

**Town of Greenville  
Board of Selectmen  
Minutes – August 14, 2019**

In the absence of the Chair, Selectwoman Bickford called the meeting to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 3:30 p.m. Present: Selectmen Doug Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

**Meet with Road Agent Tom Plourde RE: Livingston Road Paving, Adams Hill Road Flooding Concern**

Road Agent Tom Plourde discussed ongoing work on a culvert, catch basins, and shoulders on Livingston Road since the paving was completed there. He discussed the upcoming State paving, and that he may be able to get some sidewalk repairs done on Main Street and Mill Street. Selectwoman Bickford inquired about the ownership of the barrier by the intersection of Mill and Hubbard Hill, and whether it needs to remain reflective, as Beautification had expressed interest in painting it. Mr. Plourde will check if that barrier belongs to the State.

Carl Bosley, of Livingston Road, acknowledged the work the Highway Department has been doing to address his concerns. He said that this was the first time he had to fix the end of his driveway where the new pavement meets it. He expressed concern that there was a lip left by the pavers that will cause the pavement to be undermined in some areas, and then be damaged by heavy trucks. He felt that the pavers should have done all the shoulder work. Mr. Plourde explained that he is balancing needs with the available budget, and that his department will complete the needed shoulder work. Ray Faucher, also of Livingston Road, thanked the Highway Department for the work done to clean the culvert by his property. He expressed that water is moving differently on the road since the paving, and that shoulders at greater risk should be prioritized so that the new pavement is not damaged. Mr. Plourde explained that the road is properly pitched now to move water off to the sides, and that the disturbed road bed is more vulnerable. He discussed continuing the work on Livingston into the fall.

The Town Administrator asked Mr. Plourde if he could get an updated price for the gravel needed to repair the access road to the Barratt Hill water tank, in order to have that information available for a public hearing about designating that access as an emergency way. Mr. Plourde answered that he would get a price for the material.

**Meet with Rob Lauricella Re: Utility Partners Monthly Report**

The Selectmen met with Rob Lauricella of Utility Partners to review the monthly operations report. Mr. Lauricella discussed ongoing repairs and maintenance issues, including the machined component for the step-screen being installed and recent issues with VFDs. He relayed challenges with a last-minute change to the thickness of the State's planned paving, which required an unanticipated expenditure for manhole and valve box risers.

Mr. Lauricella referred to a recent letter from NHDES's Industrial Pretreatment Supervisor Alexis Rastorguyeff, PE, which discussed an inspection of Pilgrim Foods' pretreatment compliance, and recommended the Town consider accepting some flow from the facility. Selectmen Reardon expressed his feeling that this was an overstep by DES, and wondered if Pilgrim Foods had requested the inspection. Mr. Lauricella discussed that the letter's recommendations were just that, a recommendation, particularly because the option for Pilgrim Foods to haul their waste to Rochester may not always exist.

He expressed that with the Town's Administrative Order and continuing issues with the copper limit, at this time he would not recommend any such change to the composition of the waste received at the WWTP.

Mr. Lauricella discussed a recent positive coliform sample, and the subsequent negative samples upstream, downstream, and at the original location, which resulted in no further action necessary. He discussed the new PFOS sampling requirements starting October 1, which require 2-4 quarters of samples, depending on if the compounds are detected. Selectwoman Bickford questioned the likelihood of detection. Mr. Lauricella discussed the mostly industrial sources of PFOS, so the risk is low at our source.

Regarding the lagoon cleaning, Mr. Lauricella discussed wanting to utilize the sand (listed as an add-alternate in the contract with Accura), which is not needed at the base, to shore-up the sidewall of the lagoon. He expressed that Accura had been very accommodating and had done excellent work. The Town Administrator noted that Accura had requested a testimonial for their website, which she was working on.

He discussed the current status of the maintenance budget. Selectwoman Bickford questioned the cost of the risers needed for the paving. Though the invoice was not yet available, the Town Administrator acknowledged that these would exceed the \$1,000 maintenance threshold, so they would be paid for directly by the Town. It was reported that Bryan Leblanc received his Grade 2 license and Jesse Leblanc received his Grade 1 license.

#### **Old Business:**

##### **Roberts & Greene Management Letter**

The Selectmen reviewed the revised management letter from Roberts & Greene. Selectwoman Bickford was still concerned by the language, as she felt the term "misstatement" was an unfair characterization of the unavailable (60-day rule) amount. The Town Administrator discussed that the letter is required under GASB rules, but that the explanation of the "misstatement" will be available to future boards.

##### **Old Home Day**

The Town Administrator updated the Board on finalized plans for Old Home Day. The sale of food was discussed, as the Town Administrator needed clarification of the Town's role in the Reardon family's offer to obtain, cook, and serve the food available at the event. Selectman Reardon expressed that he wanted pricing which was intended to recoup the cost, but not to make a substantial profit, and that he intended to donate the profits. The Town Administrator discussed the small amount of funds available from last year's event, and the need for this to be added to the budget if the event were continued. She discussed the poor condition of the picnic tables at the field, and that she had been pricing replacements, estimating the cost for 3 tables to be roughly \$2,500. With the work still to be contracted for the front steps, she was concerned about over-expending the general government building repairs and maintenance line-item, but was confident that other lines were under budget if that occurred. The Selectmen expressed support for replacing 3 tables.

#### **New Business:**

##### **Letter from NHDES Re: Pilgrim Foods Industrial Pretreatment Inspection**

Having previously discussed with Rob Lauricella, the Selectmen discussed and agreed that the Town Administrator should draft a formal response to DES.

### **Instream Flow Program – Low Flow Conditions**

The Selectmen reviewed an email from Wayne Ives of NHDES regarding low-flow conditions in the Souhegan, and the Town's Water Use Plan. The Town Administrator noted that the first stage required under our Emergency Action Plan is an alert with voluntary water conservation. The Selectmen agreed that a notice for voluntary conservation could be posted, and that without further action, the notice would expire September 30, 2019.

### **Primex Premium Holidays**

The Selectmen reviewed notices from Primex that the Town would receive premium holidays for both Property & Liability (\$2,035.53) and Worker's Compensation (\$1,224.45). The Town Administrator noted that the premium holiday would be accounted for as unanticipated revenue, so that the budget for insurance would remain relatively consistent.

### **Department of Safety Grant for Reprogramming Radios**

The Selectmen reviewed a grant application submitted by Fire Chief Charles Buttrick for the reprogramming of radios, to enable statewide communication during emergencies and other public safety related events. The Town Administrator noted that though the grant deadline date appeared per the paperwork to have passed, Chief Buttrick had indicated it would be accepted into the early fall. She also noted that grant specifically called for the Chair of the Selectboard to sign the application. Selectman Reardon asked if the Police Department was also going to apply for this grant. The Town Administrator did not have any knowledge of TGPd's intent to apply.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to support the application to the Department of Safety for the reprogramming of radios, and to authorize Chairperson Mary to sign the application.**

**Motion carried with 2 in favor, none opposed.**

### **Public Comment**

Michael Patterson introduced himself as the new Plant Manager at Pilgrim Foods. He was joined by Claire Lund, who provides contract engineering services to the company. She wanted to clarify that Pilgrim Foods had not requested the pretreatment inspection by DES, and that it was a surprise inspection. Mr. Patterson expressed his desire to build a relationship with the Town for both entities mutual benefit. He noted his understanding that the WWTP is currently under capacity. He discussed his previous work experience and that stewardship of the environment is a priority to him. The Selectmen expressed their appreciation that they (Mr. Patterson and Ms. Lund) took the time to attend the meeting and make an effort to initiate a relationship. The Selectmen discussed concerns related to EPA violations earlier this year. Ms. Lund noted that Pilgrim Foods is being constantly monitored. Selectwoman Bickford expressed wanting to see Pilgrim Foods be a good corporate citizen by choice. Ms. Lund discussed that additional redundancy has been put in place to protect against future violations. Selectwoman Bickford discussed financial concerns related to tax liens and the adversarial relationship regarding collections for services. The Selectmen suggested Mr. Patterson could communicate further with the Town Administrator to get more of the history. Mr. Patterson discussed that hauling their waste to Rochester is a poor use of resources. Selectman Reardon questioned the beneficial nature of the waste for Rochester, and Ms. Lund explained that their waste helps address a specific contaminant. The Selectmen expressed interest in working toward improved relations with Pilgrim Foods, and thanked Mr. Patterson and Ms. Lund.

Rick Miller, of Dunster Hill Road, stated that he was not going to be pursuing solar panels at this time, but still felt introducing a warrant article for an exemption was worthwhile. The Town Administrator indicated that, per previous Board discussion, the Board intended to revisit that issue while developing the 2020 warrant.

**Non-public Pursuant to RSA 91-A:3,II(I)**

**Motion by Selectwoman Bickford, 2<sup>nd</sup> by Selectman Reardon, to enter non-public session pursuant to RSA 91-A:3,II(I) at 5:08 p.m.**

**Motion carried by roll call vote: D. Reardon, yes; M. Bickford, yes.**

The Selectmen reviewed an update from the attorneys at Donahue, Tucker, and Ciandella, PLLC, regarding the ongoing Eversource appeals. No action was taken.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to re-enter public session at 5:14 p.m.**

**Motion carried by roll call vote: D. Reardon, yes; M. Bickford, yes.**

**Miscellaneous**

The Town Administrator noted that the next Selectman's meeting, August 28, 2019, would need to be at 6:00 p.m., to allow for a 7:00 p.m. public hearing for the Greenville Estates Village District Sewer Rate.

**Signature Folder**

**The Selectmen:**

- Reviewed, discussed, and approved the minutes of the July 24, 2019 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Wastewater.
- Reviewed, discussed, and approved a Veteran's Credit: Ford.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to adjourn the meeting at 5:15 p.m.**


**Motion carried with 2 in favor, none opposed.**

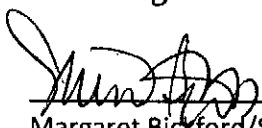
**Submitted by:** Tara Sousa/Town Administrator

**Approved by:**

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Carla C. Mary/Chairperson

  
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Douglas A. Reardon/Selectman

  
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Margaret Bickford/Selectwoman