

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
April 13, 2016 – postponed
Rescheduled for Monday, April 18, 2016
Minutes**

Open Meeting

Chairperson Mary opened the meeting at 3:30 p.m.

In Attendance: Chairperson Mary, Selectman Reardon, Selectman Spratt, Town Administrator Kelley Collins and Road Agent Thomas Plourde

**3:30 p.m. Meet with Road Agent, Thomas Plourde, to discuss:
Paving of Ashton Place**

Road Agent does not want to pave Ashton Place if we will be replacing the water service on that street. There is no sense in paving and then cutting it up for a water project. We will temporarily put off paving Ashton and start our sealing project instead.

Disposition of 2006 F550

The Road Agent would like to put the F550 out for competitive bid if the Selectman are not giving it to the Fire Department for a forestry vehicle. There was some discussion regarding the cost of retrofitting a 2006 F550 into a forestry vehicle and \$80K seems too much to spend on a vehicle of that age. The Board is not opposed to having the Forest Fire Warden look for a newer used truck or spec-ing out a new truck and perhaps lease purchasing it once the ladder truck lease is paid in 2017. The Board authorized the Town Administrator to run a competitive bid with a minimum ask of \$9K

Site work on 5 lot subdivision

The Board asked the Road Agent to do some site work on the tax deeded property that was originally a 5 lot subdivision on Old Wilton Road. They would like him to fill in the foundation, cut trees and level it off. He will place some of the larger rocks in the back so no one can drive off the steep slope. He is hoping to use this to stock pile snow in the winter. Selectman Spratt noted that the Beautification Committee has suggested the possibility of some kind of Park on this property. There may be some opportunity to apply for grants to make this a Park. The Town Administrator noted that we may not actually even have clear title to this property yet.

Pool

The Pool Company has started work. They have cut open the (4) skimmers and the main drainage in the bottom of the pool.

Emergency Ways

The Board will hold public hearing on making the access roads to Barrett Hill and Adams Hill Water Towers emergency ways under RSA 231:59-a. The Town Administrator will aim for the second Meeting in May (5/25/2016) The Road Agent received a price from Saari a couple of years ago, of \$7,000 to \$7,500 to bring these roads up to something that they could then just grade annually. The Board asked the TA where this money could come from. She suggested using the funds that will not be used to pave Ashton Place until after the water project.

Open sealed bids for town owned property at 11 Hubbard Hill

No sealed bids were submitted, within the allotted time, for the tax deeded property at 11 Hubbard Hill Road.

The Board asked the Town Administrator to run a new bid process with a deadline for submission of May 6, 2016 and they will open on Wednesday, May 11, 2016. The reserve price will be lowered to \$7,500.

Old Business

Review and discuss Utility Partners contract for possible meeting in April or May re: renegotiations (*contract was an exhibit at March 23 meeting*)

The Town Administrator asked the Board if they had an opportunity to review the original contract. The members said they had. Chairperson Mary had a change to section 1.03 adding a clause that if there was an employee termination event, after fourteen days the position would be filled by Utility Partners with a full time 40 hour per week employee until a permanent replacement was found. The Town Administrator noted that there has been no contact or inquiry regarding bidding the contract from Woodard & Curran.

The Board would like to meet with Utility Partners at their first meeting in June (6/8/2016)

Review, discuss and approve Underwood Engineering "Engineering Service Request (ESR) for Wastewater Facility interim improvements (*ESR was an exhibit at March 23, meeting*)"

There was some discussion regarding the scope of the interim chemical feed project at the Wastewater Plant. The Board and TA thought the project included replacing the temporary shipping container with a more permanent structure. The Board would like to see if Tom Page from Underwood is available to meet with them next week.

Review and discuss NH Pipeline information

The Board reviewed Pipeline information that has come in since the last meeting.

Review and discuss work never completed by Limerick Steeplejack

The Town Administrator made the Board aware that although we had a signed contract with Limerick Steeplejack to do some follow-up work on the Adams Hill Water Tower, neither the TA nor Gerry Curran have been able to get Limerick to call them back to schedule the work. Gerry is pursuing other vendors for this work.

New Business

Review and discuss Compliance Report for NH Retirement audit

The Town Administrator provided the documents to be signed to the Town Clerk/Tax Collector, which has not been returned yet and to the Police Chief which he did sign and return.

Review and discuss plan for office remodeling

The Town Administrator suggested that we just pursue the gates that the NH Department of Labor is looking to see to increase employee safety and hold off on any other significant remodeling. The Board agrees that if a remodel isn't going to get us any additional efficiencies it makes sense to wait.

Review and discuss and set public hearing date for declaring Bacon Street and Barrett Hill Road Emergency Ways under RSA231:59-a

The Town Administrator will notice the public hearing for 7 p.m. on May 25, 2016 at the Board's request

Review and discuss 3rd of July Celebration

The Town Administrator asked the Board if they are interested in having her approach Mrs. Brenda Bergeron to see if she is willing to run the July 3rd festivities for us again this year. The Board agreed to ask Mrs. Bergeron if she will serve.

Review and discuss process for getting dog warrant to Animal Control Officer

The Board reviewed the provisions of RSA 466:14 which states in part "The town or city clerk shall annually, between June 1 and June 20, present to the local governing body a list of those owners of dogs that have failed to license or not renewed their dog licenses pursuant to RSA 466:1." The Board will solicit this list from Mrs. Valliere if it is not received on, or before June 20th.

Review and discuss OSHA investigation of Sewer Plant

The Board reviewed the letter from OSHA as well as the supporting documentation provided by Utility Partners to OSHA

Non Public Session under RSA 91-A:3, II (c) matters that could affect adversely the reputation of a person other than a member of the body itself.

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 4:15 p.m. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

Chairperson Mary made a motion to ask the Tax Collector to please tax deed Mr. Kruger's property at 602 Fitchburg Road – Lot #13. Selectman Reardon seconded. Vote : 3-0.

Selectman Spratt made a motion to leave Non Public Session and seal the minutes indefinitely at 5:02 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

Non Public Session under RSA 91-A:3, II (a) the compensation of a public employee

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (a) at 5:03 p.m. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

No decision was made in Non Public Session

Selectman Spratt made a motion to leave Non Public Session at 5:05 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

Signature Folder

Review, discuss and approve check manifests for accounts payable and payroll

The Board reviewed, approved and signed the accounts payable and payroll check manifests for this week.

**Review, discuss and approve the minutes of the March 23, 2016
Selectmen's Meeting including (1) set of Non Public minutes**

The Board reviewed, approved and signed the minutes of the March 23, 2016
Selectmen's Meeting including (1) set of Non Public Minutes

Review, approve and sign absentee form for town administrator

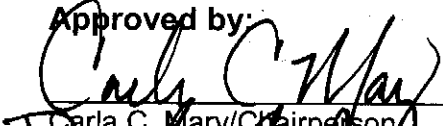
The Board reviewed, approved and signed absentee form for the Town Administrator

Adjourned

The meeting was adjourned at 5:10 p.m.

Submitted by: Kelley A. Collins/Town Administrator

Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Stephen Spratt/Selectman