

**Town of Greenville
Board of Selectmen
Minutes – June 13, 2018**

Call to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 6:03 p.m. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa. In the absence of the Chair, Selectman Reardon conducted the meeting.

Old Business:

Conference Attendance Policy

The Selectmen reviewed the revised conference attendance policy. As Chairperson Mary had advocated for the revision of the draft, the matter was tabled to give her the opportunity to review.

Mascenic Appropriation Payment Schedule

The Town Administrator reported that, as suggested, she had contacted the New Ipswich Town Administrator after the last Selectmen's meeting and had determined that the New Ipswich Selectmen strongly opposed the front-loaded payment schedule requested by Mascenic. Upon New Ipswich's staff meeting with Mascenic's Business Administrator, Mascenic revised their request to reflect equal payments throughout the year.

New Business:

Utility Partners Update

The Town Administrator stated that the ferric pilot study had begun that day. She reported that last week, the wastewater plant had received an unscheduled visit from EPA staff members familiarizing themselves with the plant and projects in advance of the anticipated Administrative Order. Selectwoman Bickford questioned what the effect of the order will be, and why we are receiving one now. The Town Administrator explained that our plant has been allowed to continually violate our discharge permit for an extended period of time. The Administrative Order will set interim limits which should be achievable, allowing us to stop violating our permit, but will also have benchmarks which will need to be met for progress toward compliance with the recommended limits.

Pool Operations

The Town Administrator relayed that the pool pump had been serviced on Monday and is up and running without issue. As we did not empty the pool this year, the water is taking some time to clear, but she was hopeful that we would be able to open on our target date of June 15. She reported that the pool currently has 3 senior guards and 1 junior guard, which is below the number of guards originally sought. The Pool Manager is the only WSI certified staff member, and she is asking that the Board consider offering a salary incentive to encourage guards to seek this additional training. Selectwoman Bickford asked if the town would be paying for the training. The Town Administrator reported that last year the Town fully paid for a guard's WSI certification, but did not offer any additional compensation, and that guard did not return this year. She suggested offering a similar arrangement to the guarding certification, where the Town reimburses half at the end of the first season, and half at the end of the second season, if the employee returns. Selectman Reardon expressed his support for better trained

staff. The Selectmen discussed the current pay rates of senior and junior guards and agreed upon a \$1.00 per hour increase for any staff member who attains WSI certification.

Building Inspector Scott Tenney arrived and requested that Board vote to allow for the donation of prior year building code books to the library. The Town Administrator noted that the purchasing policy allows department heads to dispose of surplus property up to a certain amount. Mr. Tenney estimated the original value of the books to be \$700.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to accept Scott Tenney's recommendation to donate old building code books to the library.

Motion carried with two in favor, none opposed.

Revise May 9, 2018 Minutes

The Town Administrator reported that Marshall Buttrick had contacted her requesting a revision of the May 9, 2018 minutes. His position with the court does not allow him to provide legal services, and he felt the wording regarding his research into the Adams Street property could be construed as a title search. The Town Administrator stated that it was not her intent to suggest that he performed a title search, and that a motion was needed to amend the minutes. The Selectmen reviewed the presented revision.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to amend the minutes of May 9, 2018 as presented.

Motion carried with two in favor, none opposed.

Avitar Abatement Recommendations: 32 Mill Street, 173 Merriam Hill Road

The Selectmen reviewed Avitar Associates abatement recommendation for 32 Mill Street. The Town Administrator noted that the abatement is supported by the length of time the property has been for sale.

Motion by Selectwoman Bickford, 2nd by Selectman Reardon, to accept Avitar's recommendation to approve the abatement for 32 Mill Street.

Motion carried with two in favor, none opposed.

The Selectmen reviewed Avitar's abatement recommendation regarding 173 Merriam Hill Road. Selectwoman Bickford asked if anything was known about the property, which is owned by the Nature School Foundation. Selectman Reardon was familiar with events that were hosted on the property years ago, but he was unfamiliar with its current use/purpose.

Motion by Selectwoman Bickford, 2nd by Selectman Reardon, to accept Avitar's recommendation to deny the abatement for 173 Merriam Hill Road.

Paving Quotes

The Selectmen reviewed two quotes obtained by the Road Agent for the planned paving this year. Selectman Reardon asked what areas are going to be done under this contract. The Town Administrator answered that the project includes parts of Adams Hill Road, Greenville Road, and Nutting Hill Road, and will exhaust this year's paving budget and most of the Highway Block Grant/additional Block Grant funds received last year.

quotes. The Town Administrator relayed that the Road Agent recommends the Advanced Paving quote, due to its lower price per ton. Selectmen Reardon did not like that the Advanced Paving Quote was an estimate which did not have a capped price. He expressed that he would need to speak with the Road Agent or see a maximum cost to approve the quote. **Selectwoman Bickford agreed to retract her motion, and the matter was tabled to the next meeting.**

Food Truck on Town Property

The Town Administrator relayed a request by a Christine Brown to park a "hot dog stand" at the town field during games. The Town Administrator had confirmed that the individual is not associated with the baseball or softball organization, and that this would be for a for-profit purpose. She noted that there is no policy that she was aware of regarding this type of use, and she offered that she could draft one if needed. The Selectmen questioned the liability of this use on Town property. Selectmen Reardon stated that the Board is not interested in granting permission at this time.

Signature Folder

The Selectmen:


- Reviewed and approved the minutes of the May 23, 2018 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed and approved Purchase Orders: P&R, American Red Cross.
- Reviewed and approved a Timber Warrant: Greenville Recycling LLC.
- Reviewed and approved DRA's MS-535 from.
- Reviewed and approved a completed PA-35: Legere.
- Reviewed and approved a Pay Rate Form: Sawyer Cawthorn, P&R.

Motion by Selectwoman Bickford, 2nd by Selectman Reardon, to adjourn at 6:50 p.m.
Motion carried with two in favor, none opposed.

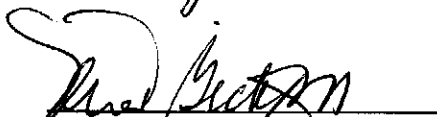
Submitted by: Tara Sousa/Town Administrator

Approved by:

Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman