

**Town of Greenville  
Board of Selectmen  
Minutes – January 24, 2018**

Call to order at 6:00 p.m. Present: Selectmen Douglas Reardon and Scott Tenney, and Town Administrator Tara Sousa.

Selectman Tenney discussed that he is unavailable to attend the Planning Board meeting scheduled for the following evening, in which the Planning Board is anticipated to formally adopt the new Master Plan. Selectman Reardon asked if it was necessary for a representative of the Selectman to attend. Selectman Tenney was confident that a quorum would be available, but thought it best due to the importance of the vote to be held. The Town Administrator noted that the Selectmen must officially appoint an alternate.

**Motion by Selectman Tenney, 2<sup>nd</sup> by Selectman Reardon, to appoint Douglas Reardon as the alternate ex-officio member to the Planning Board.**

**Motion carried with 2 in favor, none opposed.**

**Old Business:**

**Finalized Warrant Articles**

The Selectmen reviewed the 2018 warrant articles as they will be presented to the Department of Revenue for approval. The Town Administrator noted that there is an article to put 10k into the wastewater expendable trust this year, but no article for the water expendable trust. She explained that the water fund is low right now, due to the water pump project and the 100k deposited into the trust last year. Selectman Reardon thought that the amount moved to the expendable trust last year may have been intended to fund the Town share of the pump project. The Town Administrator had not found anything to indicate that, but will research to see if that was the intent. There were no other questions on the warrant articles.

**Finalized Water & Sewer Budgets**

The Selectmen reviewed the finalized water and sewer budgets. The water budget includes the annual payment for the water pump project SRF loan, plus the CPI increase per the Utility Partners contract. These are partially offset by the reduced contract maintenance agreements, as the 2017 budget included the diver inspection and cleaning of the water tanks, and other small line item reductions, resulting in a budget increase of approximately \$6,300. The sewer budget up less than \$3,000, With the Contract operations being the only increased line item. The Town Administrator explained that, though we were unable to contract all of the budgeted I & I repairs before winter (and the end of the fiscal year), she recommended keeping the full budget in place, as we have a long list of repairs needed based on prior camera inspections. Based on prior discussions with the Selectmen and Utility Partners, we intend to focus those funds on completing multiple repairs this year, limiting camera inspections to the known trouble spots. She noted that, due to increased flows this year, we can expect the GEVD rate to go down, per the contract formula.

**New Business:**

**Review Selectmen's Report for Town Report**

The Selectmen reviewed their Board narrative for inclusion in the Town Report. There were no changes suggested.

#### **Underwood Engineers ESR 19 & 20**

The Selectmen reviewed the engineering services requests submitted by Underwood for the recommended 2<sup>nd</sup> ferric pilot, utilizing magnesium hydroxide, and the structural evaluation of the wastewater buildings and components. Both will fall under last year's WA 11, which does not lapse until 2020.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectman Tenney, to authorize Tara Sousa to sign the Underwood Engineers ESR 19 and 20.**

**Motion carried with 2 in favor, none opposed.**

#### **NH DOT Crosswalk Recommendations**

The Selectmen reviewed a letter received by the Road Agent from the NH DOT regarding their engineering review of midblock crosswalks on Main Street and River Street. Their recommendations include relocating a crossing, and converting it to an unmarked crossing. The Selectmen requested that the Road Agent attend the next meeting to explain the recommendations and provide his guidance on the matter.

#### **Abatement Requests**

The Selectmen reviewed Avitar's recommendation regarding an abatement submitted by Mr. Robert Tirrell for 67 Main Street. Their recommendation was that the value is appropriate, and therefore the abatement should be denied. It was noted that the assessors indicated after inspection that the use of this property was now a two-family. Selectman Tenney, as Code Enforcement Officer, will address this issue.

**Motion by Selectman Tenney, 2<sup>nd</sup> by Selectman Reardon, to deny the abatement request for 67 Main Street.**

The Selectmen reviewed a letter from Mr. Paul Bator, of 27 Main Street, requesting abatement of his 1<sup>st</sup> issue sewer bill, due to a leak "right at" his water main, which did not go down the sewer. The Town Administrator explained that the Water Department performed a data log at this address, when the owner received an abnormally large bill. The data log indicated a continuous leak for approximately 3 weeks. To her knowledge, there was no leak at or around the meter. The owner may be confusing the point at which the usage is being recorded as the point of the leak. The Selectmen discussed that there is no way to determine from the information provided whether the disputed water went down the sewer. They expressed willingness to reconsider the matter if there was a plumbing bill or other evidence to support the owner's claim.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectman Tenney, to deny the sewer abatement request for 27 Main Street.**

**Motion carried with 2 in favor, none opposed.**

#### **Miscellaneous**

Regarding 4 Happy Hollow, the Town Administrator stated that Selectman Tenney (as CEO) had given her the form to file the fine with Jaffrey District Court and she is confirming with the Town Attorney to be sure the proper procedure is followed.

Selectman Reardon questioned the status of the Greater waste Solutions Project, as we have an interest in exploring the possibility of leaving the Wilton Recycling Center. The Town Administrator will contact Shaw's for an update.

**Signature Folder:**

The Selectmen

- Reviewed, discussed, and approved the January 10, 2018 minutes.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved a purchase order for the Highway Department's salt purchase.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectman Tenney, to adjourn at 6:35 p.m.**


**Motion carried with 2 in favor, none opposed.**

**Submitted by:** Tara Sousa/Town Administrator

**Approved by:**

---

Carla C. Mary/Chairperson



---

Douglas A. Reardon/Selectman



---

Scott Tenney/Selectman