

**Town of Greenville
Board of Selectmen
Minutes – May 10, 2017**

Call to order at 3:30 p.m. Present: Chairperson Carla Mary, Selectman Douglas Reardon, and Town Administrator Tara Sousa.

Old Business:

Meet with Dave Brennan to review status of Water/Wastewater Projects

The Selectmen met with Water/Wastewater Project Manager Dave Brennan to review the status of ongoing projects. Mr. Brennan reported that the finish water pumps installation is complete, and that those pumps are up and running. Installation of the raw water pumps is dependent on dry weather, due to the access for the crane to the site. That work is anticipated later this month. Mr. Brennan discussed recommended revisions to the plans for the wastewater chemical feed project, including placement of electronics and the addition of a ramp for ease of chemical delivery. The prefab building is anticipated in July. Mr. Brennan reported that due to a leak, the Water Department shut off service to the sprinkler system at 41 Main St. The Town Administrator noted that Fire Inspector Ed White had brief contact with the building owner, and has sent certified notice regarding this matter. Dave Brennan reported that the headworks (ceiling) in the wet well is in need of repair. Chairperson Mary asked Mr. Brennan to obtain quotes for the needed repairs. Mr. Brennan is anticipating an invoice for the work performed on the pressure reducing valve on Old Wilton Road by Pilgrim Foods. Chairperson Mary indicated that that can be paid by Utility Partners, with the contract Repair and Maintenance budget. Dave Brennan will also seek quotes for a necessary wastewater pump repair.

Utility Partners Response Re: 61 High Street Reimbursement Request

The Town Administrator reported that Utility Partners requested an invoice from the Town for the requested reimbursement, which she had forwarded. She is anticipating payment soon.

Complaint Re: Water & Sewer Minimum Billing Policy

The Selectmen reviewed a written complaint submitted by the owners of 25 Main St, along with a partial payment of water and sewer charges. This is the same matter discussed at the April 12, 2017 meeting, pursuant to a complaint filed through the online contact form. Attorney Bedard has provided the Town Administrator with the statutes and related case law supporting the practice of minimum billing. The Town Administrator will send an abatement request form in response to the property owner's request for a "form of contest".

New Business:

Tree Removal Quotes

The Selectmen reviewed 2 quotes obtained by Road Agent Tom Plourde for the removal of trees on Adams Street.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to accept the quote of \$600.00 from Wally's Tree Service for removal of 2 trees on Adams Street.

Motion carried with 2 in favor, none opposed.

Quote for Upgrade of Town Field Electrical

The Selectmen reviewed the quote from Sheridan Electrical Services for a new electrical service on a pole at the ballfield, which is used during the 3rd of July celebration. Selectman Reardon asked what prompted the seeking of a quote for this work. Town Administrator explained that Brenda Bergeron, who arranged the July 3rd festivities, indicated that there were issues with the electric service tripping the fuses last year when all the vendors were connected to it. One vendor had to switch to using their own generator. It is a safety concern that needs to be addressed before this year's event. Due to time constraints, the Selectmen did not feel it was feasible to seek other quotes.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to accept the quote of \$2,200.00 from Sheridan Electrical Services for replacement of the ballfield pole electric service.

Motion carried with 2 in favor, none opposed.

Utility Partners 2016 Budget Reconciliation

The Selectmen reviewed Utility Partners 2016 Budget Reconciliation, which reflected savings in direct cost, but an over expenditure of repair and maintenance. The Selectmen discussed that they would like to see a running tally of Repair and maintenance items on Utility Partner's monthly reports. The Town Administrator will relay that request to Dave Brennan.

DRA Recommendation to Hold Public Hearing to Ratify Election

The Selectmen reviewed information from NHMA regarding House Bill 329, which indicated elections of Town officials which occurred at postponed elections are ratified by the bill, with no further action required by the municipality. Also reviewed was a recommendation by our DRA Auditor, Stephanie Derosier, that we conduct a public hearing proceeded by a vote of the Selectmen to ratify the election results. The Selectmen felt it was clear that, as the only action taken at the postponed session of Town Meeting was the election of Town officials, no action was necessary. The Selectmen asked the Town Administrator to contact Town Moderator Jim Lambert to seek his opinion on the matter.

Letter from GETC Re: Old Ashby Road

The selectmen reviewed a letter from the Greenville Estates regarding concerns about Old Ashby Road. The Town Administrator stated that she had contacted Paula Alderson, GETC Park Secretary, to determine the specific concerns, and that Tom Plourde had inspected the road. The Town Administrator relayed Tom's determinations on specific catch basins requiring work, which the Highway Department will complete this summer, as well as frost heave damage that will not be repaired at this time. The Town Administrator will send a letter to GETC detailing the Road Agent's determinations and intentions.

Status of 4 Happy Hollow Complaint

The Selectmen met with Building Inspector/Code Enforcement Officer Scott Tenney regarding the status of the Trash and Dumpster Violation at 4 Happy Hollow Road. Mr. Tenney relayed that he had received a message from the property owner indicating that they had removed additional material and would continue to do so to reach compliance with the Town's ordinance. Mr. Tenney stated that he had gone by the property to inspect just prior to arriving at the meeting, and that there is visible improvement. The Selectmen deferred action on the levy of fines in this matter. The Selectmen directed Mr. Tenney to inspect the property weekly, and to report findings to the Town Administrator.

4:45 p.m. – Meet with Beautification Committee

Deb Spratt noted that the cigarette container needed to be emptied. Chairperson Mary asked the Town Administrator to ask the building Custodian to empty the container. The Beautification Committee members thanked the Selectmen for their approval of the placement of the elm tree. The Selectmen expressed that the tree and surrounding area look nice. Adam Mueller asked if the Highway Department could remove the bushes adjacent to the Taft property fence, to make way for new plantings. The Town Administrator took Mr. Mueller's contact information so that he and Tom Plourde could communicate directly. Committee members asked who will be planting the bed in front of Town Hall this year. Selectman Reardon expressed that, due to family commitments he has limited time to complete the work he has done in the past. He indicated he would gladly defer to the Beautification Committee this year, if they wished to take on the project. The Committee agreed to do so.

Committee members had several questions about the future of the 23 Main Street site. The Selectmen explained that the engineering plans for the scope of the work to demolish the building and stabilize the site are not yet complete. The current information we have from the engineers is that a slope will be necessary to hold up Temple Street. Chairperson Mary expressed that we probably will not know exactly what can be done with the site, and at what cost, until the building is taken down. Committee members asked if grants could be sought to fund future plans for the site. Rick Miller discussed the LCHIP Grant Program, with which he had previous experience. The Town Administrator said that the Brownfields program might be an option, if there are any environmental hazards identified at the site. Maggie Bickford suggested that they (Beautification) could do research to identify other possible grants.


Committee members expressed concerns about ordinance violations, including litter and dog waste. Members suggested that additional receptacles around town may have a positive impact on the problem. Selectman Reardon suggested that the Town Administrator contact GW Shaw to determine if they have a suitable commercial receptacle for this purpose, and to obtain a price for weekly pick-up of 8-10 receptacles around town. Regarding dog waste, the Town Administrator reported that she was aware of signs that were purchased last year, but she was unsure if they had been erected yet. She will check with Tom Plourde. Committee members discussed a repeated violation of the sidewalk ordinance. The vehicle is owned by a tenant residing at 21 Temple Street. The Selectmen authorized the Town Administrator to send a letter to the property owner requesting that they alert their tenant to the ordinance prohibiting parking on the sidewalk. Enforcement of litter and dog waste ordinances was discussed. Chairperson Mary noted that police officers need to see someone in the act to ticket them for littering or failing to clean up after their dog. Committee members suggested that more substantial fines may be warranted. The Selectmen expressed willingness to review existing ordinances. Deb Spratt notified the Town Administrator of an ordinance on the website which is incorrectly labelled.

Committee members asked if signs, specifically the placards attached to poles adjacent to Route 31, can be taken down. It was Chairperson Mary's understanding that if a town requests that the State remove unauthorized signs in the State right-of-way, all such signs will be removed, not just ones with certain content. The Selectmen directed the Town Administrator to determine the proper contact at the State, and to request the removal of all signs. Committee members thanked the Selectmen for their time in listening to their various concerns.


Motion by Chairperson Mary, 2nd by Selectman Reardon, to adjourn at 5:34 p.m.
Motion carried with 2 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman

Vacant/Selectman