

**Town of Greenville
Board of Selectmen
Minutes – March 25, 2020**

Call to order in the Selectmen's Office, 46 Main Street, Greenville at 11:00 a.m. Present: Chairperson Carla Mary, Selectwomen Margaret Bickford, and Town Administrator Tara Sousa.

New Business:

Temporary Policy for COVID-19 Related Leave

The Selectmen reviewed a draft of a temporary policy regarding paid leave for employees with a COVID-19 diagnosis or required quarantine. The Town Administrator share documents outlining additional protections under the Families First Coronavirus Response Act, which includes paid sick leave for part-time employees, leave to care for children due to school closures, and extended FMLA leave. The Selectmen reviewed a letter from an employee indicating their choice to self-isolate. Chairperson Mary discussed the board considering other situations, such as voluntary self-isolating due to risk factors, on a case-by-case basis.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to the Temporary COVID-19 Leave Policy as presented.

Motion carried with 2 in favor, none opposed.

Letter from Marshall Buttrick re: Resignation from Trustees of Trust Funds

The Selectmen reviewed a letter from Marshall Buttrick regarding his resignation from the Trustees of Trust Funds. The Town Administrator explained that the position of Trustee of Trust Funds is, by statute, incompatible with the position of Moderator. She relayed that there are 2 remaining Trustees, and recommended that the Selectmen wait until the COVID-19 crisis has subsided to find someone to appoint in Mr. Buttrick's place.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept Marshall Buttrick's resignation from the Trustees of Trust Funds.

Motion carried with 2 in favor, none opposed.

Tax Finance Charge Waiver for Map 5 Lot 26-A (I. Eaton)

The Town Administrator relayed a request from Mrs. Sarah Alton that the Selectmen waive interest for tax parcel Map 5 Lot 26-A, which is the parcel on Adams Street, previously known as the "Tennis Courts", that was recently re-added to the tax rolls, and billed to the last known owner, Isabelle Eaton (deceased). Ms. Eaton's daughter, Mrs. Alton, is disputing the assessment, given her understanding that the parcel had been transferred to the Greenville Women's Club decades ago. The Selectmen discussed the need to have the Town Attorney perform a title search to certify the Town's determination of the last known owner, and directed the Town Administrator to request such. The Town Administrator noted the potential for delay in obtaining such given the pandemic. The Selectmen were in agreement that they would not waive the interest at this time, but would abate the disputed taxes if the Town could not provide the documents supporting the determination of the last (recorded) deeded owner.

Miscellaneous

A possible Boston Post Cane recipient was discussed. The Town Administrator will advertise to confirm no other resident is older.

The Town Administrator discussed continuance of operations in accordance with public health guidelines, as well as efforts to obtain needed Personal Protective Equipment through state-level HSEM requests as well as other channels.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the March 11, 2020 and the March 16, 2020 meetings.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Signature Cards & Deposit Authority.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn the meeting at 11:29 a.m.
Motion carried with 2 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:



Carla C. Mary/Chairperson

Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman