

**Town of Greenville
Board of Selectmen
Minutes – September 12, 2018**

Call to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 3:32 p.m. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa. In the absence of the Chair, Selectman Reardon conducted the meeting.

Old Business:

Selectman Reardon asked about the pending flooring work in the meeting room. The Town Administrator relayed that Chairperson Mary had asked her to ask Tom Plourde if the Highway Department staff could remove the old floor. She reported that Mr. Plourde indicated that his staff was busy with many projects, and that he would prefer not to take on another at this time. Selectman Reardon agreed that the task should not fall to the Highway Department. The Selectmen agreed to move forward as previously decided with the removal being done by the contractor.

New Business:

Utility Partners Update

The Selectmen reviewed the Dave Brennan's monthly wastewater report submitted EPA and DES. The Town Administrator discussed the included results which show during August, while piloting the ferric and magnesium hydroxide, the results on the Town's effluent met targets for aluminum and phosphorus, and copper was only slightly over. She noted that copper was the one level that may have room for revision in a revised permit, per the meeting with EPA/DES earlier this year. Selectwoman Bickford questioned why that value may be able to be adjusted. The Town Administrator explained that the river may have the capacity to accept additional copper, but the new river sampling being done by DES will need to be completed before that would be considered. For the time being, we will continue under the Administrative Order and try to further address copper removal.

NHMA Legislative Policy Conference Guidance for Delegate

Selectwoman Bickford, as the appointed delegate to the NHMA Legislative Policy Conference, wanted to go through the different floor proposals slated to be discussed in order to properly represent the Board as a whole. The Selectmen discussed the proposals, which included reduction of the statutory interest paid on abatements, Town Moderator authority to postpone the voting session of Town Meeting, widening of local authority to place outdoor watering restrictions, and a bill to clarify that the SEC does not have jurisdiction over the use municipal roads by merchant utility projects. They agreed to support all of the proposals.

SWRPC Request for Comment on 10 Year Transportation Plan

The Selectmen reviewed the Southwest Regional Planning Commission's list of transportation improvement projects for the 2021-2030 Ten Year Plan. Selectman Reardon questioned what would be involved in submitting the green bridge on Old Wilton Road for inclusion on the list. The Town Administrator expected that the engineering to determine scope of the project, specifically replacement versus repair, and an estimated cost, would be needed. Selectman Reardon brought up that support was

expressed for saving additional monies toward funding that project at Town Meeting. The Selectmen directed the Town Administrator to contact SWRPC to begin exploring the process.

Budget Priorities and Department Guidance

The Town Administrator suggested that the Board may wish to delay in-depth discussion on this item until the full Board is available, but reported that she had been asked by several department heads if the Selectmen had any guidance on budgeting for employee wage increases. The Town Administrator noted that the CPI is trending near 3%. The Selectmen discussed the regularity of increases prior to last year, and the need to be prudent with the overall budget. They did not wish to specify a recommended percentage increase, as their final decision will have to consider the resulting total budget. The Town Administrator will instruct department heads to submit salary proposals they deem to be appropriate.

The Selectmen discussed needed repairs at the pool house. Selectman Reardon suggested that a proposal to refresh the exterior, including roofing, siding, etc. be put together and quotes obtained to draft a warrant article for Town Meeting. He discussed the design and building of the existing structure, which was done with volunteers and the former Mascenic Building Trades program. Selectwoman Bickford expressed she would like to see the project again be done as a volunteer effort. In discussing other needed upgrades and repairs to electrical, plumbing, etc., the Selectmen expressed support for using available pool budget funds to complete those projects this year.

Eversource Appeal

The Selectmen reviewed a letter from the Mitchell Municipal Group, who is representing Greenville and 36 other towns in the Eversource tax appeals, as well as a proposal from George E. Sansoucy for Greenville's inclusion in a USPAP-compliant report. The Town Administrator reported that she is in contact with our assessors regarding this matter, and recommended no action be taken at this time.

Abatement – Martin, Sewer; Bigelow, Property Tax

The Selectmen reviewed an abatement submitted by Daniel Martin of 33 Temple Street. The Town Administrator noted she informed the resident of the Board's intent to implement a policy where residents will need to request to have their meters read before and after filling a pool in order to qualify for a pool related abatement going forward. The Selectmen discussed the Town Meeting as a potential outreach opportunity to alert residents to this change. It was noted that the pool dimensions were not indicated on the abatement. The Selectmen tabled the abatement and the Town Administrator will contact the applicant for further details.

The Selectmen reviewed an abatement request submitted by the Tax Collector on behalf of Yvette Bigelow, which cited a delay in the receipt of a mailed payment as the reason for the request to abate \$17.62. The Selectmen could not determine the source of the dollar amount, and tabled the matter to obtain further information from the Tax Collector.

Non-public Pursuant to 91-a:3, II(c) – Employee Matter

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to enter non-public session pursuant to 91-a:3, II(c) at 4:35 p.m. to discuss an employee matter.

Motion approved by roll call vote, D. Reardon, yes; M. Bickford, yes.

(sealed non-public discussion) No action was taken in non-public session.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to enter re-enter public session at 4:48 p.m.

Motion approved by roll call vote, D. Reardon, yes; M. Bickford, yes.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to seal the minutes of non-public session in perpetuity.

Motion approved by roll call vote, D. Reardon, yes; M. Bickford, yes.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the August 29, 2018 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved a Purchase Order: Fire Dept. – Fire Tech and Safety.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to adjourn at 4:49 p.m.

Motion carried with 2 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:

NA

Carla C. Mary/Chairperson

Douglas A. Reardon

Douglas A. Reardon/Selectman

Margaret Bickford

Margaret Bickford/Selectwoman