

**Town of Greenville  
Board of Selectmen  
Minutes – March 28, 2018**

Call to order at 6:00 p.m. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to appoint Carla Mary as Chair of the Board of Selectmen.**

**Motion carried with 3 in favor, none opposed.**

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to have Margaret Bickford and Doug Reardon represent Greenville on the Temple-Greenville Joint Police Board.**

**Motion carried with 3 in favor, none opposed.**

Selectwoman Bickford asked what changes were included in the recently approved contract. Chairperson Mary discussed the minor contract revisions, as well as issues which had been debated but not resolved in this year's negotiations.

**Old Business:**

**Main Street Parking Issue**

The Town Administrator shared the emailed response of the Police Chief (via the PD Administrator), regarding what is needed in order to enforce sidewalk parking restrictions at 32 Main Street. He indicated that due to the actions of prior Selectboards, he needs proof that there is a right-of-way for the sidewalk, and that the property owner has been informed of that right-of-way. The Selectmen directed the Town Administrator to contact the Town Attorney regarding notice to the property owner.

**Back-up Handheld for Water Readings**

The Selectmen reviewed a previously received quote for a belt clip transceiver for water meter readings. The Town Administrator had been unable to get an updated quote yet from Ti-Sales, and need to confirm that this unit would provide the same functionality as the existing handheld. The quote was originally obtained because this unit provides data-logging capability for the newer meter style, which we do not have with our current unit. The Selectmen expressed support for the purchase if the unit was available at a similar price point.

Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to purchase a second handheld meter reader funded 50% by the water ETF and 50% by the sewer ETF.

**New Business:**

**Dissemination of Information to the Press/Social Media**

With the election of a new Board member, Chairperson Mary discussed the general policy of prior boards to direct questions by the press to the Town Administrator. The Town Administrator noted that per the Emergency Operations Plan, she is the Public Information Officer. Chairperson Mary also discussed posting on social media in regards to town business, noting that she and the Town Administrator have generally reserved such posts for factual corrections of posted material. The Town

Administrator questioned if the Selectmen would be interested in creating an official Town Facebook profile, similar to Mascenic School District's page, where information from the Town website could be shared. There was no interest in pursuing that avenue at this time.

#### **Disposal of Surplus Equipment: Non-Operational 1996 6-Wheel Dump Truck**

The Town Administrator relayed Tom Plourde's request that the Selectmen consider disposing of 1996 Dump Truck no longer in use by the Highway Department. The truck has functional issues, and Mr. Plourde has no intention of putting it back in service. The Town Administrator relayed that Mr. Plourde had been approached with an offer to purchase. The Selectmen discussed making the truck available for sale by sealed bid, with a minimum bid to be determined in consultation with Mr. Plourde. The Selectmen suggested a week-long timeframe for bids, with bids being due April 9<sup>th</sup>.

#### **Miscellaneous**

Chairperson Mary noted that there is an issue with a tractor trailer being worked on in the lot next to the Town's paved lot on Main Street. She directed the Town Administrator to look into a previous letter or letters sent regarding this matter, and to write to the owner again.

#### **Eversource Land Available for Purchase**

The Town Administrator relayed that she had been contacted by Eversource regarding a property (Map 3-1-3) they have determined to be surplus, which abuts the Highway Department/Wastewater Treatment Plant property. Eversource intends to sell the property, and has contacted the Town with a "make an offer" proposal. The Selectmen discussed the location of the property, particularly its proximity to the river, and expressed doubt that it would be viable for any Town purpose other than conservation. The Selectmen instructed the Town Administrator to notify the Conservation Commission of the property's availability.

#### **Review Loan Documents for Warrant Article 11 Loader Purchase**

The Selectmen reviewed the loan documents received from Bank of the West (via Chappell Tractor) for the loader purchase. The Town Administrator noted that the documents were just received today, and that they were forwarded to town counsel for review, but she had not yet received that feedback from Attorney Bedard. Due to the ending of the quarter, and the anticipated rise in interest rates, the down payment and first year payment checks were included in this week's check run, so that our commitment to purchase can be completed by March 31<sup>st</sup>.

Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to authorize the Town Administrator to sign the loader purchase loan documents when the legal review is complete.

#### **Signature Folder**

##### **The Selectmen:**

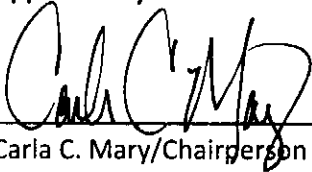
- Reviewed, discussed, and approved the minutes of the March 14, 2018 meeting.
- Reviewed and approved check manifests for accounts payable and payroll.
- Reviewed and approved elderly exemptions and veteran's credits.
- Reviewed, discussed, and approved Board/Committee appointment renewals.
- Reviewed and approved the DRA Filing: MS-232.

Motion by Selectwoman Bickford, 2<sup>nd</sup> by Chairperson Mary, to adjourn at 6:44 p.m.

**Motion carried with 3 in favor, none opposed.**

**Submitted by:** Tara Sousa/Town Administrator

**Approved by:**

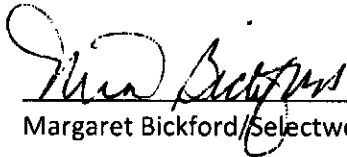


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Carla C. Mary/Chairperson

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Douglas A. Reardon/Selectman



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Margaret Bickford/Selectwoman