

**Town of Greenville
Board of Selectmen
Minutes – December 10, 2018**

Call to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 3:30 p.m. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Chairperson Mary presented a written statement about her observances at the water treatment plant, and her concerns about continuing with Utility Partners as the third-party operator of the Town's facilities. She requested that the statement be added to the minutes, and there were no objections. (See attached.) Chairperson Mary discussed the provisions in the contract which would allow for the Town to opt out of the contract with 90 days' notice with no cause, or with 30 days' notice under the provisions of their "quality guarantee". Selectman Reardon expressed concerns about the cost of hiring an alternate provider. The limited number of companies which provide this type of third-party management of water and wastewater was discussed. Chairperson Mary indicated that she had contacted a former colleague with Woodard and Curran to ascertain their willingness to provide a quote. The Town Administrator shared the results of her consultation with the Town Attorney, in which he indicated sufficient grounds existed to invoke the 30-day termination clause if the Board wished to pursue that course of action. The violations due to sampling errors were discussed in context of the recent revelations. Chairperson Mary expressed her feeling that trust has been lost.

The Selectmen reviewed and discussed the email updates provided by Rob Lauricella of Utility Partners about the ongoing work to resolve the sludge build-up, as well as the jar testing performed by Brian Tanner of Holland Company. Selectwoman Bickford was concerned about the 25% reduction in alum indicated by the jar testing, feeling that the reduction was substantial. Chairperson Mary expressed frustration that she had on numerous occasions suggested that the same individual be called in to check the dosing to address previously described process challenges. The Selectmen requested that the details of the work described be included in the minutes.

Selectman Reardon wanted to provide Utility Partners' management the opportunity come before the Board to answer for the current situation. The Board agreed that the Town Administrator, with the assistance of Chairperson Mary, could investigate the options available for other contractors.

Chairperson Mary discussed the operator structure when she was the Water/Wastewater Project Manager, wherein she held the required licenses for both plants, but additionally had a Grade 3 Certified Operator at the wastewater plant. Selectwoman Bickford suggested that staffing expectations be addressed in any future contract.

The Selectmen expressed that they would like to have the Regional VP for Utility Partners at their regular meeting. The Town Administrator would contact him to determine his availability.

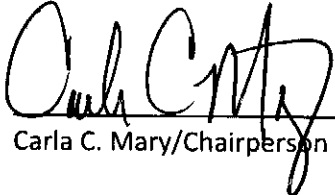
Chairperson Mary discussed the previous expenses associated with acid washing the filters, and recommended that the Board reserve the right to have a third-party assessment of the filters, and to

hold Utility Partners responsible if additional costs are incurred ahead of the normal timeline for such. She believed Blue Earth Labs was the company previously contracted for filter cleaning.

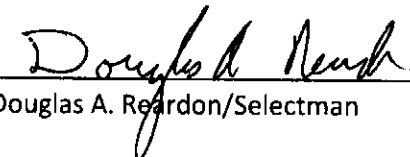
Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn at 4:25 p.m.
Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator


Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman

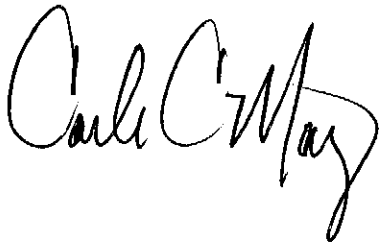


Margaret Bickford/Selectwoman

I called this meeting this afternoon, in light of the issues found at the Greenville Water Treatment Plant on Monday December 3, 2018. Maggie Bickford and I met at the water treatment plant for an unrelated visit. That day we discovered a lack of facility maintenance, improper dosing of facility chemicals and extreme amounts of built up sludge, throughout the facility. None of which at the time was causing a public health risk or damaged equipment, but if allowed to be continued inevitably would have.

It is my feeling that if we had not have visited the facility, it would still be running that way. With my 27 years of water treatment plant experience, I know that it has taken months for the facility to be in this condition. Even if the issues were due to the lack of knowledge or concern of the onsite Project Manager, I feel Utility Partners is at fault for not providing upper management oversight of the facility to ensure the facilities are run properly. When the Town of Greenville enters into a long-term contract with outside companies, it is expected that they would take the utmost care of the equipment and run the facility as to optimize the treatment, while maintaining compliance.

I am disheartened by our findings last Monday and have no faith that this company is capable of running our facilities with the best interest of the Town in mind. We did meet with the Area Manager at the facility on Tuesday morning and they did bring in a team of employees to address the issues. After a week, they are still working on the cleanup. Given this information, I would now like for the Board to continue discussion on this matter.

A handwritten signature in black ink, reading "Carl C. May". The signature is written in a cursive, flowing style. The first name "Carl" is written with a large, looped 'C'. The middle initial "C." is written with a smaller 'C' followed by a period. The last name "May" is written with a large, looped 'M' and a trailing 'y'.

Administrator

From: Rob Lauricella <rob.lauricella@utilitypartnersllc.com>
Sent: Friday, December 7, 2018 3:56 PM
To: Carla C. Mary; townoffice@greenvillenh.org; administrator@greenvillenh.org
Cc: dreardon@greenvillenh.org; mensamag@aol.com; David Brennan; Gerry Curran; Jefferson Tolman; David Sircle; Bill Douglass
Subject: Re: Water plant updates

Here is the summary for today:

- The Sodium Aluminate and Aluminum Sulfate chemical pumps were calibrated to dose based on Bryan Tanner's recommendations from the jar tests
- The work to clean the chambers from the sed basin to the filters continued today. On Monday they will continue this work and start work on the filters.
- On Thursday, to verify that the sed basin sludge was wasting both the manhole behind the water plant was opened and the lagoon was inspected.
- A staff meeting is scheduled for Tuesday to plan for future operations and maintenance.

Thank you,

Rob Lauricella
Utility Partners

From: Rob Lauricella
Sent: Thursday, December 6, 2018 3:20 PM
To: Carla C. Mary; townoffice@greenvillenh.org; administrator@greenvillenh.org
Cc: dreardon@greenvillenh.org; mensamag@aol.com; David Brennan; Gerry Curran; Jefferson Tolman; David Sircle; Bill Douglass
Subject: RE: Water plant updates

Here is the summary for today:

- Settling basin #2 is back in operation and the wasting is working on both North and South valves
- The chamber from the sed basin to the filters was drained and cleaned out and they are still working on this and should be done in the next hour
- The alum dosage was reduced 25% from an average of 5.5-8.8gpd to 4.5-6.5gpd based on the jar test recommendations from Bryan Tanner

Rob Lauricella
Area Manager



O. +1 603-543-0680 C. +1 603-477-3262
Rob.Lauricella@utilitypartnersllc.com | www.utilitypartnersllc.com
338 Plains Road, Claremont, NH 03743

From: Carla C. Mary <cmaryrealtor@aol.com>
Sent: Wednesday, December 5, 2018 3:45:19 PM
To: Rob Lauricella; townoffice@greenvillenh.org; administrator@greenvillenh.org
Cc: dreardon@greenvillenh.org; mensamag@aol.com; David Brennan; Gerry Curran; Jefferson Tolman; David Sircle; Bill Douglass
Subject: Re: Water plant updates

Is the 3+ feet of sludge completely cleaned out of that area? On Monday it was full, up to the overflow weir. I am not talking about what they could reach from the open hatch, but that whole chamber.

Carla C. Mary
The O'Keefe-Mary Real Estate Investment Team Keller Williams Realty North Central 978-860-3636 Fax-987-860-3736 Cell-603-801-1743
Licensed in MA & NH

-----Original Message-----

From: Rob Lauricella <rob.lauricella@utilitypartnersllc.com>
To: cmaryrealtor <cmaryrealtor@aol.com>; Kelly Fitzwater <townoffice@greenvillenh.org>; 'Administrator' <administrator@greenvillenh.org>
Cc: dreardon@greenvillenh.org <dreadon@greenvillenh.org>; mensamag@aol.com <mensamag@aol.com>; David Brennan <david.brennan@utilitypartnersllc.com>; Gerry Curran <gerry.curran@utilitypartnersllc.com>; Jefferson Tolman <jefferson.tolman@utilitypartnersllc.com>; David Sircle <david.sircle@utilitypartnersllc.com>; Bill Douglass <bill.douglass@utilitypartnersllc.com>
Sent: Wed, Dec 5, 2018 3:33 pm
Subject: RE: Water plant updates

Carla,
I just spoke with Dave and the sed-basin effluent/filter room influent was vaccumed on Tuesday. They will also be vaccumed again and the filters once the sed basin #2 is back up in operation.

Rob Lauricella
Area Manager

O. +1 603-543-0680 C. +1 603-477-3262
Rob.Lauricella@utilitypartnersllc.com | www.utilitypartnersllc.com
338 Plains Road, Claremont, NH 03743

From: cmaryrealtor <cmaryrealtor@aol.com>
Sent: Wednesday, December 5, 2018 3:17:35 PM
To: Rob Lauricella; Kelly Fitzwater; 'Administrator'
Cc: dreardon@greenvillenh.org; mensamag@aol.com; David Brennan; Gerry Curran; Jefferson Tolman; David Sircle; Bill Douglass
Subject: RE: Water plant updates

When will the sed-basin effluent/filter room Influent be drain and cleared as well as the filters being vaccumed out after?

Sent from my Verizon Wireless 4G LTE smartphone

Carla C. Mary
Keller Williams North Central
Licensed MA and NH
603-801-1743

----- Original message -----

From: Rob Lauricella <rob.lauricella@utilitypartnersllc.com>
Date: 12/5/18 3:00 PM (GMT-05:00)
To: Kelly Fitzwater <townoffice@greenvillenh.org>, 'Administrator' <administrator@greenvillenh.org>
Cc: Greenville BOS <administrator@greenvillenh.org>, cmaryrealtor@aol.com, dreardon@greenvillenh.org, mensamag@aol.com, David Brennan <david.brennan@utilitypartnersllc.com>, Gerry Curran <gerry.curran@utilitypartnersllc.com>, Jefferson Tolman <jefferson.tolman@utilitypartnersllc.com>, David Sircle <david.sircle@utilitypartnersllc.com>, Bill Douglass <bill.douglass@utilitypartnersllc.com>
Subject: RE: Water plant updates

Here is a summary of the progress at the Water Plant today:

- Bryan Tanner ran at least 6 different jar tests due to the raw water characteristics changing so dramatically this year. The results showed that the alum appeared slightly overdosed. The chemical pump dosage was reduced.
- The sed basin #2 sludge collector line is still being worked on to try and purge the air out. The line was purged with water from both sides with no luck.
- They continue to work on this and will try again tomorrow if needed.
- The following additional UP staff is working on this and will be there tomorrow – David Ulrich, Kalen Kangas, and Gerry Curran

Rob Lauricella
Area Manager

O. +1 603-543-0680 C. +1 603-477-3262
Rob.Lauricella@utilitypartnersllc.com | www.utilitypartnersllc.com
338 Plains Road, Claremont, NH 03743

From: Rob Lauricella
Sent: Tuesday, December 4, 2018 2:42:16 PM
To: Kelly Fitzwater; 'Administrator'
Cc: Greenville BOS ; cmaryrealtor@aol.com; dreardon@greenvillenh.org; mensamag@aol.com; David Brennan; Gerry Curran; Jefferson Tolman; David Sircle; Bill Douglass
Subject: RE: Water plant updates

Kelly,
Thanks for the list of emails.
We have a crew working on resolving the floc issue at the Greenville Water Plant.

- Dave reviewed the daily log of chemical dosing and there weren't any major changes.
- Bryan Tanner from Holland company is coming tomorrow morning at 9:30 AM to help jar testing and check the dosage.
- Gerry Curran will also be at the plant tomorrow to help review the operations.
- Dave Brennan started draining down sed basin #2 to get ready to inspect the air bound sludge collector tomorrow.
- David Ulrich and Kalen Kangas are also coming down to assist with the sed basin draining and inspection.

We'll keep you informed of our progress.

Thanks,

Rob Lauricella
Area Manager

O. +1 603-543-0680 C. +1 603-477-3262
Rob.Lauricella@utilitypartnersllc.com