

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
December 9, 2015
Minutes**

3:30 p.m. Open Meeting

Chairperson Mary opened the meeting at 3:30 p.m.

In Attendance: Chairperson Mary, Selectman Reardon, Town Administrator Kelley Collins

2016 Budget Worksession (review and discuss Executive budget and Warrant Articles)

The Board reviewed the Warrant Articles and made some revisions to money going into Capital Reserve Funds and Expendable Trust Funds

The Board reviewed the Executive Budget and made some minor changes to Selectmen's Salaries and Executive Assistant's wages

Old Business

Review and discuss updates to NED Pipeline project

The Board reviewed several new documents concerning the pipeline including:

A letter from Senator Kelly Ayotte to the Board

A newsletter from Northeast Energy Direct

A copy of a letter from Governor Hassan to FERC

New Business

Review and discuss new Holiday personnel policy

The Board reviewed and discussed changes to the Holiday portion of the Town's Personnel Policy.

Chairperson Mary made a motion to adopt the changes to the current personnel policy, effective January 1, 2016, as submitted. Selectmen Reardon seconded. Motion passed 2-0. New policy is attached.

Non Public Session under RSA 91-A:3, II (a), the compensation of a public employee.

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (a) at 4:11 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Chairperson Mary made a motion to appoint Elisa Fitzgerald's to Assistant Town Administrator and adjust her hourly pay rate to \$19.63, effective January 1, 2016. Selectman Reardon seconded. Motion passed 2-0.

Selectman Reardon made a motion to leave Non Public Session at 4:37 p.m. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Non Public Session under RSA 91-A:3, II (c) a matter, which if discussed in public, may adversely affect a member of the public

Chairperson Mary made a motion to go into Non Public Session at 4:37 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

The Board instructed the Town Administrator to send the resident a letter regarding their past due status.

Selectman Reardon made a motion to leave Non Public Session at 4:43 p.m. and seal the minutes. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Non Public Session under RSA 91-A:3, II (c) a matter, which if discussed in public, may adversely affect a member of the public

Chairperson Mary made a motion to go into Non Public Session at 4:43 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

The Board asked the Town Administrator to write a letter and give her two weeks to respond and explain why she's behind on payment plan.

Selectman Reardon made a motion to leave Non Public Session at 4:45 p.m. and seal the minutes. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Non Public Session under RSA 91-A:3, II (c) a matter, which if discussed in public, may adversely affect a member of the public

Chairperson Mary made a motion to go into Non Public Session at 4:45 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

The Board would like the Town Administrator to have the Town Attorney send a letter notifying him that the next step is tax deeding the property.

Selectman Reardon made a motion to leave Non Public Session at 4:47 p.m. and seal the minutes. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Non Public Session under RSA 91-A:3, II (c) a matter, which if discussed in public, may adversely affect a member of the public

Chairperson Mary made a motion to go into Non Public Session at 4:47 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Chairperson Mary made a motion to deny the hardship abatement. Selectman Reardon seconded. Motion passed 2-0.

Selectman Reardon made a motion to leave Non Public Session at 4:59 p.m. and seal the minutes. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Non Public Session under RSA 91-A:3, II (c) a matter, which if discussed in public, may adversely affect a member of the public

Chairperson Mary made a motion to go into Non Public Session at 4:59 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Chairperson Mary made a motion to deny request for a grace period on any late payments made on a payment plan for the payment of past due taxes, sewer and water bills. Selectman Reardon seconded. Motion passed 2-0.

Selectman Reardon made a motion to leave Non Public Session at 5:02 p.m. and seal the minutes. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Non Public Session under RSA 91-A:3, II (c) a matter, which if discussed in public, may adversely affect a member of the public

Chairperson Mary made a motion to go into Non Public Session at 5:02 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Chairperson Mary made a motion to unseal the Non Public minutes of the May 22, 2013 meeting from 6:35 – 7:00 p.m. and to allow the Town Administrator to share that information with the Auditor from MRI. Selectman Reardon seconded. Motion passed 2-0. (correction: May 22, 2013 meeting from 6:35 – 7:00 pm. should read March 13, 2014 meeting from 2:04 p.m. to 2:50 p.m)

Selectman Reardon made a motion to leave Non Public Session at 5:08 p.m. and seal the minutes. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Signature Folder

Review, discuss, approve payroll and accounts payable check registers

The Board reviewed, approved and signed the accounts payable and payroll check manifests.

Review, discuss, and approve Selectmen's Meeting minutes for November 30, 2015, including (2) sets of Non Public Meeting minutes

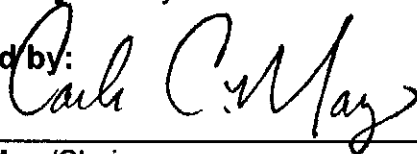
The Board reviewed, approved and signed the minutes of the November 30, 2015 Selectmen's Meeting including (2) sets of Non Public Meeting minutes

Adjourned

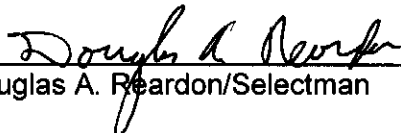
The meeting was adjourned at 5:20 p.m.

Submitted by: Kelley A. Collins/Town Administrator

Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman

vacant