

**Town of Greenville  
Board of Selectmen  
Minutes – September 6, 2017**

Call to order at 3:32 p.m. Present: Chairperson Carla Mary, Selectman Douglas Reardon, and Town Administrator Tara Sousa.

**Old Business:**

**23 Main Street Update**

Selectman Reardon noted that the building is already completely demolished. The Town Administrator relayed that Keith Noyes, the Project Engineer, discussed with her the possibility of creating head-in parking spaces at the property, which could be done for substantially less than the original estimate. The Selectmen took it under advisement for future discussions regarding the use of that property.

**Status of 4 Happy Hollow Road**

The Selectmen reviewed a letter from Mr. Simonson, dated September 2, 2017, detailing the remaining debris (volume, location, etc.) located at 4 Happy Hollow Road. Selectman Reardon expressed that the property owners have been willing to work with the Town, and that the Town will continue to have the Code Enforcement Officer monitor their progress. The Selectmen concurred that levying a fine at this time would be counter to the Town's objective of the property reaching compliance with the Trash and Dumpster By-law. The Selectmen directed the Town Administrator to respond to Mr. Simonson, expressing the same, and offering the ability to meet with the Board. Selectman Reardon speculated that some of the photos included in the letter could have been taken by drone. He asked the Town Administrator to research the laws regarding drones.

**Water/Sewer Operations Update**

The Town Administrator notified the Board that the owner of 21 Baker Ave had not been in contact with the Water Department regarding arrangements to have the service line leak there repaired. The Selectmen agree that the owner should be given a deadline, after which the water service will be discontinued until such time as the repair is made. Chairperson Mary asked the Town Administrator to confirm with Attorney Bedard the procedure for noticing residents of an impending water shut-off.

Chairperson Mary had questions regarding the status of the ferric pilot study. She will contact Dave Brennan.

The Selectmen reviewed the Electrical Installations Inc. (EII) water/wastewater maintenance contract. Chairperson Mary felt the existing quarterly schedule was sufficient for regular maintenance items. The Town Administrator noted that the emergency services are not included, but are billed at a reduced hourly rate based upon the maintenance contract level.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to have the Town Administrator sign the EII quarterly site visit contract for 2018.**

**Motion carried with 2 in favor, none opposed.**

**Meet with Pool Manager**

The Selectmen thanked Pool Manager Wanda Knisley for great season which seemed to run smoothly once the pool was up and running. Mrs. Knisley discussed the pool chemicals, noting that we have 6 unopened buckets of chlorine. The storage of the chemicals was discussed. Chairperson Mary wanted to make sure the MSDS sheet was reviewed for proper storage. Mrs. Knisley had some concern that the pool may be losing water. The Selectmen agreed we can further investigate that situation after the pool is closed. Mrs. Knisley discussed preliminary budget considerations for next year. She estimates having a swim team, which she would like to re-initiate, would cost approximately \$1600 in additional staff hours. She reported that the Town of New Ipswich had quoted her \$350 for their used lane lines, and anticipates there would be some minimal repair costs. The cost of new lane lines of this type would be over \$2,000. The Selectmen expressed their approval for this purchase. Mrs. Knisley felt the screen purchased for the pool worked great, and suggested some plants could provide additional coverage while beautifying the area. Selectmen Reardon asked if there were any issues with cars loitering during pool hours. Mrs. Knisley felt that had not been an issue this season. Replacement of broken chairs was discussed, as there is still budget money available. Mrs. Knisley also wants to attempt to resolve a small CO2 leak in preparation for next year. Selectman Reardon asked if and how residency was being checked. Mrs. Knisley discussed that it is mostly an honor system, although she has requested ID when issues arose. She did not feel the current volume of patrons justified designating a staff member to check people in, like New Ipswich for example, but she is considering options to better monitor residency next year. Staffing needs for the upcoming year were discussed briefly. Mrs. Knisley hopes to have the pump set-up scheduled in May next year. The Selectmen thank Mrs. Knisley again for a successful season.

#### **New Business:**

##### **Damaged Turf at Town Field**

Chairperson Mary stated she was contacted by Chief McTague regarding turf near the Town Field that was damaged by a vehicle. The teens who caused the damage were caught. The Town Administrator had gotten additional information from the Chief, and had then contacted the Road Agent for an estimate to repair the damage. The Road Agent had determined the damage was minimal and could be addressed with raking and mowing.

##### **Health Department Complaint, 20/21 Granite Ave**

The Town Administrator shared as an FYI that there had been a complaint about garbage piled up adjacent to the mobile homes located at 20 and 21 Granite Ave. She explained that the mobile homes are part of a foreclosed property that is currently on the market. She contacted the Health Officer, who authorized the sending of the standard violation notice, which requires clean-up within 5 days.

##### **Asset Management Plan for Pump Project**

The Selectmen reviewed the Asset Management Plan, required under the SRF funding, for the Pump Project. The plan calculates the annual that should be allocated to cover the cost of replacing the pumps at the end of their anticipated lifespan. If the Selectmen wish to follow the plan, the amount can be tracked in the Expendable Trust Fund. The Selectmen questioned if the amount would be accessible in the event of an emergency in the future. The Town Administrator explained that the plan is essentially voluntary saving for future needs, and that the funds could be accessed, if needed, for another water related purpose.

**Open Bids for Town Owned Property**

Bids for the town owned property salvaged from 23 Main Street, which included cabinets, vanities, etc., were opened. Only 3 bids were received. Clear high bidders were determined for many items. There were 2 identical bids for the large lot of cabinets. Chairperson Mary, who was one of the bidders, agreed to submit a revised sealed bid. The Town Administrator will contact the other bidder for a revised sealed bid as well. The Town Administrator suggested the remaining could be donated to the Community Profile's yard sale fundraiser.

**Miscellaneous**

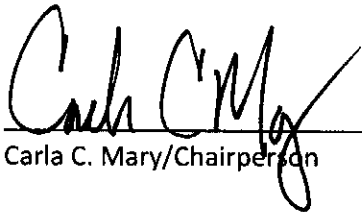
Selectman Reardon had been informed of an issue with cat feces at the ballfield. The Town Administrator believed the Town ordinance specifically applied to dogs. No enforceable course of action was determined.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to adjourn at 5:05 p.m.**

**Motion carried with 2 in favor, none opposed.**

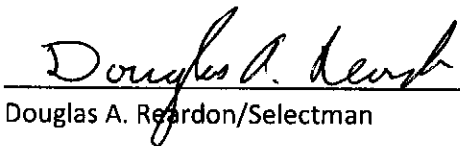
**Submitted by:** Tara Sousa/Town Administrator

**Approved by:**



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Carla C. Mary/Chairperson



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Douglas A. Reardon/Selectman



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Scott Tenney/Selectman