

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
November 30, 2016
MINUTES**

3:30 p.m. Open Public Meeting

Chairperson Mary opened the meeting at 3:32 p.m.

In Attendance: Chairperson Mary, Selectman Reardon, Selectman Spratt and Town Administrator Kelley Collins

Non Public Session under RSA 91-A:3, II (c), a matter which may adversely affect the reputation of a member of the public

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 3:32 p.m., Selectman Spratt seconded. Roll Call Vote:

Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes

There was no decision made in this Non Public Session.

Chairperson Mary made a motion to leave Non Public Session at 3:49 p.m. and seal the minutes indefinitely. Selectman Spratt seconded. Roll Call Vote:

Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes

Non Public Session under RSA 91-A:3, II (c), a matter which may affect the reputation of a member of the public

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 3:48 p.m., Selectman Spratt seconded. Roll Call Vote:

Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes

Chairperson Mary made a motion to waive placing a lien on the property of a resident who the town assisted with his wife's burial. Selectman Reardon seconded. Motion passed 3-0.

Chairperson Mary made a motion to leave Non Public Session at 3:49 p.m. and seal the minutes indefinitely. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes

Review and discuss the proposed Yard Sale zoning amendment, as proposed by the Board of Selectmen to the Planning Board

The Town Attorney noted that under RSA 675:3 I and VIII the Planning Board is required to hold a public hearing on any zoning amendments for the warrant. The Town Attorney notes that the Board could make it a town ordinance instead but he feels strongly that the yard sale regulations belong in the zoning ordinance.

The Board would like Attorney Bedard to send a letter to the Planning Board reminding them of their obligations under the statute.

Chairperson Mary and Selectman Spratt are also concerned with the things members of the planning board are saying with regard to the reason they are suggesting a yard sale regulation. Selectman Spratt noted there were several on-going yard sales in various different neighborhoods in town and people complained. Chairperson Mary is worried about the potential traffic yard sales may generate and the lack of the quiet enjoyment of their property residents may lose when yard sales are run for the entire summer.

Chairperson Mary made a motion to have the town attorney draft a letter for the Board's signature to the planning board to ask them to pursue the public hearing.

Selectman Spratt seconded. Motion passed 2-1 (Chairperson Mary and Selectman Spratt voted yes; Selectman Reardon voted no)

Review and discuss 2017 proposed budgets for: Finance/Treasurer; Finance/Audit & Assessing; Animal Control, General Government Buildings, Economic Development, Library, Sewer and Water

The Board reviewed and approved the Finance/Treasurer, Finance/Audit & Assessing; Animal Control, General Government Buildings, Economic Development, Library, Sewer and Water budgets with minor changes.

Non Public Session under RSA 91-A:3, II (c), a matter which may adversely affect the reputation of a member of the public

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 4:09 p.m., Selectman Spratt seconded. Roll Call Vote:

Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes

The Board agreed to enter into a payment plan for delinquent Water Utility bills.

Chairperson Mary made a motion to leave Non Public Session at 4:22 p.m. and seal the minutes indefinitely. Selectman Spratt seconded. Roll Call Vote:

Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes

Old Business

Review & discuss status of Joint Loss Management Committee & meetings

The Town Administrator made the Board aware that under the Labor Department Rules we are required to hold a JLMC meeting at least quarterly. Our last meeting was in August and this would have been the one for this quarter. She properly noticed a meeting and no other department representatives attended. She will attempt to hold another meeting in December but she wanted the Board to be aware that she is attempting to comply with regulations.

Review and discuss status of VTS website for Greenville

The Town Administrator made the Board aware that she has postponed the "go live" and training dates for the new website. We are still waiting for responses from some of the Departments for their pages. The Board would like to know what messages have been sent to Department Heads and when they went.

Review and discuss T-G Police Department Budget salary lines

The Town Administrator took the salary study conducted by the police department and reached out to the same communities for information on health & dental insurance. A majority of those towns have an employee contribution larger than TGPd's current employee contribution of 5%. The average actually came to 16.38% for employee contributions among those towns. In addition, the Town Administrator provided the Board with the total cost of each full time officer's current compensation package. Based on the employee contribution and the total compensation package the Board is not in favor of 5% increases for the officers but continue to support the 2% increase.

New Business

Review and discuss letter from resident regarding possible junk yard

The Board reviewed the letter from a resident asking that they investigate a possible unlicensed junk yard. The Town Administrator has already forwarded the letter to the

Code Enforcement Officer and he will conduct a formal investigation into whether this constitutes an unlicensed junk yard.

The Board would like the Town Administrator to write to Mr. Simonsen and let him know what we are doing to address his concerns and they would also like the Town Administrator to send a letter to Mr. Depauw regarding his property. Selectman Mary recused herself from this discussion as she has a business relationship with Mr. Depauw.

Review and appoint Steering Committee members for 2017 Community Profile

The Beautification Committee has put forward the first (4) names of members who are interested in serving on the 2017 Community Profile Steering Committee, as requested by the Board of Selectmen. The Town Administrator has prepared appointment forms for those (4) members; Deb Spratt, Bernie LeBlanc, Kristin Zina and Heather Schoff. The Committee will continue to reach out to residents with varied backgrounds to round out the steering committee.

Financial Review

Chairperson Mary made a motion to end the financial document review and have the accountant prepare a final summary of findings to the town attorney. Selectman Spratt seconded. Motion passed 3-0.

The Town Administrator will email the town attorney with this request.

Engineering Status Report

The Board reviewed the status report from Underwood Engineering. Since the chemical storage has had to go to DES for review, Tom Page is asking whether the Board would like to do a formal bid process or put the project out for Request for Proposals. The Board would like to run an RFP in an effort to save money on the process and possible move the timeline along. The Board will meet with Tom Page from Underwood at their meeting on December 28, 2016.

Signature Folder

Review, discuss and approve check manifests for accounts payable and payroll

The Board reviewed, approved and signed the accounts payable and payroll check manifests.

Review, discuss and approve Request for Trust Funds for Ashton Street Water Main replacement project

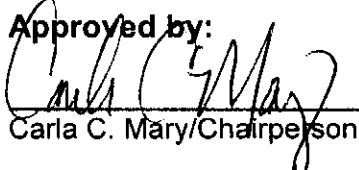
The Board reviewed, approved and signed the Request for Trust Fund for the Ashton Street Water Main replacement project.

Adjourned

The meeting was adjourned at 5:36 p.m.

Submitted by: Kelley A. Collins/Town Administrator

Approved by:


Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Steven Spratt