

**Town of Greenville
Board of Selectmen
Minutes – May 8, 2019**

Call to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 3:30 p.m. Present: Chairperson Carla Mary, Selectmen Doug Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Meet with Tom Plourde Re: Malderelli

The Selectmen met with Tom Plourde to discuss the paving of Malderelli Road, given the concerns about the large truck traffic associated with Wally's Tree Service. The Planning Board minutes provided at the prior Selectmen's meeting had nothing in terms of conditions limiting the site plan approval.

Chairperson Mary suggested that for this year, Mr. Plourde should plan to pave the next priority road. Mr. Plourde answered that that would be Livingston Road, and he anticipated being able to pave half of that road with this year's budget. The Town Administrator asked what needs to be done to make Malderelli stand up to the added weight. Mr. Plourde answered that he would need to dig test pits, which he can likely do this summer.

Mr. Plourde asked if there were any objections to him bringing on a part-timer, due to temporary loss of one of his full-time staff. Due to reduced full-time expenditures, he expected he could stay within budget. Chairperson Mary asked if he had someone in mind, and he answered that he would ask Ken McCuddy, who works for us part-time during the winter months. The Selectmen had no objections.

The Town Administrator discussed information received from NH DOT regarding state paving activities. She noted that the mid-block cross walk at Main and River which had been discussed last year no longer appeared to have a requirement for electronic signaling in order to be reinstalled during the State's paving. Mr. Plourde expressed that the mid-block crosswalk should be re-installed if the Town's only responsibility would be to maintain the painted markings. The Town Administrator noted that maintaining winter access through snow removal is also required.

Selectwoman Bickford asked if there was a reason the pond along the DPW driveway was so low. Mr. Plourde was not aware of any issue.

The Town Administrator discussed the possibility of declaring an emergency way for access to the Barrett Hill water tank, to allow for minimum maintenance to maintain the passibility of the class 6 road. Mr. Plourde recommended research to confirm that that had not previously been done. The Town Administrator will investigate. If not, she recommended it be considered for the 2020 Town Meeting warrant.

Meet with Rob Lauricella – Utility Partners Monthly Report

Rob Lauricella of Utility Partners presented the monthly operating report for April. He discussed the continuing failure to meet the state's recommended effluent limit for copper. He reported that testing of Rare Earth, as recommended by EPA, did not produce promising results for metals removal and would therefore not be recommended for a full-scale pilot. Completion of this preliminary testing was reported

in the required Administrative Order Quarterly Report, but the full report of the results is not yet available. Mr. Lauricella reviewed the status of the 2019 Maintenance Budget. Chairperson Mary was concerned at the how little was remaining in the budget for the rest of the year, and questioned the classification of items she believed were lab supplies. She requested further documentation of the listed expenses and also Utility Partners' lab supply budget and expenditures. Mr. Lauricella indicated he would obtain and provide that information. He discussed needed repairs for the Department's Cub Cadet mower, and questioned if the Board wanted to consider replacing the 10-year-old machine, rather than make substantial repairs, such as a new mower deck. Selectman Reardon expressed that a new machine was a better investment, and offered to get pricing on a John Deere from Lowe's. The Selectmen reviewed quotes and approved purchase orders for CPI related improvements. The Town Administrator noted that she gave emergency approval for the needed machining of a rag press component (quote included in Selectmen's packet), as that critical function of the plant was down.

Mr. Lauricella discussed the response his staff provided regarding potential impacts of the proposed Barton Ridge Development, and the related filter assessment provided by Aqua-Aerobic Systems. He expressed that a more comprehensive assessment of the media condition, including analysis of cores of the material would be needed to inform any course of action. The Town Administrator noted that an ESR for Underwood to review the design and impact of the proposed development was on the agenda.

Selectman Reardon asked about Superintendent Dave Brennan. Mr. Lauricella confirmed that Mr. Brennan remains on medical leave and that DJ Ulrich is serving as his full-time replacement.

Staff Pay Changes

The Town Administrator brought the budgeted pay change authorization for Kelly Fitzwater's attainment of her Bachelor's degree. She also discussed the pool staff pay changes, explaining how the previously approved increase in starting pay for both junior and senior lifeguards was incorporated in her calculation of returning staff's pay rates. There were no objections to the authorizations as provided.

Purple Heart Town Process

The Town Administrator reported that Michael Sadowski, a resident Purple Heart recipient, had requested that the Town consider being designated as part of the Purple Heart Trail. The process requires a proclamation by the Selectmen. The Selectmen expressed their support for pursuing this designation. The Town Administrator suggested a meaningful date could be chosen for the proclamation (of the Town's Purple Heart Day). Selectman Reardon suggested perhaps Memorial Day. The Town Administrator will bring further information on this to select a date.

E911 Code Red Primary Point of Contact

The Selectmen reviewed information from the Division of Emergency Services and Communication regarding the upgraded NH Emergency Notification System. Chairperson Mary questioned if the Emergency Management Director should be designated as the Town's Primary Point of Contact. The Town Administrator explained that the reverse 911 system may be utilized for situations that do not involve activation of the Emergency Operations Center, and that this primary contact could designate other officials, such as EMD, Fire Chief, or Police Chief, as authorized users.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to appoint Town Administrator Tara Sousa as the Town's primary point of contact for the NH CodeRED system.
Motion carried with 3 in favor, none opposed.

GEVD Requests Consideration for CDBG Grant

The Town Administrator reported that she had been contacted by the Chairman of the Greenville Estates Village District to inquire whether the Selectmen would consider supporting a CDBG application by GEVD. They would be seeking funding for water mains which they were not able to replace when Greenville Estates connected to Town water due to funding limitations. The Town Administrator explained the annual grant maximum under the CDBG program and that application for the 2nd round of 2019 funding were due at the end of July. The Selectmen discussed the potential for upcoming funding needs for the Town of Greenville, including the resolution of the wastewater plant's effluent permitting. Both Selectman Reardon and Selectwoman Bickford had questions about the whether a grant to GEVD this year would reduce the Town's ability to get funding next year. The Town Administrator discussed the objective scoring of projects, and that one should not affect the other. The Selectmen expressed willingness to support a GEVD application if it could be completed in 2019.

W/S Abatement Request – Hill

The Selectmen reviewed and discussed an abatement request for Map 6 Lot 88 (Hill). The abatement request questioned an abnormally high water and sewer reading from 2018, and asserted that there were no leaks at the property. Subsequent bills have returned to historic usage amounts. Chairperson Mary discussed the Town's inability to retrieve the data log of the meter for the period in question due to the time elapsed between the billing and the abatement request.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to deny the abatement for Hill (Map 6 Lot 88) on the basis that there is no evidence to support the request.
Motion carried with 3 in favor, none opposed.

Barton's Ridge Site Plan Comments

The Selectmen reviewed the site plan documents for the Barton's Ridge condo development, which was scheduled for site-plan review at the Planning Board meeting May 9, 2019. Each expressed positive comments about the project and the benefit of this type of housing being developed in Greenville. The Town Administrator reported that she had requested a quote from Underwood Engineers for review of the water and sewer design and impact, but had not yet received their proposal. She requested that the Selectmen document their intent to require an escrow to review the project, so that the Planning Board could include that in their conditional approval, should that be granted at the scheduled hearing.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, as Water and Sewer Commissioners, to require an escrow from the Barton's Ridge property owner for an engineering review of the project's water and sewer design and impact, to be performed by Underwood Engineers.
Motion carried with 3 in favor, none opposed.

Committee for Parade and Other 3rd of July Activities

Selectwoman Bickford expressed that she had requested this item on the agenda because there was interest in greater community involvement in the 3rd of July event. For example, Beautification wished to do a float for the parade. The Town Administrator reported that she had confirmed Brenda Bergeron

intended to arrange the vendors and DJ for the 3rd of July festivities, as well as run the 50/50 raffle, but wanted to limit her involvement to those aspects of the event. The Town Administrator discussed the need for clarity in procedures as far as who/what are allowed as vendors, and if Town committees/entities and/or non-profit groups need to pay a vendor fee. The Town Administrator expressed her willingness to convene a committee of those interested in volunteering for the parade and other activities at the Town Field. The Selectmen directed her to do so.

Meet with Scott Tenney

Scott Tenney arrived to discuss the paving concerns on Malderelli Road, and was informed of the decision earlier in the meeting to delay that paving until next year. Having reviewed the conditions of the site plan approval for Wally's Tree Service, Mr. Tenney felt there was little he could enforce from a code enforcement perspective regarding the parking of loaded trucks at the site, and the resulting use of Malderelli Road to access the site.

Mr. Tenney provided further detail about the Barton's Ridge project and process.

Pool House Bid

The Selectmen reviewed a bid from Tandem Construction for the exterior repairs at the pool house. Based on the previous meeting decision to delay the work until the fall, the Town Administrator asked that the Selectmen delay awarding the contract, as she had met with another contractor and hoped to have one or two additional bids for consideration. The Selectmen agreed to table to the next meeting.

Miscellaneous

The Selectmen expressed concern about the recent absence of the Town Clerk/Tax Collector. The Town Administrator provided NHMA guidance on the difference between an employee and an elected official, as it relates to time off (vacation, sick, etc.), and that compensation (salary/fees and benefits) is dictated by the budget approved by the voters. She noted that, as the budget presented at Town Meeting is the Selectmen's recommended budget, they do have the authority to recommend department budgets that they believe are appropriate, even if those amounts differ from the requested budget of any official. The official can then appeal to the voters for the amount to be amended.

The Town Administrator reported that she had received a call from Mr. McCreery encouraging one of the Selectmen to attend and speak at the Memorial Day parade as a representative of the Town. Each Selectmen indicated that they had other commitments and unfortunately could not attend.

Signature Folder

The Selectmen

- Reviewed, discussed, and approved the minutes of the April 24, 2019 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved a Backflow Device Permit: McMahon.
- Reviewed, discussed, and approved a Veteran's Credit: R. Bergeron.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn the meeting at 4:57 p.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

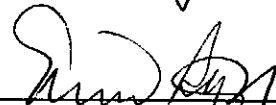
Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman