

**Town of Greenville
Board of Selectmen
Minutes – July 10, 2019**

In the absence of the Chair, Selectman Reardon called the meeting to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 3:30 p.m. Present: Selectmen Doug Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Meet with Rob Lauricella – Utility Partners Monthly Report

The Selectmen met with Rob Lauricella of Utility Partners to go over the monthly report. Mr. Lauricella noted that the plant continues to not meet the recommended copper limit, and that this month's test results are slightly higher than the previous month. Selectwoman Bickford questioned if ambient conditions, like temperature, effects the results. Mr. Lauricella believed that, if anything, the warmer weather should improve the effectiveness of the treatments for metals removal, but that the order of magnitude is so small that shifts are inevitable. Selectman Reardon questioned if there are other plants with similarly low limits. Mr. Lauricella was aware that Jaffrey has very low metals limits, but has a tertiary system for removal. Selectwoman Bickford asked what the next milestone will be in the ongoing permit issue, and Mr. Lauricella indicated that the results of the State's river sampling should be available in October.

Discussing other wastewater operations matters, Mr. Lauricella noted a sensor that needs to be ordered and replaced due to a power surge that occurred. Selectman Reardon recommended that if feasible in terms of cost, an additional one should be ordered to have "on the shelf".

Old Business:

3rd of July

The Town Administrator reported that the 3rd of July was well attended, with an increased number of vendors. She notified the Board that there was an issue where a vendor (a commercial food truck) arrived, then opted to depart after discussion with another vendor already on-site. Their vendor fee had not been paid in advance, so there was nothing to refund. She also discussed the fireworks, and that there appeared to be no complaints or issues with having the porta potties instead of the pool house bathrooms. Town Clerk Kathleen Valliere brought up the issue of lack of handwashing facilities. The Town Administrator answered that sanitizer had been provided in all the potties. Mrs. Valliere relayed concerns of the Fire Chief that cars were parked on Adams Street and River Street, inhibiting access for emergency vehicles. The Town Administrator agreed that there were issues with parking control, and that she planned to schedule a meeting with the Fire Chief and Police Chief to better plan for the following year. Mrs. Valliere discussed confusion with the midnight parade organization, in that a police cruiser should denote the head of the parade, so that marchers can assemble. She also expressed that children should not be marching in the parade, due to the lateness of the hour and the sometimes-rowdy spectators. The Town Administrator expressed her view that efforts have been and are being made to make this a more family-friendly event with increased community participation, and that organizations/individuals who are capable of maintaining the pace of the parade should be able to march in it if they so choose. The success of the children's bike parade was discussed, as well as potential options for an alternate time, as there was some public feedback about holding the event mid-

day on the 3rd. The Town Administrator indicated she planned to gather feedback from the Fire and Police Chiefs on the bike parade issue as well.

Main Street Sidewalk Parking Issue

The Town Administrator reported that she had attended court on behalf of the Town in the matter of State v. Smiley, and Mr. Smiley was found not guilty of parking on the sidewalk. She relayed that the judge noted that his ruling was for this specific (ticketed) incident and that it was not for the district court to rule on the larger underlying issue regarding the size and control of the sidewalk. She relayed her communications with Town Attorney Biron Bedard, who recommended researching the original layout of Main Street in order to determine the next step in resolving this matter. The Selectmen confirmed that they wanted to pursue this research.

New Business:

Roberts & Greene Management Letter

The Selectmen reviewed the Management Letter from Roberts and Greene, as well as an email from our Auditor Tim Greene explaining the source of a noted material misstatement. It explained that the misstatement was due to the inavailability of the deferred revenue using the 60-day rule, which occurred because the in-office audit work was done in late February before the full 60 days had elapsed following the close of the fiscal year. Selectwoman Bickford asked if the audit could be performed later to avoid this issue. The Town Administrator said she believed the pricing we have received from Roberts & Greene, which had no increases throughout the 3-year contract, was due to our ability to be ready for audit in February, before their busiest season begins. The Selectmen discussed requesting the letter be revised to reflect the nature of the material misstatement, and directed the Town Administrator to make that request.

Avitar Abatement Responses

The Selectmen reviewed abatement responses from Evan Roberge of Avitar Associates.

Motion by Selectwoman Bickford, 2nd by Selectman Reardon, to accept Avitar's recommendation and deny the abatement request of Raymond Pelletier, Map 3, Lot 38 Sub F.

Motion carried with 2 in favor, none opposed.

Motion by Selectwoman Bickford, 2nd by Selectman Reardon, to accept Avitar's recommendation and approve an abatement of the assessed value of Map 5, Lot 117 (Woodward - Arnold Properties) from \$389,700 to \$289,500.

Motion carried with 2 in favor, none opposed.

Pumpkinpalooza/Old Home Day

The Selectmen reviewed an email from Heather Schoff, and approved the requested date of Sunday, October 20th for Pumpkinpalooza. Mrs. Schoff's email also suggested the possibility of doing Old Home Day on the same date. The Selectmen expressed their preference to have Old Home Day in the summer. Selectman Reardon offered that he and his family would be willing to cook again. The Town Administrator noted that based on the timing of last year's event, August 24th would be the date. She stated she would put together a proposal for the different components of the event for the Board to consider at its next meeting.

Meet with Scott Tenney Re: Old Glory

Scott Tenney arrived and discussed conflicting statements on the plans which the Planning Board approved for Old Glory Guns and Ammo. The plan notes all lighting will be downcast, yet plan details regarding the flag pole indicate ground mounted lighting (shining upward on the flag). Mr. Tenney explained that in order to issue a Certificate of Occupancy, he must determine adherence to the site plan, and knowing that enforcing one of the two conflicting aspects of the plans is likely to trigger an appeal, he asked the Selectmen for their opinion on the matter. The Selectmen expressed that they supported the installation as it exists.

Selectman Reardon asked Mr. Tenney if he would be able to inspect an apartment building for safety matters, such as egresses, based upon an abatement recommendation. Mr. Tenney discussed the various scenarios that allow for code-enforcement inspection, including probable cause. The Town Administrator stated that Mark Stetson of Avitar Associates had been in the building in question, and she could contact him to determine if he noted any concerns. Selectwoman Bickford asked about progress toward a process/ordinance for inspections of multi-family buildings. Mr. Tenney discussed the Zoning Ordinance rewrites that he had been working on, which are being reviewed by the Planning Board. He noted that they need Town Counsel review and assistance with the process to approve the zoning amendments. Selectwoman Bickford asked if the housing ordinance could be developed concurrent with the zoning changes. Mr. Tenney and the Town Administrator discussed the need for the Zoning changes to be approved at Town Meeting before a housing ordinance can be voted on.

Mr. Tenney confirmed the Selectmen's support of the issuance of the Certificate of Occupancy for Old Glory as built, and indicated he would issue such with a recommendation that the wattage in the upward-facing lights be reduced.

Request to Perform Community Service Hours

The Town Administrator reported that she had received a request from a young lady to perform court-ordered community service for the Town. The Town Administrator had discussed the availability of tasks with the Road Agent, who would be able to supervise her picking up trash, weed-whacking, etc., while he mowed. The Town Administrator noted that she still needed to address the liability aspect of someone working in this capacity, but wanted the Board's general agreement before moving forward. Selectwoman Bickford noted that Nashua had individuals sign a waiver. She also questioned the nature of her offense. The Town Administrator said she could confirm with the local police that the infraction did not raise concerns of a danger to the public. With those 2 issues addressed, the Board agreed it would allow community service hours to be performed. Selectman Reardon noted that one of the swings at the playground needed to be replaced.

Oil Pre-Buy/Fixed Price Contract

The Selectmen reviewed 2 bids received for heating oil for the upcoming season. Irving offered a fixed price at \$2.42 per gallon, while Brideau offered a pre-buy at \$2.549, with an additional fee of \$.07 for downside protection.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to accept the bid of Irving Oil to purchase 7500 gallons of heating oil at the fixed price of \$2.42/gallon.

Motion carried with 2 in favor, none opposed.

Miscellaneous

The Selectmen looked at samples for the finish on the conference table, and agreed upon the darkest stain.

Selectwoman Bickford expressed a special thank you to the Highway Department for their quick and thorough clean-up of the field after the 3rd of July, as well as Tara Sousa, Kelly Fitzwater, and all those who made the event a great success.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the June 26, 2019 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Highway, Fire Departments.
- Reviewed, discussed, and approved Pay Rate forms: Goodrich, McCuddy.
- Reviewed, discussed, and approved Backflow Permits.
- Reviewed, discussed, and approved an Eversource Pole License.
- Reviewed, discussed, and approved a Water Disconnect Order.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to adjourn the meeting at 5:08 p.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:

Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman