

**TOWN OF GREENVILLE, NH**  
**SELECTMEN'S MEETING**  
**May 11, 2016**  
**Minutes**

**Open Meeting**

Chairperson Mary opened the meeting at 3:30 p.m.

**In Attendance:** Chairperson Carla Mary, Selectman Douglas Reardon and Selectman Stephen Spratt and Town Administrator Kelley Collins

**3:30 p.m. Open sealed bids for the tax deeded property at 11 Hubbard Hill**

The Town Attorney, Biron Bedard, brought the one bid received for 11 Hubbard Hill. Chairperson Mary opened the bid. The bid is for \$10,100 and there is a certified check included for 10% of the bid or \$1,010. Chairperson Mary asked if there were any contingencies. Attorney Bedard stated that there is a 30 day closing.

Chairperson Mary made a motion to accept the bid for 11 Hubbard Hill Road in the amount of \$10,100 from Richard Hart. Selectman Spratt seconded. Motion passed: 3-0.

***Meeting interrupted here for a non-meeting with the Town Attorney***

**Selectmen's Meeting Resumes at 4:15 p.m.**

**Old Business**

**Review and discuss addendum to Utility Partner's contract (sent to attorney for review)**

The Town Attorney will review the content of the addendum and make any necessary recommendations. The Board will meet with Utility Partners on June 8, 2016.

**New Business**

**Review and discuss request to use Town Field for birthday party**

The Town Administrator shared an email from Meryl Higgins requesting use of the ballfield for her son's birthday party on Sunday May 22<sup>nd</sup> (or rain date of Sunday June 5<sup>th</sup>). They used it last year, as well. This year she is also requesting the use of the bathrooms at the pool house. The Town Administrator noted that we would have to bring someone in on overtime to unlock and re-lock the bathrooms. Ms. Higgins has volunteered to clean the restrooms if they are allowed to use them. The Town Administrator also noted that they should check with Tony Zena to make sure the ballfields are not in use that Sunday. The Board is fine with the use of the field but due to safety and liability issues they are not willing to include the restrooms at this time.

**Review and discuss invitation for a Board member to speak at Memorial Day Celebration**

The Town Administrator shared an email from Jason Hamblen with an invitation for one of the selectmen to speak at the memorial festivities. It would be on Monday, May 30<sup>th</sup> somewhere around 2:15 or 2:30 at the town memorial. Mr. Hamblen also noted that they were welcome to mark in the parade, as well. Selectman Reardon and Chairperson Mary have prior plans but Selectman Spratt is available. The TA will let Mr. Hamblen know.

**Review and discuss quotes for 2016 paving, provided by Road Agent**

The Board reviewed the 2016 paving quotes obtained by the Road Agent, Thomas Plourde. The Board will leave the decision on a paving vendor up to the Road Agent.

**Review and discuss pre buy for #2 fuel oil**

The Board made the Town Administrator aware that Mrs. Cromwell was looking to have the Town of Greenville start the #2 fuel oil bid now instead of waiting until the Fall when prices are likely to go up. The TA called our current fuel oil provider and got a price but since we pay for over and under protection it doesn't really matter when we put it out to bid because we will get the lower price anyway. The TA also suggested that if Mrs. Cromwell is concerned with the administrative duties of the police department, Temple should consider taking on these duties as suggested during the latest contract negotiations.

**Review and discuss Town Administrator at pipeline meeting and attending Risk Pool Study Group**

The Town Administrator made the Board aware that there is a Pipeline Coalition Meeting tomorrow morning in Brookline at 9 and then she has an appointment in Manchester at 11. She will also be in Concord on Friday for a roundtable discussion regarding a Worker's Compensation Risk Pool Study Group.

**Review and discuss request from Temple Fire to allow them use of the hydrant for Temple Elementary end of year celebration**

The Board of Selectmen approved Temple Fire using water from the hydrant in front of the Temple Elementary School for the end of the year celebration.

**NH Retirement System Audit**

Chairperson Mary has spoken to the Police Department and is willing to sign off on the NHRS audit documents if Chief McTague provides two years of prior timesheets and timesheets weekly going forward. Selectman Reardon and Spratt agreed this sounds reasonable.

**Playground Inspection**

The Board reviewed the playground inspection that was conducted by our risk management person at Property Liability Trust. They do not believe there is anything on the list that our Highway Department should not be able to take care of. The Board asked the Town Administrator to pass this along to the Road Agent and he can purchase the material and the TA will charge it to parks and recreation.

**Old Wilton Road – Town owned property**

The Town Administrator asked the Selectmen how much site work they want to do on the 5 lot subdivision property. The Road Agent has pushed in the foundation and leveled the site. He is not sure he can take on the regular mowing of another half acre lot. They would just like it kept tidy, it does not need to be mowed every week.

**Beautification Committee**

The Town Administrator received a call today from Kara looking for permission to place a window box at the police station. The Board is fine with this. The Town Administrator asked Selectman Reardon if he and his wife would be planting in the

planter in front of town hall again this year. He will speak to his wife and let us know.

**Non Public Session under RSA 91-A:3, II (a) the compensation of a public employee.**

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (a) for the compensation of a public employee at 4:35 p.m.. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

The Board agreed to cover the cost of the recertification for Mary Anderson to be a lifeguard.

Chairperson Mary made a motion to leave Non Public Session at 4:36 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

**Non Public Session under RSA 91-A:3, II (a) ) the compensation of a public employee.**

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (a) for the compensation of a public employee. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

The Board agreed to cover the cost of the recertification for Tyler Barney to be a lifeguard.

Chairperson Mary made a motion to leave Non Public Session at 4:37 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

**Signature Folder**

**Review, discuss and approve check manifests for accounts payable and payroll**

The Board reviewed, approved and signed the check manifests for the payroll and accounts payable check runs.

**Review, discuss and approve the minutes of the April 27, 2016 Selectmen's Meeting including (2) set of Non Public minutes**

The Board reviewed, approved and signed the minutes of the April 27, 2016 Selectmen's Meeting including two sets of Non Public minutes

**Adjourned**

The meeting was adjourned at 4:45 p.m.

**Submitted by:** Kelley Collins/Town Administrator

**Approved by:**

  
Carla C. Mary /Chairperson

  
Douglas A. Reardon/Selectman

  
Stephen Spratt/Selectman