

**TOWN OF GREENVILLE, NH  
SELECTMEN'S MEETING  
January 13, 2016  
Minutes**

**5:30 p.m. Open Meeting**

Chairperson Mary opened the meeting at 5:30 p.m.

**In Attendance:** Chairperson Mary, Selectman Reardon, Town Administrator Kelley Collins

**7:00 p.m. Bond Public Hearing for borrowing in excess of \$100,000 for Water Plant Project**

Please see separate minutes for Bond Public Hearing.

**Old Business**

**Review and discuss who will be attending the Wilton Recycling meeting on Thursday, January 14, 2016 .**

The budget is up \$26K due mostly to decrease in income and the fact that income was short \$31K in 2015. The Town Administrator will attend the budget meeting and be off on Friday. The BOS approved informally letting Wilton, and the other Recycling Center towns, know that if G. W. Shaws opens a public recycling center in 2017 Greenville intends to withdraw from Wilton Recycling. The Town Administrator will be out Friday as she worked Wednesday and Thursday evenings this week, with the Board's permission.

**Review and discuss quote from Clean Harbors for removal of chemicals from Wastewater Treatment Facility**

The Board reviewed the quote from Clean Harbors to properly dispose of old chemicals at the Wastewater Treatment Facility. The cost is \$2320 which will be added to the 2016 proposed Sewer Budget. Chairperson Mary would like to know if that is everything that needs to be disposed of at the WWTF or will there still be more left?

**Review and discuss Valley Fire Equipment quote for Forestry Vehicle**

Selectman Reardon will speak to Assistant Fire Chief Peter Vaillancourt regarding the quote he received from Valley Equipment to use a 2005 Ford F550 from the Highway Department and convert it to a Forestry Vehicle. The Board is concerned about putting more than \$50K into a vehicle that may already be beyond its prime.

**Review and discuss Pipeline information**

The Board reviewed a letter from Tennessee Gas Pipeline Company to the Town regarding their NED project. They also reviewed an outline showing what the NH Municipal Pipeline Coalition has been doing since January 2015. The Town Administrator updated the Board on the fact that she has signed the Town up as an Intervenor for the FERC/NED proceedings.

**Review and discuss deadline for department, committee, board submissions for Town**

The Town Administrator noted that we send out a memo every year requesting year end reports by a certain date so that we can draft, type, re-type, collate, crop or otherwise edit these documents prior to sending the report to the printer in February.

This year the deadline was January 8<sup>th</sup> and we have only received (3) submissions. The Board asked the Town Administrator to send another memo from them with a deadline of submission by January 21, or the item will not make the 2015 Town Report

**New Business**

**Review and discuss overage for \$25K Repair & Maintenance Waste & Sewer account**

Chairperson Mary suggested that anything over \$1000 should require BOS approval if it is going to be applied to R & M. The Town Administrator isn't sure that will be necessary because the rule of thumb is that the R & M is for items under \$1000 but she will make Utility Partners aware.

**Review, discuss and set date for Budget Public Hearing 2/3/2016**

The Board is ok with the Budget Public Hearing date of February 3, 2016 at 7:00 p.m. with an inclement weather date of February 10, 2016, at the same time.

**Review and discuss request for use of Town Building**

The Town Administrator made the Board aware of a request to use the upstairs of town hall. When she made the party aware that it was not handicap accessible and has not been used for a public meeting since 2004 and that our meeting room had a capacity of 40, the request was withdrawn.

**Non Public Session under RSA 91-A:3, II (a) to discuss a payment plan for past due taxes**

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (a) at 6:20 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

The decision made in Non Public Session was that the Board agreed that \$15.00 per hour seems a fair starting salary for a person with no municipal experience. Chairperson Mary made a motion to send a letter to Town Clerk/Tax Collector, Kathleen Valliere requesting that she not increase the pay until 2017. Ultimately, as Mrs. Valliere is an elected official the decision is her's but they will not increase her budget to accommodate the increase. Selectman Reardon seconded. Motion passed unanimously.

Selectman Reardon made a motion to leave Non Public Session at 6:27 p.m. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

**Non Public Session under RSA 91-A:3, II (a) to discuss a payment plan for past due taxes**

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (a) at 6:27 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Chairperson Mary asked the Town Administrator to draft a letter to Mrs. Valliere stating that she is asking Mrs. Valliere not to go above \$19.25 per hour for her Deputy Debra Reardon. This is still a \$2.36 increase, plus the 2% she already received for 2016. Selectman Reardon recused himself from this decision because it pertains to his spouse. The Board understands that as an elected official Mrs. Valliere can increase the pay rate but they will not increase her budget.

Selectman Reardon made a motion to leave Non Public Session at 6:35 p.m. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

**Non Public Session under RSA 91-A:3,2 II (c) to discuss a payment plan for past due taxes**

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (a) at 6:35 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

The Board agreed unanimously to temporarily put a payment plan on hold.

Selectman Reardon made a motion to leave Non Public Session at 6:37 p.m. Chairperson Mary seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

**Signature Folder**

**Review, discuss and sign resolution for purchase of property insurance from Primex**

The Board did not get to this item

**Review, discuss and approve minutes of 12/9/2015 meeting including (6) sets of Non Public minutes**

The Board reviewed, approved and signed the minutes of the December 9, 2015 Selectmen's Meeting including (6) sets of Non Public minutes

**Review, discuss and approve check manifests for accounts payable and payroll**

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

**Adjourned:**

The meeting was adjourned at 6:45 p.m.

**Submitted by:** Kelley Collins/Town Administrator

**Approved by:**

  
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Carla C. Mary/Chairperson

  
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Douglas A. Reardon/Selectman