

**Town of Greenville
Board of Selectmen
Minutes – May 24, 2017**

Call to order at 3:30 p.m. Present: Chairperson Carla Mary, Selectman Douglas Reardon, and Town Administrator Tara Sousa.

Old Business:

Review Status of Underwood Water/Wastewater Projects & 23 Main Street

The Selectmen reviewed Underwood Engineers' Project Status report. They reviewed and approved a change order for \$759.00 from Keymont Construction for electrical upgrades associated with the chemical feed project.

The Town Administrator updated the Board regarding an issue with the pumps at the water plant. A variable frequency drive (VFD) had been ordered, but will take several days to arrive. At present, neither raw water pump is operational. Selectman Reardon noted that he had been contacted over the weekend by Dave Brennan, and had provided him with Chairperson Mary's contact information. Chairperson Mary called Dave Brennan and put him on speaker. He explained that, due to what he believes was a lightning strike last Thursday night, all the pumps, raw and finish, went out. Three of the four came back online, but the fourth's VFD was damaged. The pump replacement, which was already scheduled, began this week, but when the 2 new pumps were installed, neither would work. Utility Partners and the contractor, Methuen Construction, have been investigating the cause of the equipment failure. In the meantime, a temporary 100 gpm pump is being installed.

DRA Recommendation to Hold Public Hearing to Ratify Election

The Town Administrator reported that she had contact Moderator Jim Lambert and he agreed with the Selectmen's determination that no action was needed to certify the postponed election.

Pool Status

The Town Administrator reported that the pressure washing and crack sealing was completed by Quality Design Pools last week. The scheduling of the paint is dependent on 3 dry days. Quality hopes to schedule that for next week. The Town Administrator stated that we have the Pool Manager (certified as a guard and WSI), 3 senior guards, and 4 junior guards. There is a staff meeting at the pool tomorrow. We will definitely be able to offer swim lessons this year. We are tentatively looking at 2 two-week sessions.

Selectmen's Vacancy

The Town Administrator confirmed that we have not received any letters of interest regarding the vacant Selectman's seat. The alert continues to be posted on the Town's website, along with postings at Town Hall and the Post Office. The newspaper article indicating the seat is still unfilled should encourage anyone who is interested to come forward. Each Selectman reported they had made personal appeals to known residents which were declined. The Selectmen did not wish to pursue any other avenues to fill the seat at this time.

Public Property Trash Removal

The Town Administrator reported that she had been in contact with GW Shaw as requested. The only containers they stock are the flip top garbage barrels. The Selectmen agreed that would not be an appropriate container for public spaces. She reported the cost to purchase more aesthetically pleasing

containers is upwards of \$400 per unit. She had not received a quote for a pick-up route of existing containers, as the need to replace the bags in those containers makes it inefficient to use an outside contractor. The Selectmen agreed to have the Highway Department continue to empty the barrels, requesting that they add a barrel to the fishing area and by A & K Market. Selectman Reardon requested that the weekly pick-up be completed on a consistent day.

Status of 4 Happy Hollow Complaint

The Selectmen reviewed a supplemental complaint received May 22, 2017 regarding 4 Happy Hollow Road, as well as the Town Administrator's letter in response. The Town Administrator reported that Scott Tenney had informed her that the property owners had come in to see him during his office hours. They expressed their desire to reach compliance, but that the substantial disposal cost was impacting their ability to meet the timeline set forth by the Town. Mr. Tenney indicated he had not re-inspected, but would today prior to his office hours. The Town Administrator relayed that the Town Attorney, in reviewing her most recent response to complainant, did confirm that the Selectmen can defer action on fines or any other enforcement as they deem appropriate. Chairperson Mary noted she had previously recused herself from this matter. Selectman Reardon expressed that he will give them until the end of June to fully comply, so long as regular progress is being made. The Town Administrator will notify Scott Tenney of such, and to continue monitoring the property owner's progress.

New Business:

Meet with Fire Chief Re: Fire Station Roof

The Town Administrator notified the Board that Capt. Gregg Eastman had delivered a purchase order for the Selectmen's approval today, stating they had found a contractor to repair the roof, and that the scheduled meeting was no longer necessary. The Selectmen reviewed and signed the purchase order. Capt. Eastman has requested permission to utilize 23 Main Street before it is demolished for Fire Department training. No actual fire will be involved in the training, just smoke, drywall removal, etc. The Selectmen had no objections.

3rd of July

The Town Administrator reported that she had confirmed Brenda Bergeron's willingness to continue arranging the 3rd of July festivities. Work on the electric pole at the ball field should be completed in early June. Chairperson Mary noted that in the past, Elisa had worked at the event, assisting with the raffle. The Town Administrator stated she had expressed her willingness to help Mrs. Bergeron in any capacity needed.

Robbins' Letter Re: Birdhouse

The Selectmen reviewed a letter from Albert Robbins. Mr. Robbins had recently visited town and noticed the birdhouse at the intersection of Hubbard Hill Road and Pleasant Street, which his grandfather had gifted to the Town, was in disrepair. The Selectmen were not aware that the birdhouse was under the care and control of the Town. The Town Administrator reported that Highway Department employee Gregg Eastman had expressed his willingness to refurbish the birdhouse. The Selectmen agreed to have Gregg repair/repaint the birdhouse.

Patrick Reardon's Resignation from the Planning Board

The Selectmen reviewed the letter submitted by Patrick Reardon stating his resignation from the Planning Board. Selectman Reardon noted that the resignation was due to Patrick's impending move out of Town.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to accept Patrick Reardon's resignation from the Planning Board.

Motion carried with 2 in favor, none opposed.

Request from Temple Fire for Hydrant Use at TES Event

The Selectmen reviewed a request from Temple's Fire Chief seeking permission to use the fire hydrant for the Temple Elementary School Field Day. The Selectmen expressed reservations only due to the current status of the water plant. The Selectmen agreed that the Town Administrator could grant the approval upon confirmation from Dave Brennan at the Water Department that the system can provide for this usage without risk to Greenville residents' supply.

FYI – ZBA Variance Hearing

The Town Administrator notified the Selectmen of a variance application received regarding 11 Main Street. The applicant seeks a variance to allow for a 1st floor residential unit.

Signature Folder

The Selectmen reviewed and approved the May 10, 2017 minutes.

The Selectmen reviewed and approved check manifests for accounts payable and payroll.

The Selectmen reviewed and approved parade permits for July 3rd & 4th.

The Selectmen reviewed and approved a junkyard license renewal: Fitchburg Road Auto.

The Selectmen reviewed and approved a Fire Dept. purchase order: Bergeron Protective.

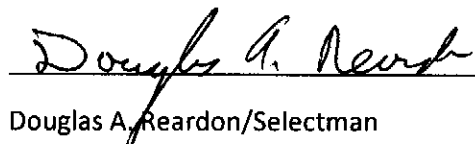
Motion by Chairperson Mary, 2nd by Selectman Reardon, to adjourn at 4:03 p.m.

Motion carried with 2 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:


Carla C. Mary/Chairperson


Douglas A. Reardon/Selectman

Vacant/Selectman