

**Town of Greenville
Board of Selectmen
Minutes – July 11, 2018**

Call to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 3:30 p.m. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Resident and business owner Anwar Shahzad met with the Selectmen to discuss the negative experiences he has had with the local law enforcement “system”. He discussed his property, which is a business (Get ‘N Go Market), owner occupied residence, and rental apartment, and a break-in that occurred there. He expressed that the Town has serious crime issues, including drug use, noting that he has had multiple tenant issues. Chairperson Mary noted that as a landlord, Mr. Shahzad is responsible for screening and selecting tenants. Mr. Shahzad felt there was insufficient investigation into the break-in at his store. Chairperson Mary asked if Mr. Shahzad had any security cameras, which he answered he did not, and she discussed the difficulty of solving such a crime without that type of evidence. The Selectmen acknowledged Mr. Shahzad’s concerns and voiced their support for addressing crime issues. Chairperson Mary asked Mr. Shahzad if he would be able to attend the next Joint Police Board meeting on August 6th, explaining that the police department reports to that board, not the Selectmen. Mr. Shahzad stated he would attend that meeting. He advocated for a joint effort between local government and the community to address issues, suggesting, for example, penalties for landlords who allow criminal activity to continue at their properties. The Selectmen thanked Mr. Shahzad for his interest in improving our community.

Old Business:

Obtaining a Town Credit Card

The Town Administrator provided the pricing and terms for 2 business credit cards, both of which carried no annual fee and allowed for payment in full monthly without accrual of interest. Though an option through American Express had a lower interest rate, the Town Administrator felt the Mastercard/Visa option would be more universally accepted. The Selectmen authorized the Town Administrator to move forward with obtaining a card.

Administrative Order

The Town Administrator reported that the anticipated administrative order regarding wastewater discharge permit violations has been issued by EPA. There were no changes from the draft previously reviewed. She noted that we will report test results for a couple months before interim limits are set.

New Business:

Fireworks Reschedule

Selectman Reardon recommended that the Town utilize the complimentary show next year. Chairperson Mary felt that residents were disappointed by the cancelation of the Fireworks and advocated for choosing a date for a show this year, which Selectwoman Bickford also supported. The Town Administrator shared feedback she had received from the Fire Chief, Fire Inspector, and others. Several possible dates were discussed, with the Selectmen settling on August 25th, pending confirmation of fire

and police support for that date. Ideas regarding a town picnic and ice cream social and/or food sold by a local non-profit, such as the Legion, were discussed. Other ideas for entertainment were also discussed, with an intent to create an "Old Home Day" style event. The Selectmen directed the Town Administrator to contact Heather Schoff to recruit volunteers and provide notice through her (Greenville Historic NH Community) Facebook page.

Meeting Room Flooring

The Selectmen reviewed the previously submitted quotes for replacing the meeting room flooring, and Chairperson Mary suggested that the money saved through the refunded fireworks could be allocated to complete the work.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the quote of A+ Painting at a cost of \$3253 for the meeting room flooring.

Motion carried with 3 in favor, none opposed.

The Town Administrator indicated that the expense would be coded to "general government buildings repairs and maintenance" with the knowledge that the unused fireworks budget was available if that line item was over-expended.

Recycling Committee Representation

The Town Administrator reported that she had been contacted by Wilton's Administrative Assistant requesting a representative from Greenville to serve on the Wilton Recycling Committee, which was reforming after a hiatus. The Town Administrator noted that she had previously attended the quarterly meetings on behalf of the Greenville.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to designate Town Administrator Tara Sousa as Greenville's representative to the Wilton Recycling Committee.

Motion carried with 3 in favor, none opposed.

Chairperson Mary recommended that the Town Administrator be granted a "comp day" for the extended hours worked in relation to the 3rd of July festivities. There were no objections.

23 Main Street Alternatives

The Town Administrator asked the Selectmen if they wished to look into any alternative uses for 23 Main Street, such as further exploring its use as parking, or selling the property as a house lot, which may require a variance due to the time elapsed since demolition. Selectwoman Bickford reported that Beautification did have an interest, as previously expressed, in improving the site, but the challenges of the site and the funding of any improvements have not been resolved. The Selectmen tabled the matter until further information on the Beautification Committee's intentions is known.

Sewer Abatement Request: Tremblay, 11 Kimball Heights

The Selectmen reviewed a sewer abatement request for a pool filled at 11 Kimball Heights. The Town Administrator noted that the amount could not be calculated until the 2nd issue bills are issued. The Selectmen indicated they supported the abatement but would not take action until the amount was calculated. The Town Administrator suggested that the Board consider a policy revision that would require residents to have their water meters read before and after their pool is filled in order to qualify for an abatement. The Selectmen agreed to pursue that policy change going forward.

NHMA Legislative Policy Recommendations

The Town Administrator presented the NHMA Legislative Policy Recommendations for the Board's consideration, explaining that as a member, we have the opportunity to comment and/or present issues for consideration at the NHMA Annual Meeting, as well as vote for or against these legislative priorities at the same meeting. The NHMA Annual Meeting is held at their conference in the fall, which the Town Administrator noted she has historically attended. The Selectmen took the document for further review.

Miscellaneous

Selectman Reardon suggested that the Board shift the remainder of its summer meetings (through the end of September) to 3:30 p.m., unless there is a need to meet with someone at a later time.

Chairperson Mary and Selectwoman Bickford agreed.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to meet at 3:30 p.m. through September of 2018, except when necessary to meet with someone.

Motion carried with 3 in favor, none opposed.

Selectman Reardon asked about the collection of outstanding water and sewer invoices owed by a commercial customer. The Town Administrator stated that she is working with the town attorney on this matter.

The Town Administrator recommended August 22, 2018 be set as the public hearing for water and sewer rates. Both Chairperson Mary and Selectwoman Bickford indicated they would be on vacation that week, requiring adjustment of the meeting schedule in order to have a quorum. It was decided that the Selectmen's meetings would shift to August 1st and 15th, with the public hearing be held on the 15th.

Signature Folder

The Selectmen:

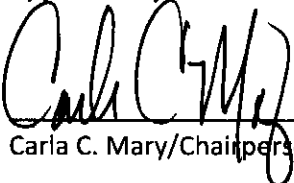
- Reviewed, discussed, and approved the minutes of the June 27, 2018 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Fire Dept – Beltronics, Bergeron Protective.
- Reviewed, discussed, and approved a Timber Warrant – Wilkins.
- Reviewed, discussed, and approved an Abatement: Gagnon (Tax Payment Agreement).

Motion by Chairperson Mary, 2nd by Selectman Reardon, to adjourn at 5:05 p.m.

Motion carried with 3 in favor, none opposed.


Submitted by: Tara Sousa/Town Administrator

Approved by:

A handwritten signature in black ink, appearing to read 'Carla C. Mary', is written over a horizontal line.

Carla C. Mary/Chairperson

Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman