

**Town of Greenville  
Board of Selectmen  
Minutes- September 16, 2020**

Call to Order at 3:30 p.m. This meeting was being conducted in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04. Present at Town Hall: Selectman Douglas Reardon and Town Administrator Tara Sousa. Attending via Zoom conference call: Chairperson Carla Mary.

**New Business:**

**Interim Building Inspector/Code Enforcement Officer Appointment**

The Selectmen reviewed the resume of Norma Ditri, as well as a conditional offer of temporary employment and pay rate recommendation prepared by the Town Administrator.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to appoint Norma Ditri as the Interim Building Inspector/Code Enforcement Officer.**

**Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes.**

The Selectmen confirmed the terms and pay rate by signing/authorizing their stamp on the proposed pay rate form.

**Underwood ESR for Barton's Ridge**

The Selectmen reviewed Underwood Engineers engineering services request (ESR) #28 for construction inspection services related to the Barton's Ridge development. The Town Administrator recommended that the ESR be accepted pending receipt of the required escrow funds.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to accept Underwood Engineers ESR #28 pending receipt of the required \$8,200 escrow.**

**Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes.**

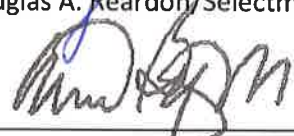
**The meeting was adjourned at 3:32 p.m.**

Submitted by: Tara Sousa/Town Administrator

Approved by:

  
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Carla C. Mary/Chairperson

  
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Douglas A. Reardon/Selectman

  
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Margaret Bickford/Selectwoman