

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
May 25, 2016
Agenda

3:30 p.m. Open Meeting

The Chairperson opened the meeting at 3:30 p.m.

In Attendance: Chairperson Mary, Selectman Reardon, Selectman Spratt, Town Administrator Kelley Collins, Building Inspector/Code Enforcement Officer, Scott Tenney.

3:30 p.m. Meet with Scott Tenney to discuss the possibility of office hours

The Board asked Mr. Tenney how things were going, he noted things were picking up a bit. He briefed the Board on the status of Mr. Robida's property (he may be seeing the Planning Board).

Mr. Tenney noted that he had no issue with holding some office hours at Town Hall. He also stated that since the Town Clerk/Tax Collector's Office is open 1:00 to 8:00 p.m. on Wednesdays that might be a good night to have some hours. He suggested the 2nd and 4th Wednesdays of the month from 4:30 to 6:30 p.m., starting on Wednesday, June 8th. The Board is good with that. The Board asked the TA to post this on the Town's website, the bulletin board out front, and Channel 25. She will also see if we can somehow modify the sign outside to add his office hours.

Old Business

Review and discuss date for pool opening (Saturday, June 18 or Saturday, June 25)

The Town Administrator updated the Board that we now have (4) adult (over 18) lifeguards tentatively hired (pending satisfactory completion of certification courses and background and motor vehicle checks) and (3) junior lifeguards (under 18). That should be enough to open. We will be closed one day a week, which will help with scheduling, cleaning and training. Selectman Reardon suggested we make that day Monday. The Board agreed. We do not have a WSI to run swim lessons and we will not be fielding a swim team, but the pool will be open 6 days a week.

The last day of school is Monday, June 13, 2016. We could open the following Saturday, June 18 but we may need to paint the bottom of the pool and if we need to do it we should probably give ourselves some time. The Town Administrator suggested an opening date of Saturday, June 25th for the pool. The Board unanimously agreed.

Review and discuss Utility Partner's contract negotiations, scheduled for June 8, 2016

The Board and UP have agreed to most items. The Town Administrator noted that Utility Partners has offered to waive the annual CPI adjustment if the Board is willing to sign the renewal (with 2016 amendment) at the meeting on June 8, 2016. The CPI is tracking at .8 or .9% right now. (this would save over \$4,000 for 2017). The Board is willing to sign the new agreement on June 8th but they would like the waiver included in writing in the agreement. The Town Administrator will have the town attorney amend the agreement.

Review and discuss adoption of the Revised Employee Safety Manual

The Chair asked the members if they had a chance to review the agreement. Selectman Spratt had a question about places where the manual refers to employment

policies. The Town Administrator noted that the personnel policies include the items referred to.

Chairperson Mary made a motion to adopt the Revised Employee Safety Manual, Selectman Spratt seconded. Motion passed 3-0.

Review and discuss letter from NHRS regarding recent audit

The Board reviewed the letter from NH Retirement System noting that they have received the necessary documentation, so that they no longer require an attestation for Chief McTague's hours worked.

New Business

Review and discuss negotiations with GEVD

The Board reviewed the most recent letter from GEVD and have agreed to their counter offer. Chairperson Mary made a motion to accept GEVD's counter offer. Selectman Reardon seconded. Motion passed 3-0. The Town Administrator will have the town attorney prepare the necessary documents for both Boards to sign. Once the agreement is executed we can hold our rate public hearing(s).

Review and discuss NH DES "Application for Significant Amendment to Air Permit" for Pilgrim Foods

The Town Administrator provided the document for the Board's review. The Board will take it under advisement.

Review and discuss request for meeting with Board

The Town Administrator received a request from Victor Sherburda, 73 Livingston Road, to meet with the Board. She sent him a request form via email but has not heard back from Mr. Sherburda yet.

Review and discuss pending items during TA's absence

The Town Administrator reminded the Board that she will be out for two weeks commencing Saturday, June 4 through Sunday, June 19, for surgery. Elisa Fitzgerald, Assistant Town Administrator, will cover the June 8, 2016 Selectmen's Meeting and will be fully briefed on any pending items.

Set pay rates for Lifeguards

The pay rate was set for the senior and junior lifeguards. The brand new senior lifeguards will start at \$11.17 per hour and the junior guards will start at \$9.50 per hour. The pool manager will earn \$15.25 per hour for managing guard \$14.25 per hour for guarding. Our one returning Sr. Guard will earn \$13.00 per hour.

Signature Folder

Review, discuss and approve check manifests for accounts payable and payroll

The Board reviewed, discussed and signed the accounts payable and payroll check manifests for this week.

Sign proposal for cleaning the filter media at the Water Plant

Chairperson Mary asked the Board to authorize the Town Administrator to sign the proposal for cleaning the filter media at the Water Plant.

Review, discuss and approve the minutes of the May 11, 2016 Selectmen's Meeting including (2) set of Non Public minutes

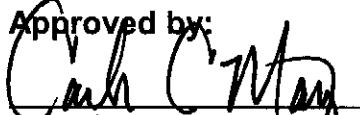
The Board reviewed, made a minor change and approved the minutes of the May 11, 2016 Selectmen's Meeting and approved, as submitted (2) set of Non Public minutes.

Adjourned

The meeting was adjourned at 4:30 p.m.

Submitted by: Kelley A Collins/Town Administrator

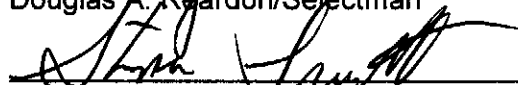
Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Stephen Spratt