be sent.

**Review and discuss camera-ing in July or August**

Gerry is leaning towards August. The Town Administrator noted that we don't want to let it go too late in the season. If we have any sizeable repairs, like the two we had in 2014, we don't want to run out of good weather in which to conduct repairs.

**Review and discuss leak and repairs at Adams Hill Water Tower**

There is a leak around the man way. The gasket is leaking. We have to drain the whole Water Tank down and we have fresh material with us. The Town Administrator suggested trying to figure out a new way of gasket-ing this.

**Review and discuss updated Capital Improvement Plan (CIP)**

The Board reviewed and discussed the CIP for water & sewer departments as submitted by G. Curran.

**Annual budget reconciliation for 2014**

R. Lauricella presented the Board with a check for \$795, per our current contract. Gerry will put together the list for major R & M for last year.

**Old Business**

**Review and discuss new information on pipeline.**

The Town Administrator shared a letter with the Board that was drafted by the NH Municipal Pipeline Coalition towns, for signature by their towns. Basically, the letter outlines opposition to the Kinder Morgan pipeline for a number of reasons, including need, eminent domain, etc. She would like the Board to authorize her to sign or not sign at the next Coalition Meeting, scheduled for May 5<sup>th</sup>.

The Board reviewed the letter. Selectman Reardon does not authorize the TA to sign the letter, Selectperson Mary does want the letter signed. Chairperson Ste. Marie would like a little more time to review the contents of the letter and check the veracity of the statements being made. He will let the Town Administrator know before the Coalition meeting next week.

**Review and discuss staffing at Town Pool for 2015 season**

The Town Administrator is concerned about the lack of people interested in applying for open lifeguard positions. There is no way that we can open the Town pool with the current staffing. The Board asked the Town Administrator to follow up with Mascenic guidance and see if ConVal will post the employment ad. She will also be running it in a NH Sunday News soon.

**Review and discuss status of insurance claim for pool cover**

The Town Administrator updated the Board on the fact that the pool cover is a complete loss but it does not appear, at the time, that there is any damage to the pool itself. The Highway Department has been extremely helpful in emptying, cleaning and beginning to refill the pool.

**New Business**

**Review and discuss "draft" management letter from Auditor, Tim Greene**

The Board reviewed the letter from Tim Greene and asked the Town Administrator to invite the Town Clerk/Tax Collector, Mrs. Valliere to the next meeting. They will also discuss getting the dog warrant, as required in RSA 466:14 between June 1 and June 20<sup>th</sup>.

**Review and discuss Mr. Blanchette's request to make town road between his property and the Get and Go Market, "no thru trucking"**

The Board discussed the damage to Mr. Blanchette's building and the fact that he has stated this is the third time this has happened. The Board briefly discussed the possibility of making that road one. The Board would like to have the Town Administrator prepare a letter to the owner of the store asking them to please have their trucks be careful and to also have Mr. Blanchette report this kind of damage to the Police Department.

**Review and discuss accounting for hours worked for salaried employees**

The Board briefly discussed having salaried employees complete timesheets, with a minimum of day of the week worked and total hours for the day. Currently the Town Administrator and Road Agent, submit timesheets and the Police Chief and Town Clerk/Tax Collector do not provide timesheets or absenteeism forms.

**Non Public Session under RSA 91-A:3, II (c)**

Chairperson Ste. Marie made a motion to go into Non Public Session at 5:55 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Mary – yes; Selectman Reardon – yes.

Chairperson Ste. Marie made a motion to leave Non Public Session and seal the minutes until a decision is made, at 6:05 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Ste. Marie – yes; Selectman Mary – yes; Selectman Reardon – yes.

**Signature Folder**

**Review, discuss and approve the payroll and accounts payable check manifests**

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

**Review, discuss, approve and sign the abatement for Map 6, Lot 52, based on our Assessor's recommendation**

Selectman Reardon made a motion to approve and sign the abatement request for Map 6, Lot 52, Chairperson Ste. Marie seconded. Motion passed 3-0.

**Fireworks Contract**

Selectperson Mary made the motion to authorize the Chair to sign the approved fireworks contract. Selectman Reardon seconded. Motion passed 3-0.

Chairperson Ste. Marie made a motion to appoint Mrs. Brenda Bergeron as the Director for the Third of July Festivities. Selectperson Mary seconded. Motion passed 3-0.

**Meeting adjourned**

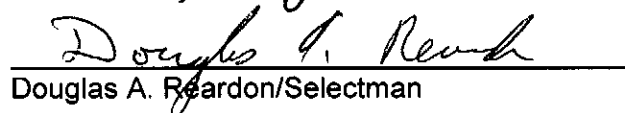
The Board adjourned the meeting at 6:00 p.m.

**Submitted by:** Kelley A. Collins/Town Administrator

**Approved by:**

  
Anthony Ste. Marie/Chairperson

  
Carla C. Mary/Selectperson

  
Douglas A. Reardon/Selectman