

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
November 18, 2015
Minutes**

3:30 p.m. Open Meeting

Chairperson Mary opened the meeting at 3:30 p.m.

In Attendance: Chairperson Mary, Selectman Reardon, Town Administrator Kelley Collins

Review and discuss 2016 Proposed Budget; set rate of any COL increase, review and accept health insurance policy; review Health Agency, Water & Sewer and Beautification budgets.

The Board discussed the possibility of a cost of living increase for employees in 2016. The Board was comfortable with a 2% COLA.

The Board reviewed the renewal information for the Town's health insurance. Based on the increase of 3% for the current plan the Board opted to change from the current Blue Cross Blue Shield BC2T10 to a BC2T20 plan. This will save the Town approximately \$13,000 in annual premiums.

The Board reviewed the 2016 proposed Health Agencies budget. Included one additional agency: River Center for \$500.

The Town Administrator suggested holding off on Water & Sewer budgets until we have the property liability renewal rates from insurance carrier(s)

Old Business

Review and discuss response to GEVD's counter regarding renegotiation of the 1996 sewer contract

The Board reviewed and discussed Greenville Estates' counter to Town's request for changes to 1996 sewer contract. The Board is ok with their offer but would like to add one additional change in the formula. The Board will ask the Town Attorney to negotiate this with GEVD's Attorney.

Review and discuss request for extension on items in NH Department of Labor's September 15, 2015 inspection

The Board reviewed the spreadsheet the Town Administrator has prepared on the Town's deficiencies as listed in the Department of Labor's letter of September 15, 2015 and the letter she wrote requesting an extension to address several on-going deficiencies. The Board approved the letter.

The Town Administrator noted that the Police Department purchased their own eye wash station (one that is sink mounted). The Purchaser at Harry W. Wells noted that these do not meet the ANCI standard, so the town had purchased an ANCI approved station for the PD. The Board would like the Town Administrator to send a memo to the Police Chief and ask him for the ANCI certification on his eye wash station.

Review and discuss new pipeline information

The Board reviewed several pipeline related documents including:
A letter from Kinder organ noticing public informational sessions in each county
A draft of a letter the NH Municipal Pipeline Coalition intends to send to FERC regarding health concerns for compressor stations

The breakdown of legal expenses to-date. The Town Administrator asked the Board if they would be willing to fund the additional legal expenses for 2015 and the estimated amount for 2016. Chairperson Mary was in favor of placing a warrant article on the 2016 Town Warrant for additional legal expenses (and possibly baseline health & safety studies, if the town is unsuccessful in getting Kinder Morgan to pay for them) for the pipeline project. Selectman Reardon will not support a warrant article or additional funds.

New Business

Review and discuss preliminary ratio analysis from Avitar

The Board reviewed the Preliminary 2015 DRA Ratio Survey Results as prepared by Mark Stetson at Avitar. The equalization ratio will change from 98.8% to 92.8%. The Board is ok with that number.

Review and discuss invoice for eye wash stations

The invoice for all the eye wash stations comes to \$2811.87. The Town Administrator asked if, since this was an unanticipated (unbudgeted) expense, could we pay for it from the Safety Expendable Trust Fund, which has a balance of \$2646.88? The Board would like the TA to charge each eye wash station to the respective department's budget.

Non Public Session under RSA 91-A:3, II (c) a matter, which if discussed in public, may adversely affect a member of the public

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 4:46 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

The Board agreed to a payment plan for past due taxes.

Selectman Reardon made a motion to leave Non Public Session at 4:56 p.m. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Signature Folder

Review, discuss and approve the payroll and accounts payable check manifests

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

Health Trust Resolution

Chairperson Mary read the following resolution:

RESOLVED: That the Town of Greenville shall participate as a Member in the HealthTrust pooled risk management program for the provision of group medical and/or other benefit plans in accordance with the "Application and Membership Agreement" and NH RSA 5-B.

And

RESOLVED: That Carla Mary/Chairperson of the Greenville Board of Selectmen is hereby authorized and directed to execute and deliver to HealthTrust, on behalf of the Town of Greenville, the "Application and Membership Agreement" in substantially the form presented to this meeting.

Selectmen Reardon made a motion to adopt these resolutions as read, Chairperson Mary seconded. Motion passed 2-0.

Minutes

The Board reviewed, approved and signed the minutes of the October 28, 2015 Selectmen's Meeting.

Adjourned


The Board adjourned the meeting at 5:05 p.m.

Submitted by: Kelley A. Collins/Town Administrator

Approved by:



Carla C. Mary/Chairperson



Douglas A. Beardon/Selectman

Vacant