

**Town of Greenville
Board of Selectmen
Minutes – May 9, 2018**

Call to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 6:00 p.m. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Selectman Reardon asked about the tour of the Sea Change building. Chairperson Mary remarked on the ample space and beauty of the building. She noted that for the Town to take any action a special meeting with at least 50% of the registered voters would be required, which was not believed to be feasible. Purchase by a private party or non-profit would be the only option for securing the building before March of 2019.

Old Business

Establish Escrow for Dollar General Project

The Selectmen reviewed the quote from Underwood Engineering for the utility review and alteration of terrain for the proposed Dollar General on Fitchburg Road. Chairperson Mary advocated for an escrow of \$5,000 to ensure there were sufficient funds to cover all the Town's engineering costs.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to establish an escrow of \$5,000 for the Dollar General project.

Motion carried with 3 in favor, none opposed.

Town Hall Repairs

The Selectmen reviewed a quote from Craig Hendrick, as well as a revised quote from A+ Painting, which was altered to reflect an additional color as an accent wall, for the painting of the meeting room. The Town Administrator reported that she confirmed the painting could be separated from the flooring, to perhaps contract that later in the year if the budget allows. Selectwoman Bickford suggested completing the accent wall ourselves to save money. Chairperson Mary expressed her concern about the increase in cost, but also her preference to have the job fully completed by the professional. Selectman Reardon thought the A+ quote was a fair price.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the quote of \$1725 from A+ Painting for the painting of the meeting room.

Motion carried with 3 in favor, none opposed.

New Business

Utility Partners Update

The Selectmen reviewed the monthly report submitted by Dave Brennan of Utility Partners. The Town Administrator reported that he has returned to full-time status. The Selectmen reviewed a quote for replacement of the VFD for the recently replaced influent pump at the Wastewater Plant. Chairperson Mary discussed the importance of this component for proper operation of the plant.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to replace the influent pump VFD, at a cost of \$2,861, to be taken from the Wastewater Expendable Trust.

Motion carried with 3 in favor, none opposed.

The Town Administrator discussed the shoreland protection requirements that will apply to the removal of trees adjacent to the wastewater plant. She will work with Dave Brennan to determine if all the trees he would like to have removed can be removed, which may affect the quotes for this service.

Tax Card Approval for Map 5 Lot 26-a

The Selectmen reviewed the proposed tax card for Map 5 Lot 26-a, which is located on Adams Street. The Town Administrator explained information provided by Marshall Buttrick, which allowed for the determination of the last known owner. This information was corroborated by the inventories of taxable property printed in the 70s and 80s. Our Assessor recommends that the tax bill be sent in care of the daughter of the now deceased property owner.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to assess tax for Map 5 Lot 26-a to the last known owner, Isabelle Eaton.

Motion carried with 3 in favor, none opposed.

Request for Abatement – State of NH, Map 3 Lot 19

The Selectmen reviewed documents related to tax assessed in 2008 on tax exempt property owned by the State of NH, Map 3 Lot 19. The Town Administrator believed that the ownership was mistakenly changed when other parcels were sold by the State. The ownership was corrected, but the tax which was assessed due to the removal of the State's exemption was never abated.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to abate Map 3 Lot 19 (State of NH) 2008 property tax in the amount of \$961.00.

Motion carried with 3 in favor, none opposed.

Request to Reconsider Abatement – Torres, Map 4 Lot 17

The Selectmen reviewed the email and attached letter submitted by William Torres, requesting that his previously denied abatement request be reconsidered. The Selectmen discussed the precedent which would be set if sewer abatements were granted for garden hoses left running.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to reaffirm the denial of the abatement requested by Mr. Torres, of Map 4 Lot 17.

Motion carried with 3 in favor, none opposed.

Conference Attendance Policy

The Selectmen took the Town Administrator's draft of a Conference Attendance Policy for review. Chairperson Mary suggested that the draft be considered at the next Selectmen's meeting. There were no objections.

Forrest Fire Warden Appointment/Reappointments

The Selectmen requested that the Town Administrator contact Forrest Fire Peter Vaillancourt for further information on the proposed appointment/reappointments.

Request for Use of Town Field for a Wedding

The Town Administrator discussed a request by resident Reba Wedge to use the Town Field for a wedding ceremony August 25, 2018. The ceremony is tentatively scheduled for 3:00 p.m., with time

allocated before and after for set-up and clean-up. The Selectmen had questions about the need for/use of restroom facilities. The Town Administrator noted that the pool would likely be open at the time. It was suggested that Primex be contacted for information regarding liability and a recommended policy. No action was taken on the request.

Miscellaneous

Regarding the Selectmen's previous consideration of placing a warrant article to approve Keno in town on the 2019 warrant, the Town Administrator reported that the Selectmen would not need to make a recommendation on the article, as it will not be a special article or involve any appropriations. The Selectmen agreed to place an article regarding Keno on the 2019 warrant to allow the voters to decide the matter.

The Town Administrator reported that the meeting with DES and EPA to review the river study data as it relates to the Town's wastewater discharge permit has been scheduled for May 18th in Concord. Selectwoman Bickford expressed interest in attending.

Signature Folder

The Selectmen:

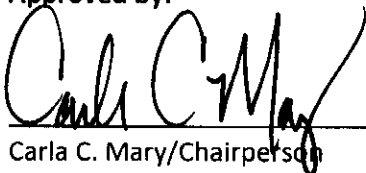
- Reviewed, discussed, and approved the minutes of the April 25, 2018 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed and approved Purchase Orders: Beautification.
- Reviewed and approved Requests for Trust Funds Re: Loader.
- Reviewed and approved Appointment Forms: Beautification.


Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn at 6:48 p.m.

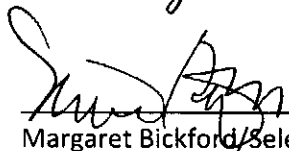
Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:


Carla C. Mary/Chairperson


Douglas A. Reardon/Selectman


Margaret Bickford/Selectwoman