

**Town of Greenville
Board of Selectmen
Minutes – March 11, 2020**

Call to order at the SAU 87 Mascenic Education Center, 16 School Street, Greenville at 3:30 p.m. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Meet with Carol Burgess, WRC Facility Director

The Selectmen met with Carol Burgess, the Director of the Wilton Recycling Center (WRC). Ms. Burgess discussed the intention of the WRC to change operating hours, closing Sundays, and adding additional evening hours. The Selectmen relayed feedback received at the Town budget hearing that residents would be willing to adapt to the proposed schedule. Ms. Burgess discussed a desire to engage all five towns in a Town Clean-up effort, but was aware that most Towns have their own event or plan. For example, Mason does theirs all month, whereas Wilton does one day which is focused just in the Town center. The Town Administrator relayed that Greenville's Conservation Commission schedules the Town clean-up, and groups such as the Boy Scouts generally participate. Ms. Burgess wanted to get bags, funded by the State Beverage Commission, into communities early, to get more people involved. She discussed a donation of a dumpster from Waste Management, which would allow for bags to be brought from all 5 communities from April 17th through the 22nd. The Town Administrator discussed that the Highway Department generally collected the roadside bags after the weekend clean-up, which were then disposed of in the Town's dumpster. Details regarding Waste Management's rules regarding metal, tires, etc. were discussed. The Town Administrator will provide contact information for the Conservation Commission. Ms. Burgess noted that Sandy Lafleur would be reaching out regarding the Souhegan Sustainability Fair, and would have free posters for both the fair and clean-up.

Selectwoman Bickford asked about the issuance of stickers to access the recycling center. Ms. Burgess answered that they would be tracking who stickers were issued to, by having residents complete a log. The Town Administrator noted that this would not give any data about actual usage of the facility. Selectwoman Bickford indicated her satisfaction with tracking sticker issuance to reflect resident usage. Ms. Burgess also shared that Hazardous Waste Day was scheduled for June 27th. The Selectmen thanked Ms. Burgess for coming the meeting.

Meet with Fire Chief Charles Buttrick Re: Succession Planning

Chief Buttrick discussed the existing officer structure within the Fire Department. The need to enter non-public session to discuss potential promotion of specific department members was noted.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to enter non-public session pursuant to RSA 91-a:3,II(a & c) at 3:50 p.m.

Motion carried by roll-call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

(Sealed per vote of Selectmen)

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to return to public session at 4:11 p.m.

Motion carried by roll-call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Chairperson Mary announced that no action was taken, and that the Board tentatively planned to meet with Chief Buttrick, Captain Ben Buttrick, and Captain Gregg Eastman, at their May 27, 2020 meeting. Chief Buttrick questioned if there were any anticipated issues relative to the Town Meeting budgets or warrant articles, and the Selectmen indicated there were no known concerns. Chief Buttrick discussed needed information sharing between he and the Building Inspector, as they work through inspection responsibilities, for example the lifting of the condemnation order for 66 Main Street. The Town Administrator relayed her understanding that the Building Inspector had allowed the turn-on of utilities at that property for rehab purposes, but it was not yet approved for habitation.

Utility Partners February Operating Report

The Town Administrator reported that Rob Lauricella (Utility Partners) had notified her that a new Water/Wastewater Superintendent had been hired for our contract operations. Chairperson Mary requested that the Town Administrator obtain a copy of the new Superintendent's resume.

Letter to Tri-State Epoxy

The Town Administrator reported that the Town Attorney had sent a letter to the flooring contractor in an attempt to resolve the epoxy floor issue in the basement. Selectman Reardon asked if the front stair work had been scheduled. The Town Administrator confirmed that she had been in contact with the masonry contractor, but that the scheduling was subject to weather conditions.

Voice Over-IP Phone

The Town Administrator shared a quote that she had received for converting the Town Hall to a voice over IP phone system. She discussed the cost savings, as well as advantages such as cellular back-up. She expressed that she wanted to seek additional quotes before committing to a company, but wanted to confirm the Selectmen had no objections/concerns about going to an internet-based phone system. Chairperson Mary questioned the cost to purchase the needed phones. The Town Administrator believed that this cost could be spread over the monthly billing and would still result in savings. There were no objections to pursuing additional quotes.

Executive Budget Error

The Town Administrator explained that she had made a calculation error in the Executive budget, due to a mid-year wage increase from 2019. The error, she believed, would result in an approximate shortage of between \$500 and \$1000 in one line-item. The Selectmen were in agreement to provide the intended wage increase, and instructed the Town Administrator to reduce spending in another line to compensate for the overage.

Governor Letter Re: Net Metering

The Selectmen reviewed a letter from Governor Sununu regarding net metering. There was no discussion.

Motion by Selectman Reardon, 2nd by Chairperson Mary, to reappoint Carla Mary as Chairperson of the Board of Selectmen.

Motion carried with 2 in favor, and 1 recusal (C. Mary).

Motion by Chairperson Mary, 2nd by Selectman Reardon, to seal the minutes of the non-public session for 99 years.

Motion carried by roll-call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the February 12, 2020 non-public session and the February 26, 2020 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Elderly Exemptions.
- Reviewed, discussed, and approved a Purchase Order: GGB.
- Reviewed, discussed, and approved employee pay rate sheets.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to adjourn the meeting at 4:37 p.m.

Motion carried with 3 in favor, none opposed.

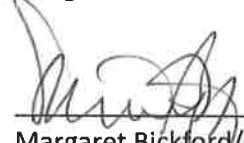
Submitted by: Tara Sousa/Town Administrator

Approved by:



Carla C. Mary/Chairperson

Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman