

**Town of Greenville
Board of Selectmen
Minutes – January 10, 2018**

Call to order at 6:00 p.m. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Scott Tenney, and Town Administrator Tara Sousa.

Warrant Article: Fire Communications – Met with Fire Chief Charles Buttrick

The Selectmen reviewed a proposal by Fire Chief Charles Buttrick for a \$50,000 warrant article to further fund the Fire Department's conversion to high band radio. Chief Buttrick explained that the previous expenditures and encumbrances related to this project were part of the first phase, which was required to convert the exterior hardware. As Mason is also converting, there have been some savings in Belltronics completing work for both towns at the same time. Chief Buttrick explained that he had intended to complete phase one before requesting funding for truck radios, pagers, etc., but it is becoming increasingly difficult to maintain low band equipment, as it is becoming obsolete. After discussion about the needed components, the Selectmen agreed to support a warrant article for \$33,500, which would fund the remaining tower hardware, truck radios, and portable units. The purchase of pagers will be delayed to the following year. Chief Buttrick explained his intent to run both systems concurrently for approximately one year to ensure all is working as needed.

Old Business:

Status of 4 Happy Hollow

The Town Administrator notified the Selectmen that the 30 day notice to the owner of 4 Happy Hollow had elapsed. Scott Tenney, as Code Enforcement Officer, stated he would re-inspect the property on the weekend, as substantial snow melt is anticipated.

Revised Park and Rec Budget

The Town Administrator questioned if the Selectmen wished to revise the previously approved Parks and Recreation budget, as it had originally contained a 2% salary increase for pool staff. She noted that staff hours are expected to increase in 2018 with additional swimming lesson sessions and swim team. The payroll was also under budget in 2017 due to the delayed opening. The Town Administrator also explained her intent to carve out the amount added to the pool salaries line item in 2017 for Arts & Crafts, designating that as "Youth Programs" in the 2018 budget. The Selectmen agreed to keep the approved \$25,000 pool salary budget intact.

The Town Administrator noted that she had spoken to Marshall Buttrick regarding the Selectmen's request that the Library Trustees revise their budget proposal to reflect no salary increases. Mr. Buttrick confirmed that the Trustees had discussed the matter, but were not submitting a revised proposal. Selectman Reardon questioned why the Selectboard doesn't have the authority to revise the amount. Chairperson Mary discussed the statutory control the Library Trustees have over their budget.

New Business:

Request for School Choice Proclamation

The Selectmen reviewed a request for a proclamation regarding school choice submitted by the President of National School Choice Week. The Selectmen declined to take action on the request.

Budgets: Beautification, Treasurer, Patriotic Purposes

The Selectmen reviewed budgets submitted by the Beautification Committee, the Treasurer, and for Patriotic Purposes (submitted by the Town Administrator). Beautification's budget request was up \$550 from the previous year, with the additional funding requested for items like benches, planters, and for 23 Main Street concept planning. Chairperson Mary commented on the past improvement efforts of the committee in her support of the increase. There were no objections. The Treasurer's budget included a request for additional funds (\$300) for training. Selectman Reardon questioned the additional amount, as the Treasurer is employed full-time in another town. Selectman Tenney noted that he splits expenses for some building inspector trainings between Greenville (part-time) and his full-time employer. There were no objections. The Town Administrator noted that there is an increase in the Pyrotechnico contract.

Motion by Chairperson Mary, 2nd by Selectmen Tenney, to have Town Administrator Tara Sousa sign the Pyrotechnico fireworks contract.

Motion carried with 3 in favor, none opposed.

Preliminary 2018 Budget

The Selectmen reviewed a complete preliminary budget for 2018 general fund expenditures. The Town Administrator noted that there are some still unknown values which have placeholders at or above last year's budget, such as the Wilton Recycling Center. The budget is effectively flat, despite increases like the full revaluation under Assessing. These were absorbed most notably by savings in Executive Salaries and the pay-off of the pumper truck (Fire).

Warrant Articles

The Town Administrator notified the Selectmen that due to the Selectmen and Firewards being authorized in 1995 as expending agents of the Fire Equipment Fund, a warrant article for the previously discussed Forrest Fire vehicle will not be necessary. The Selectmen reviewed the draft language for the police cruiser article. Chief McTague has indicated the maximum total cost will be \$52,000. The Town Administrator noted that the full amount of Greenville's share can be funded Cruiser Expendable Trusts, so no amount will need to be raised by taxation. The Selectmen requested that an estimate of tax impact of any warrant article which would be raised by taxation be included in the warrant article language. These will include the Fire Communications article and deposits to Capital Reserves and Expendable Trusts.

It was discussed that the matter of the Detail Revolving starter funds (\$5,000) has yet to be resolved by the TGPJ Joint Board. Chairperson Mary stated she would motion for the return of that amount to Greenville at the next Joint Board meeting.

Signature Folder:

The Selectmen

- Reviewed, discussed, and approved the December 27, 2017 minutes.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.

- Reviewed, discussed, and approved the RSA 76:21 Abatement for 96 Crestwood Lane.
- Reviewed, discussed, and approved signature card for TD Bank investment account.
- Reviewed, discussed, and approved a Trust Fund request: Town Hall CRF ('17 WA #10).

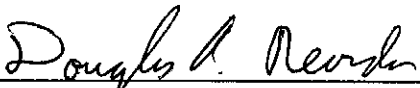
Motion by Chairperson Mary, 2nd by Selectman Tenney, to adjourn at 6:55 p.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:

Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Scott Tenney/Selectman