

**TOWN OF GREENVILLE, NH  
SELECTMEN'S MEETING  
June 29, 2016  
Minutes**

**3:30 p.m. Open Meeting**

The Chair opened the meeting at 3:30 p.m.

**In Attendance:** Chairperson Mary, Selectman Reardon, Selectman Spratt, Thomas Page, Engineer with Underwood Engineering, Nathan Chamberlin, Engineer with Fieldstone for Greenville Recycling, members of the Town's Beautification Committee: Deb Spratt, Rick Miller, Maggie Bickford, Marion Munsch, Daryl Markaverich, Jim Lambert and Linda Huszar and Town Administrator, Kelley Collins

**3:30 p.m. Meet with Thomas Page from Underwood Engineering to review second engineering review of Water & Sewer plan for Greenville Recycling project**

The Board reviewed the letter submitted by Underwood Engineering, outlining their second review of the Utility Plan for the Greenville Recycling project, with Engineer, Tom Page. They also reviewed a letter from Fieldstone which answers how they have addressed the issues outlined in the second review. The recommendations outlined on the last page of that letter will be the conditions that Underwood will review.

There was a brief conversation regarding bonding for the Water & Sewer portion of this project. Since the selectmen are the Water & Sewer Commissioners they have jurisdiction over the bond for the utility portion of the project. Based on the information provided by Fieldstone they are recommending bonding for the utility portion of \$132,000. Tom Page feels that the Town should be looking at a bond of \$150,000 for the utility portion of the project. Obviously, the Planning Board is responsible for setting the bond amount for the rest of the project.

**Review 75% drawings for Water Plant Pump Project**

The Board reviewed the timeline and the 75% complete drawings for the Water Plant Pump Project. Tom Page also provided a copy of the draft Project Manual for Town legal review. The Board approved sending this document to the Town Attorney. Tom Page will send the manual electronically so that it can be transmitted to the attorney.

Tom Page noted that they have added the roof and roof hatch to the project. The Board asked that those items be bid as Add Alternates because if the price goes over the \$220K they would have to go back to town meeting for further authorization. In addition, the lead time for the pumps is 3 – 4 months.

**Review status for Ashton Street water project**

Tom Page provided a timeline for the Ashton Street Water Project. They will be out surveying beginning July 8<sup>th</sup>. They are targeting the July 27<sup>th</sup> BOS meeting for submission of drawings to the Town. We will obtain bids in August and construction will take place in the fall.

**4:00 p.m. Meet with Chad Branon from Fieldstone Land Surveyors to discuss Water & Sewer at Greenville Recycling project**

The Board and their engineer, Tom Page, met with Nathan Chamberlin, Engineer and Project Manager for the Greenville Recycling Project for Fieldstone Land Surveyors. The Board and their Engineer discussed the conditions under which they would be

willing to approve the Utility portion of the project. (See the items on Page 6 of 6 of the Fieldstone letter to the Town dated June 27, 2016) In addition, the Town will require a \$150,000 bond for the Water & Sewer portion of the project and they will need to set up an escrow account to cover the cost of the inspections and reviews by the Town's engineer.

**4:30 p.m. Meet with representatives from Greenville's Beautification Committee at their request**

The Board met with Deb Spratt, Rick Miller, Maggie Bickford, Marion Munsch, Daryl Markaverich, Jim Lambert, and Linda Huszar.

The Board thanked the committee for all the work they have done. Deb Spratt explained that they have 16 active members who have contributed 117 – 120 hours of volunteer time and personally purchased approximately \$250 worth of flowers.

The Committee had several items to address including:

- **The message board outside in front of town hall.** They would like to have it rebuilt but asked if they could paint it in the meantime. The Board is fine with that.
- **The area by Mill Pond** – there used to be a picnic table there. TA explained it belongs to the dam owner, Mr. Finnegan and they should discuss that with him. TA will give Deb Spratt Mr. Finnegan and Mrs. Moryl's contact information.
- **Planters at the Pool** – there used to be a couple of hanging planters but the committee would like to put out a couple of barrels. The Board is fine with that suggestion as well.
- **Stairs at the Old Laundromat** – committee noted that kids are running up and down those stairs. TA suggested gating or creating some barrier to the stairs. The Board would like the Road Agent to look at the stairs and see how they can be secured.
- **Blue Barrel at empty lot on Main Street** – the committee noted that it is getting filled up. The TA will ask Highway to make sure it gets emptied every week.
- **Sign on the 5 lot subdivision** – the committee has called the pipeline opposition people a couple of times but no one has returned the calls. The Board asked the TA to ask Highway to remove the sign. The committee asked if the town has clear title to that property now and the answer was not yet.
- **Tree removal on the triangle owned by the town across from town hall** – the committee believes the tree closest to Mrs. Blease's house is unhealthy and suggests removal. The TA will have Highway look at it. If they can take it down they will otherwise we will get a price from Cassidy. There are still Christmas lights wrapped in that tree leading to the next tree.
- **Community Profile Weekend** – Mrs. Spratt has been in touch with Sharon at the NH Cooperative Extension. It takes about 9 months to set this up and costs \$2500. It is a Friday night and Saturday and will segue nicely with the Vision Section of the updated Master Plan. The committee members are willing to serve on the Steering Committee
- **River Litter** – Mr. Miller feels the river is one of our most attractive resources and was wondering about picking up litter along the river. TA cautioned the committee about private property but as long as they stay within the high water marks they can pick up litter that abuts private property
- **Hiking Trails** – Mr. Miller notes that the town owns property that may make good hiking trails and would like to see them identified on our website. The TA recommended getting together with the Conservation Commission and having

the two committees work together on identifying the properties on a map and then she can put it on the website.

- **Railings on Mill Street** – the committee would like to see the railings on Mill Street painted. The TA suggested that these railings may belong to the NH DOT and there may be very particular ways and paint to be used on them. The Board asked the Town Administrator to see if the Road Agent can identify whose responsibility the railings are.
- **Green Bridge** – Deb Spratt asked if the green bridge could be painted. The green bridge is now a red tagged bridge so the TA isn't sure we want to spend the money painting the bridge if we will be doing a refurbishment or rebuild in the next several years.

### **Old Business**

#### **Review and discuss RSA 466:14 and dog warrant, authorize ACO to enforce dog warrant.**

The Town Clerk provided the 2015 and 2016 dog warrants for the Board of Selectmen.

Chairperson Mary made a motion to provide the 2016 dog warrant to the Animal Control Officer for enforcement. Selectman Spratt seconded. Motion passed 3-0.

The Board will not try to enforce the 2015 dog warrant since the Town Clerk did not provide it in a timely manner in 2015 as required by statute.

#### **Review and discuss request from Mr. Jeremy Bradler for consideration of PILOT on solar energy on his property through Stellar Energy**

The Board reviewed the updated agreement for a PILOT of solar power on Mr. Bradler's property. They would like the Town Administrator to speak to a few other towns and see how they are handling the projects. The Board is also not inclined to go with a 20 year term. They would like the town attorney to review the agreement as well.

### **New Business**

#### **Review and discuss tax deed list (for 2013 taxes). Payment deadline was 6/23**

The Board reviewed the list from the Tax Collector with the notes from the Town Administrator. There are six properties on the deed list. One paid today and two will pay on, or before the Board's next meeting on 7/13/2016. The Board

#### **Review and discuss meeting with Dennis Stone/CPA and Biron Bedard/Town Attorney on July 13, 2016 at 3:30 p.m.**

The Town Administrator made the Board aware that she has set up an appointment for them to meet with Dennis Stone/CPA and the Town Attorney, Biron Bedard at their next meeting on July 13, 2016 at 3:30 p.m.

#### **Review and discuss obtaining a quote from Matt Franks for crack repairs and epoxy painting of pool in early 2017**

The pool company, Quality, has strongly recommended repainting, with epoxy paint, the pool. The touch up painting we did this year is ok to seal it but we really need to do something more permanent to protect the work they did. The Board is fine with the TA getting a price from Mr. Franks with the idea of painting it early Spring 2017.

**Review and discuss entering into an agreement for "tail" coverage for property-liability insurance with Primex**

The Town Administrator made the Board aware that Primex is offering us tail coverage since our insurance coverage with Property Liability Trust expires on June 30<sup>th</sup>. Our Attorney recommends getting tail coverage if we qualify.

Chairperson Mary made a motion to authorize the town administrator to sign the application for tail coverage with Primex, Selectman Reardon seconded. Motion passed 3-0.

**Wilton Recycling**

The Town Administrator spoke to Shaws and they do not feel like they will be able to meet all of the towns solid waste needs by January 1, 2017. They recommend staying with Wilton Recycling for one more year. The Board agrees.

**Arts & Crafts at the Pool**

The Town Administrator has had a request from a resident to run an Arts & Craft session at the town pool once or twice this summer. The TA will run this by our insurance carrier. The Board is in favor of any additional programs for kids as long as our insurance carrier covers us.

**Signature Folder**

Review, discuss and approve check manifests for accounts payable and payroll

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

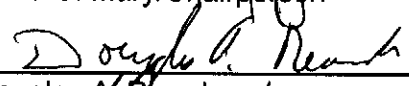
**Adjourn**

The Board adjourned the meeting at 5:45 p.m.

**Submitted by:** Kelley Collins/Town Administrator

**Approved by:**

  
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Carla C. Mary/Chairperson

  
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Douglas A. Reardon

  
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Stephen Spratt