

**Town of Greenville
Board of Selectmen
Minutes – October 24, 2018**

Call to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 3:30 p.m. Present: Chairperson Carla Mary, Selectmen Douglas Reardon, and Town Administrator Tara Sousa. Selectwoman Bickford arrived 3:32 p.m., and expressed her apologies.

Meet with Dave Brennan Re: Water/Wastewater Updates

Mr. Brennan reported that 2 leaks had been identified in customer-owned service lines/piping. The Selectmen reviewed the Pilot Study Recommendations Schedule. The Town Administrator discussed a conference call she, Mr. Brennan, and Rob Lauricella (Utility Partners Area Manager) had with Steve Clifton and Luke Sundean of Underwood Engineers to review the recommendations and better understand the value of these improvements. The Town Administrator discussed that we would be reporting these to the EPA as action items addressing our administrative order, and it is important to affirm our commitment to the timeline and funding of items included on the list. The Selectmen reviewed cost estimates for the recommended SCADA improvements and chemical feed improvements. The Town Administrator relayed that the SCADA estimate is a quote from EII, who we can contract with directly and hopefully avoid any additional engineering cost, and the chemical feed improvements can be done in-house, at a cost lower than estimated. Chairperson Mary questioned the scope of the SCADA, as the quote seemed low. The Town Administrator relayed that the system would be expandable, but for now is focused on gaining influent/effluent data for better flow pacing and data analysis. The Selectmen agreed to fund the improvements through the "Chemical feed improvements" warrant article approved in 2017.

The Selectmen discussed the Wilson Technologies quote presented for the electrical work needed to permanently freeze protect the ferric and magnesium hydroxide. Chairperson Mary suggested that Mr. Brennan explore the possibility of obtaining a shed that could be placed much closer to the chemical delivery point through the building. The logistics of chemical delivery to that location were discussed. Mr. Brennan will pursue that avenue. The quoted electrical work was supported, as the upgrade is needed for current and future needs.

The Selectmen relooked at Underwood's tabled engineering services request related to the Greater Waste Solutions project. The Town Administrator confirmed that the scope of work was related to review of work in the public right-of-way, and requested a motion to allow her to sign the ESR upon receipt of the additional escrow funds.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to allow the Town Administrator to sign the ESR for the Greater Waste Solutions project upon receipt of the additional \$5,000 escrow.

Motion carried with 3 in favor, none opposed.

Old Business:

Meeting Room Renovations

The Town Administrator reported that Water Fire Mold is scheduled to remove the carpet in the meeting room on Monday, October 29th. She requested that the scope of work allow for some investigation of the status of the subfloor, so that that flooring replacement can be done without

concern that the subfloor might later need to be removed. She noted that the cost of having that work done while they are here with the negative air setup in place would be less than if we had to have them mobilize again. The Selectmen agree that the work could include limited removal of subfloor panels.

Tax Rate

The Selectmen reviewed the preliminary DRA tax rate, which included only \$5,000 for overlay and zero fund balance applied to reduce the rate. The Town Administrator noted that \$5,000 is very low for overlay in a revaluation year, but had contacted our DRA Auditor and confirmed that there is no repercussion for underestimating overlay, other than the fund balance reduction it would cause.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to set overlay at \$5,000 and use of fund balance at \$0 for DRA's tax rate setting process.

Motion carried with 3 in favor, none opposed.

The resulting municipal rate will be \$12.58, with a combined total rate of \$29.22. The Selectmen reviewed the public statement drafted by the Town Administrator, and there were no changes.

Update on Ongoing Code Enforcement Matters

The Town Administrator discussed a recent Health Department complaint, regarding trash accumulation at an Adams Hill Road address, as well as possible occupancy of a camper (in violation of the zoning ordinance). She reported both the occupant and the owner had been in contact with the Selectmen's Office to acknowledge receipt of the letter requiring action to resolve the issue. The Health Officer and Deputy Health Officer will need to do an on-site inspection if not resolved in a timely manner.

The Selectmen reviewed pictures submitted by the Code Enforcement Officer regarding 4 Happy Hollow. It is the CEO's determination that the Trash and Dumpster violation has been resolved to his satisfaction.

New Business:

Health Insurance Rate & Options

The Town Administrator presented the 2019 health insurance rates, which reflect a 10.5% increase from the prior year if the Town remains with the same plan. The Town Administrator recommended the Selectmen approve a change in plan, from HealthTrust's Blue Choice to Access Blue. She explained that Access Blue Option would have the same copays and prescription costs, but would have impacts to employee costs for services like physical therapy and chiropractic visits. The plan does provide easier access to self-referred and out-of-state benefits. Conversion to this plan would still result in a 3% increase over last years cost.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to change the employee health plan offering from HealthTrust's Blue Choice (BCT20) to Access Blue (AB20) effective January 1, 2019 (Savings of approximately \$1300/month).

Motion carried with 3 in favor, none opposed.

2019 Budgets - Welfare, Parks & Rec.

The Selectmen reviewed the 2019 Welfare budget submitted by the Town Administrator. The total requested budget \$24,901, a reduction of \$5,550 from the 2018 budget. The Town Administrator noted

that she had seen less clients this year, but did provide more ongoing assistance than has been customary. There were no objections to the presented budget.

The Selectmen reviewed the Parks & Recreation budget, which was presented at \$46,021, a \$60 reduction from the prior year. The Town Administrator discussed anticipated increases at a standard percentage to be determined by the Board, as well as a recommendation to provide a meaningful increase to the Director, who would be going into her third year should she choose to return. Selectman Reardon suggested a two dollar per hour increase, and the other Selectmen voiced agreement with that recommendation. Selectman Reardon recommended the maintenance and repair line-item be returned to the 2018 funding level, which would increase the bottom line to \$46,521.

Hazardous Tree on Livingston

At the recommendation of the Road Agent, the Selectmen went individually to view a tree on the side of Livingston Road, to determine if they wished to declare it a public hazard. Selectmen Reardon expressed that the tree is the responsibility of the homeowner, and that due to its slant, it does not present any more risk to the public than any other tree. The other Selectmen concurred and declined to declare the tree a hazard.

Avitar Assessing Contract

The Town Administrator presented Avitar's proposal for assessing services. She noted that she was presenting it for the Selectmen's information, as she had questions regarding proposed changes that she wanted to gain a better understanding on before making a recommendation. Notable changes were separate price options with and without utility values, and changes to the scheduling of work. The Selectmen questioned what other options may be available. The Town Administrator noted that there is a one-year option, if the Selectmen think they want to go out to bid.

Wilton Recycling Contract

The Selectmen questioned the ability to withdraw from the agreement should another waste disposal provider become available. The Town Administrator confirmed the terms were the same as prior agreements, where the Town could provide notice of withdrawal 6 months prior to the end of the calendar year. There were no objections. The Selectmen executed the agreement.

Miscellaneous

The Selectmen discussed Chairperson Mary substituting for Selectman Reardon at the next Joint Police Board meeting. Chairperson Mary and Selectwoman Bickford wanted to review the salary data received from the PD Administrator in preparation for that meeting. The Town Administrator noted she would post a work session when a time and date was chosen.

The Selectmen discussed their support for a 3% cost-of-living increase for Town employees in 2019, as well as targeted increases to be determined for positions which are under-compensated. The Selectmen discussed the possibility of supporting an amount above 3% (but below the requested 8%) for the Police Department, based on the portion that would be subsidized by Temple.

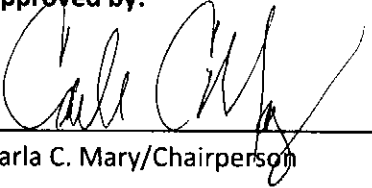
Signature Folder

- Review, discuss, and approve the minutes of the October 11, 2018 meeting.
- Review, discuss, and approve check manifests for accounts payable and payroll
- Review, discuss, and approve Raffle Permit: Sacred Heart.
- Review, discuss, and approve Purchase Order: Highway Dept. - J&D Auto

Motion by Chairperson Mary, 2nd by Selectman Reardon, to adjourn the meeting at 5:12 p.m.
Motion carried with 3 in favor, none opposed.

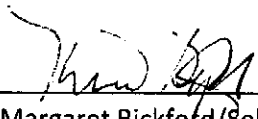
Submitted by: Tara Sousa/Town Administrator

Approved by:



Carla C. Mary/Chairperson

Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman