

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
July 14, 2010
Minutes

6:30 p.m. Open Meeting

Chairperson Bergeron opened the meeting at 6:28 p.m.

In Attendance:

Chairperson Brenda Bergeron, Selectperson Kelle O'Keefe, Selectman Scott Blease, Administrator Kelley Collins; Acting Road Agent, Mike Bergeron, Engineer Chad from Fieldstone Land Consultants, Parks & Recreation Commissioner, Richard Miller and a member of the public

6:30 p.m. Meet with Acting Road Agent, Mike Bergeron

Road Agent, Mike Bergeron brought up **winter salt**. We have a price from Cargill and the price has gone up \$1.74 over last year. Chairperson asked Selectman Blease what the State is paying. Selectman Blease noted that the State is buying environmental salt (sea salt). We have about 130 tons and we need about 450 tons per year. The Town Administrator asked if we want to get three prices since it is a significant cost. The Town Administrator will provide Mike with numbers for Morton Salt and one other vendor.

Mike Bergeron wants to talk to Pitcherville for a price on **winter sand**, delivered (up to 400 yards of material). He will get a price on the sand delivered. We have about 200 yards at the garage.

Richardson Road. Acting Road Agent, Mike Bergeron, asked the Board how they want to proceed with Richardson Road. Chad from Fieldstone Land Consultants, PLLC was here to discuss this too. Early on, Chad was contacted by the former Road Agent to help get a wetlands permit. Chad noted that they could try to revive the original permit but that permit called for a box culvert and the State wanted a box culvert. Selectman Blease would like to use the original pipes. Chad said unfortunately, the Town would have to try to reshape that original pipe. Selectperson O'Keefe asked if that pipe is sufficient. Chad said it would be if it is properly installed. It should have been supported by material along its perimeter and it needs to be installed at least 2 feet apart so you can get a compactor in there. The pipe also needs to be bedded properly to have structural integrity. The worst case is that you could use similar pipe. Selectperson O'Keefe asked what Fieldstone would charge to assist us with this. It depends on what the State is going to be looking for regarding permitting. Chad said it would be between \$500 with a cap of \$1000. The State may need some hydrology reporting. We want to expedite this permit so we can do the work during the low flow season. Chad noted that the only other thing you should note is that the State will probably only approve this for this time of year because of the low flow. Even an expedited permit takes 2-3 weeks. Chad will set up meeting but will need representation from the Town. The Acting Road Agent will definitely attend and the Town Administrator will put together a time frame and attend the meeting if they think it is necessary.

Selectperson O'Keefe made a motion to authorize Chad from Fieldstone to expedite the wetlands permit for Richardson Road for original piping. The price approved is from \$500 not to exceed \$1000 to include two visits to the site for consulting. Selectman Blease seconded. Vote: 3-0.

There was additional general discussion regarding railings, timeframe, etc.

Adams Avenue. Adams Avenue was skim coated last year. It needs to have a 1" overlay of hot top. The price we received from Thibedeau Paving last year was \$28K. The Town Administrator asked if we received three prices, again due to the cost of this work our purchasing policy requires competitive quotes.

The **International 1994 Truck** has problems with its transmission, it is locking up in gear. Mike would like to take it to Bouley to see what the price is to fix it. He thinks it might be just a fork. Bouley has worked on this transmission before. Chairperson Bergeron would like an estimate. The Board would like the 2009 transmission bill pulled.

Temporary Laborer position – Town Administrator offered to help Acting Road Agent do the preliminary interviewing for laborer. They will try to set up interviews next week.

Adams Hill Water Tower – Selectperson O'Keefe has a problem with removing a redundant water source. Selectman Blease agrees. Selectperson O'Keefe would like us again to email John Daniels to try to pin down the possibility of a funding source. Town Administrator will email Mr. Daniels and place this on the agenda again next meeting.

7:30 p.m. Meet with Rick Miller regarding the Town Pool

The Town Administrator gave Mr. Miller a copy of the complaint received about the pool. He noted that there were posted hours on the bulletin board. The pool was closed with no lifeguard on duty and people were swimming in the pool. The police were called and people were asked to leave. There were people swimming on Saturday night after the pool closed. Mr. Miller looked into that and the Lifeguards noted that they do not get to swim while on duty so they sometimes stay after hours to swim. Mr. Miller asked the Selectmen if they would like that practice stopped? They would.

The floors were originally done the weekend of June 26th and they were still slippery so the vendor agreed to come back Saturday night after we closed to re-do the pools. That is why the pool was closed on Sunday because the floor was re-done. Mr. Miller had unlocked the door into the actual pool enclosure and some people climbed the fence to gain access.

Chairperson Bergeron's problem is that Mr. Miller and Mrs. McInnis came to a Board Meeting and told the Selectmen how responsible the lifeguards were. Mr. Miller noted that they had two very good people last year. Mrs. Bergeron acknowledged that but one of them is now swimming after hours.

We have problems at the pool. Mr. Miller isn't happy about some things that have gone on down there and he has discussed this with them. Mr. Miller wants to have a meeting with the other members of the Committee and with the co-directors.

Selectperson O'Keefe would like some follow-up. They will come in on 7/28. Mr. Miller will stop back by with pool hours.

Review and discuss status of title search for fire station property.

The Town Administrator just got the verbal back from Attorney Bedard saying the title is clear but for the 2) well easements one 500' and one 900'. These don't cloud the title but they may effect what the town wants to do with it. Both these easements date back to the 1950s. The Town could request that the owner of the easements release their well rights. If they won't release the well rights Attorney Bedard is willing to put a value on them. Attorney Bedard wants to know how the Board would like him to proceed, with a certified title or would they like him to write title insurance. The Board would like to have him research the second easement. The Town Administrator will share this with the Fire Station Committee.

Selectmen's Meeting with Greenville Estates Village District to discuss water tie-ins.

Meeting will be held on Wednesday, July 21, 2010 at 6:30 p.m.

The Town Administrator noted that she is not available. The TA will ask Elisa to attend to take minutes.

Review and discuss status of Geo Tech work for fire station land

The fire station committee put the geo tech work out for RFPs and only got two responses. It is the committee's recommendation that the Board approve S.W. Cole contract for \$3800.

Selectperson O'Keefe made a motion to authorize Chairperson to sign S.W. Cole preliminary geo-tech proposal for the fire station. Selectman Blease seconded. Vote: 3-0. Contract was signed.

The Board is not going to sign the check for Maillets

The Board would like the Town Administrator to remind all department heads that purchase orders are required for all purchases over \$250. They would like a memo sent to department heads. This includes emergency repairs.

Review, discuss and approve 2010 Water & Sewer Rates

Chairperson Bergeron made a motion to adopt new rates 7/14/10. Effective with the next billing cycle the following rates will be increased: minimum metered sewer charge will from \$102 to \$117; flat sewer charge will go from \$275.40 to \$315.90; Sewer Rate goes from \$10.20 to \$11.70. minimum bill meters not read: from \$335.08 – sewer to \$384.36 – sewer. Selectperson O'Keefe seconded. Vote: 3-0

Change the date to meet with Fire Chief, Jim Stimans

The Town Administrator noted that Chief Stimans cannot make the July 28th meeting. He is available in August. He has provided them with the requested Standard Operating Guidelines (SOGs). The Board is fine with meeting in August.

Non Public Session under RSA 91-A:3, II (a)

Chairperson Bergeron made a motion to go into Non Public Session under RSA 91-A:3, II (a) at 9:07 p.m., Selectperson O'Keefe seconded. Roll Call Vote: Chairman Bergeron – yes; Selectperson O'Keefe – yes; Selectman Blease – yes.

Selectperson O'Keefe made a motion to make Elise Fitzgerald, Administrative Secretary to the Board of Selectmen, a full time 35 hour/week employee with full time benefits, effective August 1, 2010. NH Retirement benefits will be discussed for January 1, 2011. Selectman Blease seconded. Vote: Chairperson Bergeron – yes; Selectperson O'Keefe – yes; Selectman Blease – abstained.

Selectperson O'Keefe made a motion to leave Non Public Session at 9:49 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson Bergeron – yes; Selectperson O'Keefe – yes; Selectman Blease – yes.

Legal Issue

The Board briefly reviewed a letter from their Attorney.


Adjournment


Selectperson O'Keefe made a motion to adjourn at 9:51 p.m. Selectman Blease seconded. Vote: 3-0.

Submitted by: Kelley Collins/Town Administrator

Approved by:


Brenda Bergeron/Chairperson


Kelle O'Keefe/Selectperson


Scott Blease/Selectman