

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
September 28, 2016
Minutes

3:30 p.m. Open Public Meeting

The meeting was opened at 3:30 p.m.

In Attendance: Selectman Reardon, Selectman Spratt, Town Administrator, Kelley Collins

Absent: Chairperson Mary

Review & discuss bids received for Pump Project at the Water Treatment Facility and recommendation from Town Engineer on awarding said contract

The Board reviewed the summary of bids, prepared by our Engineer, Tom Page, as well as his written recommendation to award the contract to Methuen Construction, pending approval from NH DES.

Selectman Spratt made a motion to award the contract for the Pump Project at the Water Treatment Facility to Methuen Construction, pending NH DES approval, and to authorize the Town Administrator to sign the required documents. Selectman Reardon seconded. Motion passed 2-0.

Old Business

Review and discuss traffic study conducted on Route 31 at Country Mile/Dunkin Donuts Site

The Board reviewed the traffic study conducted by SW Region Planning Commission on the area on Route 31 near Dunkin Donuts and Country Mile. The Board would like Lisa Murphy to include this information in the Master Plan. The Town Administrator has forwarded the information to the Planning Board.

Review & discuss recent vandalism to town hall/library building

The Town Administrator reported that she has called three electricians, only one returned our call and came out to provide a quote to install additional lighting and the GFI electrical outlet for the Christmas tree. The lighting quote does not include excavating or trenching under the existing sidewalk.

The Board would like the TA to find out how deep the conduit needs to be and what size (1"?) and then Selectman Reardon will call ProCut and see what they would charge to tunnel under the sidewalk and have the highway department trench the rest.

Review and discuss synopsis of September 22, 2016 Planning Board meeting

The Board reviewed the synopsis of the September 22, 2016 Planning Board meeting as submitted by their ex-officio member, Scott Tenney.

Review and discuss Selectmen availability for meeting(s) to update Local Emergency Operations Plan (LEOP) with EMPG grant funds

The Town Administrator made the Board aware that we have scheduled our first meeting to update the Town's Local Emergency Operations Plan (LEOP). It is advisable that the Selectmen attend at least some of the meetings.

Review and discuss Mr. McCreery's request to be considered for Town's vehicle maintenance needs

The Town Administrator made the Board aware that Mr. McCreery (Adams Street) had called and expressed interest in getting some of the Town's business for oil changes, tire rotations, etc. for his garage. Mr. McCreery stated it was only fair that this work be distributed among the garages in Town. Mr. McCreery also stated that he was only interested in working on the smaller vehicles (under 18K) he doesn't want the liability of inspecting fire trucks.

The Board took Mr. McCreery's request under advisement, but noted that they allow their Department Heads to price out their work and choose their vendors.

Review and discuss Mr. McCreery's question regarding ownership of property across from his garage

Selectman Spratt has made a trip to the Registry to check on this property but the Registrar was on vacation so he plans on making another trip. The Town Administrator asked the Board if they want her to have the town attorney do a title search and they would like to hold off on that for now.

Review and discuss answer from NH DOT regarding our concerns with old stone culvert under Main Street in the area of 66 Main Street

The Board reviewed the letter from the NH Department of Transportation Engineer in response to their letter outlining the poor condition of the old stone culvert that runs under Main Street in the vicinity of house #66. NH DOT was aware of the condition of the culvert but will not take any responsibility for it.

Review and discuss whether any action needs to be taken in response to continued severe drought conditions

The Board reviewed the notifications from the State regarding Greenville moving from Severe Drought into Extreme Drought status.

Review status of Underwood Engineering's projects for the Town

The Board reviewed Underwood Engineering's status report for town projects. The Ashton Place Water Main replacement project will start on October 10th and the Board reviewed the letter that will be going out to residents.

New Business

Review and discuss setting dates for review of 2017 proposed budgets (Building Inspection, Highway, Fire, Forest Fire, Planning, Welfare, and Pool)

The Board would like to start having department heads in to review budgets. Selectmen Reardon suggested scheduling both Highway and Fire for the next meeting.

Review and discuss hours for Trick or Treating (residents' request for 6 – 8 p.m.)

The Town Administrator received a request from a resident to cut the hours of trick or treating down from 3 hours to 2 hours. The Board discussed the wisdom of doing 6 -8 vs. 5-7 p.m. They agreed to split the difference and have Greenville's trick or treating from 5:30 – 7:30 p.m. on Halloween. The Town Administrator will notify the Police Chief.

Signature Folder

Review, discuss and approve check manifests for accounts payable and payroll

The Board reviewed, approved and signed the check manifest for accounts payable and payroll.

Review, discuss and approve the minutes of the September 14, 2016

Selectmen's Meeting

The Board reviewed, approved and signed the minutes of the September 14, 2016 Selectmen's Meeting.

Review, discuss and approve Request for Trust Funds (1) for Ashton Place water main

The Board reviewed, approved and signed a Request for Trust Funds.

Review and sign Purchase Order for Sheridan Electrical for various electrical needs at town hall

The Board reviewed, approved and signed the Purchase Order for Sheridan Electrical.

Adjourned

The meeting adjourned at 4:45 p.m.

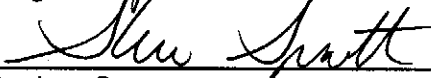
Submitted by: Kelley Collins/Town Administrator

Approved by:

Carla C. Mary/Chairperson



Douglas A. Beardon/Selectman



Stephen Spratt