

**Town of Greenville
Board of Selectmen
Minutes – September 11, 2019**

Call to order at the former Greenville Elementary School, 16 Adams Street, Greenville at 3:30 p.m.
Present: Chairperson Carla Mary, Selectwoman Margaret Bickford, and Town Administrator Tara Sousa.

Meet with Dr. Christine Martin, Superintendent, and Frank Markiewicz, Business Administrator Re: SAU 87 Payment Schedule

The Selectmen met with Dr. Christine Martin, Superintendent, and Frank Markiewicz, Business Administrator, of the Mascenic School District (SAU 87) regarding a suggested revised payment schedule. Mr. Markiewicz thanked the Town Administrator for meeting with him and Dr. Martin on short notice, commending the friendly nature of the Selectmen's office. He commented that a payment schedule of equally monthly payments throughout the year is unheard of, and discussed the large bond payment the District must make early in its fiscal year. The Town Administrator questioned when the District receives its adequacy aid payment, explaining that the Town could accelerate the next two payments, but making the third payment early would be dependent on issuing tax bills in mid-October. With the answer that the District would have received its adequacy aid payment by then, and that the Town could delay the proposed November 1st payment if necessary, she agreed that the Town could make the requested revisions for September/October.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the revised SAU 87 payment schedule for Greenville.

Motion carried with 2 in favor, none opposed.

Mike Paterson, of Pilgrim Foods, asked several questions regarding the current status of the Town's discharge permit, Administrative Order, and effluent testing results, which Chairperson Mary and the Town Administrator answered. The letter he submitted giving permission for the Town to erect signs to mitigate traffic issues with the large trucks traveling to Pilgrim Foods was discussed. The Town Administrator discussed that State maintained (blue or brown) signs are only for businesses that are open to the public, so we will need to look at potential locations and rules for municipal or private signs adjacent to a State Highway.

Meeting Room

The Town Administrator reported that Servepro had completed the flood demolition work, and that the adjuster was expected back early the following week to provide a final determination on the insurance claim amount. She discussed a quote she had obtained for pouring a finished concrete floor in the meeting room, but was meeting with the Building Inspector to obtain his advice on the other implications of doing such.

Surveillance Cameras

The Selectmen reviewed a quote for installation and recurring monthly charges for security cameras though Xfinity Smart Office, and relooked at a quote from Pelmac Industries for a one-time equipment and install of the same number of cameras. The Town Administrator expressed that the reduced upfront cost of the Xfinity system was outweighed by the ongoing costs. She suggested that the surveillance cost

could be proposed as a warrant article, particularly due to other anticipated costs for the front step repair and unknowns regarding the meeting room restoration. She questioned if the Selectmen would want to consider including additional buildings in the surveillance quote, but the general consensus was to limit it to Town Hall at this time.

New Business:

Utility Partners Monthly Operating Report

The Selectmen reviewed the Utility Partners Monthly Operating Report submitted by Rob Lauricella.

Creating a Parks & Rec Revolving Fund

The Town Administrator explained that Heather Schoff had requested that the Selectmen consider drafting a warrant article to create a Parks & Rec Revolving Fund for the purpose of providing self-funding programs such as fee-based adult craft nights, and perhaps eventual bus trips, etc. Such programs would not be bound by funding in the general fund budget, allowing as many or as few as there were interest and volunteers to offer. Chairperson Mary questioned if the Youth Programs budget would move to this as well, and the Town Administrator explained Town funded programs, like children's arts and crafts, would remain in the general fund budget. The Selectmen expressed willingness to explore a warrant article for this purpose.

Review & Sign MS-1

The Selectmen reviewed and signed the MS-1 (DRA's Summary Inventory of Valuation) prepared by the Town Administrator.

Developing a CIP

In response to Selectwoman Bickford's inquiry about creating a Capital Improvement Program (CIP) for Greenville, the Town Administrator provided the statute that regulates the creation of such. She noted that multiple department heads have their own informal long-term planning documents. She reported that an Adopted Master Plan is a requirement under the statute, and Greenville's updated Master Plan was just adopted last year. She explained that a warrant article would be required to authorize either the Planning Board or appointment of a CIP Committee (including at least one member of the Planning Board) to develop a CIP document. The Selectmen expressed interest in pursuing such. The Town Administrator indicated she would inquire about the Planning Board's interest and/or willingness to participate in such a project.

Signature Folder

The Selectmen:

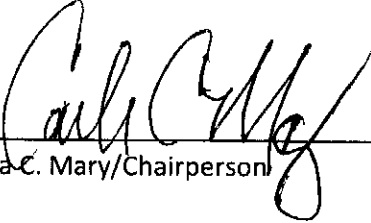
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn the meeting at 3:57 p.m.

Motion carried with 2 in favor, none opposed.

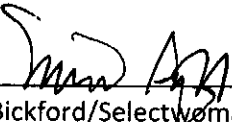
Submitted by: Tara Sousa/Town Administrator

Approved by:



Carla C. Mary/Chairperson

Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman