

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
December 29, 2010
Minutes**

6:00 p.m. - Meeting Opened

Chairperson Bergeron made a motion to open the meeting at 6:00 p.m. Selectperson O'Keefe seconded. Motion passed

In Attendance: Chairperson Bergeron, Selectperson O'Keefe, and Town Administrator Kelley Collins
Selectman Blease was unavailable to attend.

7:00 p.m. Meet with newly elected NH House Representatives

The Board received a message at approximately 6:30 p.m. that the Representatives were unable to attend.

Old Business

Review and discuss Richardson Road wetlands permit

The Board received the wetlands permit for Richardson Road. This permit is good for (5) years.

Review and discuss status of police station lease (letter from Judge Taft) including drainage issue

Selectperson O'Keefe made motion to send the letter from Judge Taft and a copy of the lease to the Town Attorney for his review and recommendation. Chairperson Bergeron seconded.
Vote: 2-0

Review and discuss possibility of doing an assessing update in 2011

The Board reviewed and discussed the possibility of doing an assessing update in 2011 instead of 2013. Chairperson Bergeron made a motion to sign a letter to Steve Hamilton, Director of Property Appraisal Division requesting permission to conduct an update in 2011 instead of 2013 based on Mark Stetson's recommendation based on his findings for 2010's ratio study. Selectperson O'Keefe seconded. Vote: 2-0

Review, discuss and approve January 1 employee COLAs

The Board reviewed, approved and signed the employee's 2011 COLA paperwork. Chairperson Bergeron recused herself from the Highway Department's COLAs. The Board will review the police department COLAs with the Joint Board.

Review and discuss any updates on High Street project

Selectperson O'Keefe got a call on Tuesday 12/21/10 from Marcel Bernier our Emergency Management Director (EMD) regarding the FEMA grant. He got a call from Senator Shaheen's office. Selectperson O'Keefe also spoke to Deputy Emergency Management Director, Jim Hicks because he is the one that took the call. Jim Hicks wanted the High Street folder because they needed some information within 24 hours. Selectperson O'Keefe called the other two Selectmen and the Town Administrator to keep them informed.

New Business

Review and discuss 2010 encumbrances into 2011

The Town Administrator reminded the Board that they encumbered \$13801 from 2009 to 2010 to do Richardson Road and still did not complete the project. They also encumbered \$5000 from Assessing to do training in 2010.

Chairperson Bergeron made a motion to encumber \$30K from Highway Department for the Richardson Road project. Selectperson O'Keefe seconded. Vote; 2-0

Review and discuss status of building inspector/code enforcement officer position

The Town Administrator made the Board aware that Jim Shultz, our acting Building Inspector/Code Enforcement Officer, has a full time job in Concord beginning January 10, 2011. He is willing to continue to work for us on an on-call basis. Mr. Shultz is also willing to provide some set office hours on Wednesday evenings if the Board decides that is necessary. The Board is willing to give the on-call status a try first.

Review and discuss Fire Chief's request to place warning sign re: ice on Souhegan River

The Board reviewed the sign that the Chief would like to use to warn of thin ice on the Souhegan River. The Board has no problem with a sign but they would like it to be short and concise. Something like: "Caution: thin ice. Proceed at your own risk".

Signature Folder

Review, approve and sign check manifests

The Board reviewed and approved the check manifests.

Review, discuss and authorize Chairperson to sign application for payment #10 for the clarifier Project

Selectperson O'Keefe made a motion to authorize the Chairperson to sign payment request #10. Chairperson Bergeron seconded. Vote: 2-0.

Review, discuss, approve and sign purchase order for rear end repairs to Highway Department Truck

The Board signed the purchase order for the Highway truck.

Non Public Session under RSA 91-A:3, II (e) from 7:15 – 7:29 p.m.

Selectperson O'Keefe made a motion to go into Non Public Session and seal the minutes under RSA 91-A:3, II (e) to discuss negotiations with regard to pending litigation. Chairperson Bergeron seconded at 7:15 p.m. Roll Call Vote: Chairperson Bergeron – yes; Selectperson O'Keefe – yes.

Selectperson O'Keefe made a motion to leave Non Public Session at 7:29 p.m. Chairperson Bergeron seconded. Roll Call Vote: Chairperson Bergeron – yes; Selectperson O'Keefe – yes.

Non Public Session under RSA 91-A:3, II (a) at 7:29 p.m.

Selectperson O'Keefe made a motion to go into Non Public Session under RSA 91-A:3, II (a) to discuss employee compensation. Chairperson Bergeron seconded at 7:29 p.m. Roll Call Vote: Chairperson Bergeron – yes; Selectperson O'Keefe – yes.

Selectperson O'Keefe made a motion to leave Non Public Session at 7:49 p.m. Chairperson Bergeron seconded. Roll Call Vote: Chairperson Bergeron – yes; Selectperson O'Keefe – yes.

Adjourn

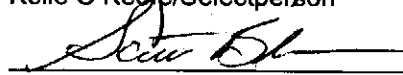
Selectperson O'Keefe made a motion to adjourn at 7:50 p.m. Chairperson Bergeron seconded. Motion passed 2-0.

Minutes prepared by: Kelley Collins/Town Administrator

Approved by:


Brenda Bergeron/Chairperson


Kelle O'Keefe/Selectperson


Scott Blease/Selectman