

**Town of Greenville  
Board of Selectmen  
Minutes – March 13, 2019**

Call to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 3:30 p.m. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

**Meet with Heather Schoff & Stephanie Bouley Re: Egg Hunt, Park & Rec**

Heather Schoff and Stephanie Bouley met with the Selectmen to propose an egg hunt event as a Spring kick-off to their Arts & Crafts program. Due to other competing local events, Mrs. Schoff recommended the date of Saturday, April 20<sup>th</sup> from 10 to noon. She and Mrs. Bouley discussed potential details of the event, such as age categories and activities. The Town Administrator suggested an egg roll, to differentiate from the New Ipswich Parks & Rec event, and questioned how they intended to fund the event. Mrs. Schoff answered that the existing youth programs budget should be sufficient, as they intend to reduce their expenditures on Pumpkinpalooza this year. The Selectmen expressed support for holding the event.

Mrs. Schoff expressed her appreciation that the Selectmen had brought the discussion of forming a formal Parks & Recreation Committee back to the forefront, as there had been great interest at and after the Community Profile, but the momentum had been lost. She expressed her willingness reconvene a meeting of those who had expressed interest in Parks & Rec. The Town Administrator reported that she had received the list of interested participants (at the Profile) from Bernard Leblanc, which she would provide to Mrs. Schoff. Mrs. Schoff discussed the interest of some involved in erecting a shade structure, while others felt playground improvement was more important. Mrs. Schoff felt there was little to draw people to the Town Field to use a permanent shade structure, and that the portable shade unit purchased last year was meeting the needs of the Arts & Crafts program. Mrs. Bouley discussed concerns about the disrepair and/or inadequacy of the playground. The Town Administrator will have the Highway Department check the playground structures for any damage. The possibility of fundraising, grant-seeking, and town funding or any combination thereof for Parks & Rec facilities was discussed. The Town Administrator noted that the Selectmen had expressed support for smaller goals such as providing additional organized activities/sports/camps. Mrs. Schoff indicated she would convene a meeting of interested residents and hopefully return to the Selectmen at a future date with a comprehensive plan.

**Meet with Rob Lauricella of Utility Partners Re: Water/Wastewater Update**

The Selectmen met with Rob Lauricella, Area Manager for Utility Partners, to review his monthly manager's report. Mr. Lauricella discussed ongoing efforts to adjust chemical usage at the wastewater plant to reduce chemical usage/cost while achieving permit limit-meeting results for aluminum. Mr. Lauricella noted that the annual budget for chemicals may be able to be reduced from 70K to perhaps as low as 50K, which should be able to be determined with a couple more months of average use data. He discussed the scheduling of another jar test of rare earth chemical to aid in determining whether a full-scale pilot is recommended. Selectwoman Bickford questioned if we would be tied to using rare earth (which is anticipated to cost more than our current chemical program) if we were able to achieve permit

limits for both aluminum and copper. Mr. Lauricella answered that we likely would be required to continue with the most successful product despite the cost. Mr. Lauricella discussed a sewer back-up, which required an outside contractor to jet the line on Mill Street near Chamberlin. He discussed that the rag press at the WWTP had broken. UP Staff have sought a quote for the repair, and are currently using a manual process to remove cloth wipes and other such items. Chairperson Mary asked about the issue with the chlorine analyzer, which staff had asked permission to move from the wastewater plant to the water plant. Mr. Lauricella explained that the chlorine analyzer at the water plant is nearly 20 years old and has begun to alarm regularly. The analyzer at the WWTP is new, and is not the primary dosing method. Chairperson Mary expressed that due to its age, the water plant analyzer should have been budgeted for replacement. The Board reviewed a quote from USA Bluebook for a replacement analyzer, which was \$3483.80. Mr. Lauricella was also awaiting a second quote. The Selectmen agreed to purchase a new analyzer at the best quoted price for the water plant using expendable trust funds. The Selectmen also authorized use of the ETF to repair the rag press ASAP. Mr. Lauricella discussed that DES had determined that cryptosporidium testing would not be required, however that news came after the first samples had already been taken, so we will be billed for those samples. He directed the Selectmen's attention to the expended maintenance budget. Chairperson Mary questioned the \$1,800 expended for generator repairs. Mr. Lauricella explained that the total was a result of 3 individual repairs. Mr. Lauricella confirmed his attendance at the upcoming Town Meeting and the Selectmen's April 10, 2019 meeting.

#### **Old Business:**

##### **Paving Information**

The Selectmen reviewed preliminary quotes obtained by the Road Agent for 3 roads needing complete reclamation. The Town Administrator explained that with the planned shoulder work on Adams Hill Road, Greenville Road, and Nutting Hill, the 2019 paving budget and Highway Block Grant would likely only allow for one road to be done this year. Road Agent Tom Plourde wanted the Selectmen's opinion on which road should be prioritized, which was why he recommended they drive the roads to see the conditions on each. The Town Administrator had confirmed Mr. Plourde would be in attendance at Town Meeting. Selectwoman Bickford asked the Town Administrator if she had contacted DOT about the Main Street issues. The Town Administrator answered that she had spoken to someone at District 4, but had been unable to get confirmation of the State's timeline for paving the two ends of Main Street.

##### **Online Access for Tax Cards**

The Selectmen reviewed Avitar's quote for continuous online access to assessing data, which was \$1,585. Selectman Reardon asked the Town Administrator how often the office is receiving calls requesting this information. The Town Administrator answered that there had been a substantial number of calls after the town-wide revaluation, but otherwise the inquiries for tax cards are limited. Selectman Reardon expressed his feeling that that amount of money would be better spent on other purposes. The Selectmen asked the Town Administrator to see if other local towns offered the online access.

#### **New Business**

##### **Pool Staffing/Advertising**

The Town Administrator reported that she had met with Wanda Knisely, who was willing to return to manage the pool again this year. Mrs. Knisely requested an hourly rate of \$18.50. The Town Administrator discussed that the budget could accommodate the increase, as Mrs. Knisely intended to reduce her average weekly hours. The Selectmen agreed to the requested hourly wage increase. The Town Administrator recommended that the advertised starting hourly wages for senior and junior guards be increased to \$12.00 and \$10.00 respectively. The Selectmen agree to the recommended starting wages.

**Executive Training: Approve Purchase Orders**

The Selectmen reviewed purchase orders for trainings (one for the Town Administrator and one for the Bookkeeper) which required overnight accommodations, in accordance with the Conference Attendance Policy. The Selectmen signed the purchase orders. The Town Administrator discussed that she had the opportunity to attend the 3-day "Main Street Academy" through the UNH Extension, at no cost other than the mileage. There were no objections to her attending the training.

**Avitar Abatement Response: Eversource 2018**

The Selectmen reviewed Avitar's (Gary Roberge's) recommendation that the Selectmen deny the 2018 Eversource appeals pending resolution of their prior appeals. The Town Administrator noted that past practice has been to not provide a written response, which results on a denial by statute. The Selectmen took no action.

**Deferral Application**

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to enter into non-public session pursuant to RSA 91-a:3, II(c) at 4:32 p.m.**

The Selectmen reviewed a PA-30 (Elderly and Disabled Tax Deferral Application). The Town Administrator noted that though the taxpayer's portion of the application was received on-time, the mortgagee's approval was not received until March 5, 2019.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to approve the deferral application as presented.**

**Motion carried with 3 in favor, none opposed.**

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to re-enter public session at 4:34 p.m.**

**Motion carried by roll call vote with 3 in favor, none opposed. Mary, yes; Reardon, yes; Bickford, yes.**

**Tax Deed Redemption**

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to enter into non-public session pursuant to RSA 91-a:3, II(c) at 4:34 p.m.**

The Town Administrator informed the Board that a resident who was subject to a tax deed had offered to make an immediate payment of payment of \$6,000, with the balance to be paid by the end of June, 2019. The Tax Collector's deed was still in the possession of the Town Attorney, and had not yet been recorded. The Selectmen discussed the costs associated with taking possession of the property, and that the deed would be recordable if the agreement were broken.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to accept the \$6,000 payment with a signed agreement by the property owner to pay the balance by the end of June, 2019.**

**Motion carried with 3 in favor, none opposed.**

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to re-enter public session at 4:40 p.m.**  
**Motion carried by roll call vote with 3 in favor, none opposed. Mary, yes; Reardon, yes; Bickford, yes.**

**Miscellaneous**

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to have Carla Mary continue to serve as Chair of the Board.**

**Motion carried with 3 in favor, none opposed.**

The Selectmen discussed their representation on the Temple-Greenville Joint Police Board. Chairperson Mary and Selectwoman Bickford agreed to serve on the Board, with Selectwoman Bickford willing to serve as the Chair.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to enter into non-public session pursuant to RSA 91-a:3, II(a) at 4:48 p.m.**

**Motion carried by roll call vote with 3 in favor, none opposed. Mary, yes; Reardon, yes; Bickford, yes.**  
Selectwoman Bickford requested an update on a previously discussed employee performance matter, which the Town Administrator provided. The Selectmen discussed the matter, and agreed no action was necessary at this time.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to re-enter public session at 4:58 p.m.**

**Motion carried by roll call vote with 3 in favor, none opposed. Mary, yes; Reardon, yes; Bickford, yes.**

Selectman Reardon noted that he would not be in attendance at the next meeting.

**Signature Folder**

**The Selectmen:**

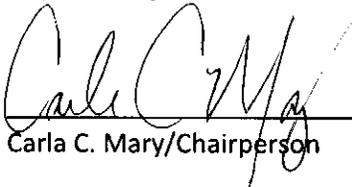
- Reviewed, discussed, and approved the minutes of the February 27, 2019 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved pay change forms (pending budget approval).

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to adjourn at 4:58 p.m.**

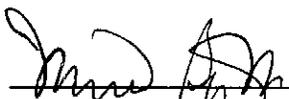
**Motion carried with 3 in favor, none opposed.**

**Submitted by:** Tara Sousa/Town Administrator

**Approved by:**

  
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Carla C. Mary/Chairperson

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Douglas A. Reardon/Selectman

  
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Margaret Bickford/Selectwoman