

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
March 23, 2016
Minutes**

3:30 p.m. The Board will meeting with the Town Attorney in a Non-Meeting
The Board met with their Attorney, Biron Bedard, from 3:30 p.m. to 4:40 p.m.

Open Meeting

Chairperson Mary opened the Selectmen's Public portion of the meeting at 4:40 p.m.

In Attendance: Chairperson Mary, Selectman Reardon, Selectman Spratt and Town Administrator Kelley Collins

Non Public Meeting Minutes

The Chair made a motion to unseal the minutes of the March 13, 2014 Non Public Session from 2:04 – 2:50 p.m. so that the current Selectmen can review them and then re-seal the minutes indefinitely. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

Review, discuss and appointment Board Chair, as well as assignments to various Boards/Committees (i.e. Joint Board, Planning Board, etc.)

Selectman Reardon made a motion for Carla Mary to be the Chair of the Board of Selectmen, Selectman Spratt seconded. Motion passed 2 yes- 1 abstention

The Board agreed that Selectman Spratt will serve as the ex-officio member to the Planning Board and Chairperson Mary and Selectman Reardon will continue to serve on the Joint Board for TGPD.

The Board agreed that the Town Administrator will continue as the Town's liaison to the NH Municipal Pipeline Coalition.

Review, discuss and appoint various members to various Committees and Boards

The Board reviewed, approved and signed various appointment forms for appointments to various boards and committees

Old Business

Review status of 23 Main Street and 18/20 Main Street taken by tax deed

The Board discussed the adviseability of putting these properties out to bid, demolishing them and adding parking, or in the case of 18/20 Main asking NH DOT if they could use the space to improve the intersection. There was also discussion on whether there were grant funds available to improve these properties and what the Town's commitment to them would then be. The Town could also establish a T.I.F. (Tax Increment Financing) District, where when properties sold some of the tax money was placed in the TIF for use in improving the District.

Review and discuss update on Water System improvements for Ashton Place

The Town Administrator is waiting for information from our Engineers on an A-Z approach for the improvements needed on Ashton Place.

Review and discuss Utility Partners contract for possible meeting in April or May re: renegotiations

The Board would like time to review the current contract. This item will be placed on the agenda for the April 13th meeting.

Review, discuss, approve and adopt the 2016 Welfare Guidelines

The Town Administrator noted that the Board reviewed and approved the revisions to the Welfare Guidelines back in 2014 but they never voted to accept them or signed the new version. These were reviewed by the Town Attorney.

Chairperson Mary made a motion to accept the Welfare Guidelines as presented, Selectman Spratt seconded. Motion passed: 3-0.

Review and discuss letter from Marcus DeVito re: historical buildings in Greenville

The Board reviewed the March 18th letter from Mr. DeVito regarding historical building in Greenville. Mr. DeVito's first letter from February was forwarded to Marshal Buttrick a member of the Historical Society and this letter will also be forwarded to Mr. Buttrick and a letter of thanks from the Selectmen will be sent to Mr. DeVito.

New Business

Review and discuss Mr. Buttrick's letter pertaining to error on 2015 Town Report's list of "Unredeemed Taxes"

The Board reviewed Mr. Buttrick's letter regarding the error in the 2015 Town Report, as well as the letter of response prepared by the Tax Collector. The Town Administrator did point out that there are several more errors in the lot numbers on that report, as submitted by the Tax Collector.

Review and discuss letter from Wilton re: implementation of a sticker program for the Wilton Recycling Center

The Board sees no downside in the Town of Wilton implementing a sticker program and if it helps them make sure that only residents of the member Towns use the Center it is worth it.

Review and discuss Compliance Report for NH Retirement audit

The Board reviewed the Compliance Report for the recent NH Retirement System audit. They would like the Town Administrator to send the "attestation" forms to Chief McTague and Mrs. Valliere for their signatures.

The Board would like the Town Administrator to send a redacted version of the Compliance Report to the TGPD Joint Board with a request to have them ask Chief McTague to start completing weekly timesheets, as well as completing absentee forms.

Review, discuss and approve Underwood Engineering "Engineering Service Request (ESRs) for Water Plant Pump Project and WWTF interim upgrades.

The Board reviewed ESR #3, 4, 5, and 6. ESR #3 is for Design Review of Water & Sewer Utilities for the Greenville Recycling project, currently before the Planning Board \$2000; ESR #4 is for miscellaneous engineering services for items such as evaluating the need to improve the Water Service at Ashton Place \$2000, ESR #5 is for Water Treatment Plant – Pump Replacement \$34,000. ESR #6 is for Interim Improvements at the WWTF \$35,000.

The Board reviewed, approved and signed ESRs #3 - #5. They took ESR #6 under advisement and will review for the next meeting.

Meetings with Department Heads

The Board would like to meet with the Road Agent at the next meeting on April 13, 2016

The Board would like to meet with the Fire Wards at the next meeting on April 13, 2016

Non Public Session under RSA 91-A:3, II (c) matters that could affect adversely the reputation of a person other than a member of the body itself.

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 5:15 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

The decision made in Non Public Session was to have the Town Administrator send the resident a letter notifying him that they do not have the authority to keep the Tax Collector from placing a lien on their property due to past due water & sewer bills.

Chairperson Mary made a motion to leave Non Public Session and seal the minutes indefinitely at 5:20 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

Signature Folder

Review, discuss and approve check manifests for accounts payable and payroll

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

Review, discuss and approve the minutes of the March 9, 2016 Selectmen's Meeting including (3) sets of Non Public minutes

The Board reviewed, approved and signed the minutes of the March 9, 2016 meeting, as well as (3) sets of Non Public minutes

Review, approve and sign Intent to Cut for Map 3, Lot 34

The Board reviewed, approved and signed the Intent to Cut for Map 3, Lot 34

Review, approve and sign absentee form for town administrator

The Board reviewed, approved and signed an absentee form for the Town Administrator

Review, approve and sign purchase order for Town Meeting approve Highway truck and continued Pipeline legal representation

The Board reviewed, approved and signed the Purchase Orders above

Review and sign new signature cards for bank accounts


The Board reviewed and signed signature cards for the bank accounts.

Adjourned:

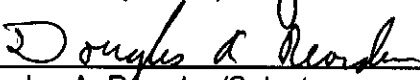
The meeting was adjourned at 5:29 p.m.

Submitted by: Kelley A. Collins/Town Administrator

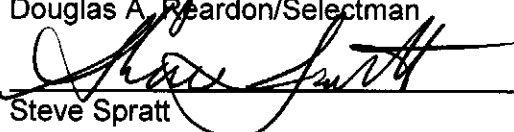
Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Steve Spratt