

**Town of Greenville  
Board of Selectmen  
Minutes – April 28, 2021**

Call to order in the Town Hall Meeting Room, 46 Main Street, Greenville at 3:30 p.m. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

**Meet with Brian Golec of H2O Innovations**

The Selectmen met with Brian Golec of H2O Innovations and reviewed quotes for replacement of a pressure reducing valve (PRV) in the water distribution system and a submersible pump for recycling nitrate in the wastewater treatment process. Mr. Golec discussed that he had requested AAA Pump quote an alternative brand with more readily available parts, as the brand of the existing submersible is based overseas. The Town Administrator relayed a message from Chairperson Mary that she supported both expenditures. The Town Administrator discussed funding both repairs through the unanticipated expense line-items in the Water and Wastewater budgets rather than utilizing the expendable trust funds.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to accept the quote of Flowrite for \$8,700 for the replacement of the Old Wilton Road PRV, and to approve up to \$7,478.50 to AAA Pump for replacement of a FLYGT or equivalent submersible nitrate recycling pump.**

The Selectmen reviewed a notice from the State regarding the existing drought conditions. The Selectmen agreed that posting notice of the drought conditions on the Town website for resident's awareness was warranted. Mr. Golec discussed the upcoming hydrant flushing, and the department's intent to flush more aggressively, as there have been a few recent incidences of brown water at customer taps. He discussed the low flows/demand at the plant, which has resulted in the plant shutting down due to the tanks being full, and that that is the "catch 22" of recommending conservation. He relayed that the addition of water users at the Barton's Ridge development should have a positive impact.

**Meet with Rick Miller Regarding Economic Development/Beautification**

Rick Miller requested to meet with the Board to update them on projects being considered by both the citizen group focused on economic development and the Beautification Committee. He inquired if the Pots and Pans parade was going to happen this year, and the Town Administrator answered that the parade permit had been filed, and fireworks scheduled, with the intent of having the event if COVID conditions allow. Mr. Miller discussed that the economic development group was exploring the possibility of applying for a Freedom's Way grant to create a park adjacent to the mill pond on River Street, with benches, parking, etc. The Town Administrator discussed some of the grant objectives and requirements, such as highlighting the history of the area, which could be achieved at this site with a plaque or message board, and the need for matching funds or in-kind donations of time and/or materials. Selectwoman Bickford inquired if Beautification was pursuing this project, as it had been discussed at their meetings in the past. Mr. Miller explained that the Beautification committee had settled on a multi-faceted project involving the Town's hiking trails, which would involve creating markers and defining parking areas at various trailheads, as well as developing a map/brochure to educate the public about the various trails and public lands available for recreation in Greenville.

Selectwoman Bickford asked if the committee was no longer maintaining the Main Street flower beds, and Mr. Miller explained that the trail project would be in addition to their regular activities like flower bed maintenance.

Mr. Miller had shared his notes from a Southwest Regional Planning committee that he participates in, also focused on economic development, and discussed the various funding opportunities that are anticipated from the federal COVID relief package. He questioned if the Town would consider seeking funds for the Green Bridge. Selectwoman Bickford discussed the need to upgrade water & wastewater facilities, and her preference to prioritize available funding to those projects over any others.

Mr. Miller discussed that Beautification had considered the possibility of obtaining custom banners for Main Street celebrating the Town's upcoming 150<sup>th</sup> anniversary. Selectwoman Bickford recommended that all anniversary planning be consolidated under the one committee. The Town Administrator noted she had had one individual respond to the request for committee volunteers at Town Meeting. The Selectmen agreed that it was important to get a committee up and running.

#### **New Business:**

##### **NPDES Permit Public Comment Letter**

The Selectmen reviewed a draft of a letter Rob Lauricella recommended the Selectmen submit as part of the NPDES Permit Public Comment process. The letter recommended consideration of reduced PFAS testing for systems with low levels/non-detections due to the cost associated with such testing. The Selectmen agreed with submitting the letter on the Town's behalf.

##### **School Board Resignation**

The Selectmen reviewed an email from Rachel Anderson, Chair of the Mascenic School Board, regarding the resignation of Greenville Representative Steve Spratt, and the Selectmen's duty to appoint a replacement. Selectwoman Bickford expressed confusion about the Board of selectmen's role, as she had been contacted about a prospective appointee. The Town Administrator explained that the statute and Mascenic's Articles of Agreement both dictate to whom the selection of an appointee to fill a school board vacancy falls to, and that with only one remaining Greenville rep (after a resignation), that choice will always fall to the Selectmen. The Town Administrator provided a draft public notice, as had been used when a previous vacancy occurred, as well as information about an individual Steve Spratt was recommending as his replacement. The Board directed the Town Administrator to post the public notice until at least the next Selectmen's meeting. The Town Administrator inquired if she should directly contact the person Mr. Spratt had suggested, and the Board was in agreement that while they would welcome his letter of interest, in fairness to all they did not wish to directly solicit any applicants.

##### **Special Events Licensing Policy**

The Selectmen reviewed a draft of a Special Events Licensing Policy. Selectman Reardon questioned if Selectwoman Bickford had had ample time to review the document, and she answered that she had come in to the office to work with the Town Administrator on the draft. The Town Administrator explained that they had incorporated some of the Temple policy that had been reviewed at a previous meeting, but had used another town's policy as the basis for this draft, as the Temple policy's requirements might discourage entities or individuals from applying to host a public event. The Town

Administrator reported that because this is a policy, not an ordinance, there is no requirement for a public hearing. Selectman Reardon expressed willingness to adopt the policy immediately. The Town Administrator recommended considering this as a "First Reading" to give time for the public to comment before final adoption. She also noted that that would allow time for her to work on the accompanying application, which she had been waiting to finalize until getting general support for the draft policy. Selectwoman Bickford asked what an appropriate public comment period would be, and the Town Administrator answered perhaps 7 or 10 days. The Board agreed to consider this meeting as the "First Reading" of the Special Events Licensing Policy, and to post the draft on the website for a public comment period, with the intent of considering adoption of the Policy at their next meeting.

#### **Sewer Abatement Request: M. Gauvin**

The Selectmen reviewed a sewer abatement request from Mr. Gauvin of 36 River St. The request detailed a loss of water due to a frozen outside water spigot, and that the repair was done by the homeowner. The Town Administrator provided a usage history, which was limited due to the owner's recent purchase of the home, and discussed what evidence was available (or not available) for several previous abatement decisions. Selectman Reardon suggested the owner could submit pictures of the work, which should be able to be identified as new, to support the application. The Town Administrator will request such from Mr. Gauvin. The abatement was tabled.

#### **Old Business:**

##### **Road Agent & Laborer Job Descriptions**

The Selectmen reviewed job summaries for the Road Agent/Public Works Supervisor and Highway/Public Works Laborer positions. The Town Administrator explained the choice of the term Supervisor or Manager rather than Director, as most towns that have a Public Works Director have Highway and another fully-staffed department, such as Solid Waste or Water/Sewer, under his or her direction. She confirmed that it was not the Selectmen's intent to shift the management of the Town's third-party water & sewer contractors to the new Public Works Supervisor. Selectwoman Bickford agreed with the choice of terminology. The Town Administrator indicated she would get the employment ads posted and in the newspaper ASAP, and discussed her intention to send the Laborer ad to the local High School's as one avenue for recruitment.

##### **Building Inspector Applicants**

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to enter non-public session at 4:49 p.m., pursuant to RSA 91a:3,II(a), to discuss the hiring of a public employee.**

**Motion carried by roll-call vote. D. Reardon, yes; M. Bickford, yes.**

Selectman Reardon discussed the two Building Inspector candidates interviewed by himself, the Interim Building Inspector, and the Town Administrator the week prior, and made his recommendation to offer Denise Madden the position. The Board discussed a starting pay rate of \$24.00/hour, with an increase to be provided upon receipt of ICC certification. The Board directed the Town Administrator to make a conditional offer of employment to Ms. Madden, subject to suitable criminal background and driving record checks.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to re-enter public session at 4:56 p.m.**

**Motion carried by roll-call vote. D. Reardon, yes; M. Bickford, yes.**

**Town Credit Card Application**

The Selectmen reviewed the paperwork for the People's Bank account opening and credit card application discussed at the previous meeting.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to authorize Selectwoman Bickford to sign the People's Bank Commercial Card Resolution Form.**

**Motion carried with 2 in favor, none opposed.**

**Signature Folder****The Selectmen:**

- Reviewed, discussed, and approved the minutes of the April 14, 2021 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Police Dept, Fire Dept.
- Reviewed, discussed, and approved Timber Warrants.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to adjourn the meeting at 5:09 p.m.**


**Motion carried with 2 in favor, none opposed.**

Submitted by: Tara Sousa/Town Administrator

Approved by:

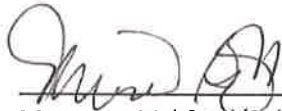
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Carla C. Mary/Chairperson



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Douglas A. Reardon/Selectman



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Margaret Bickford/Selectwoman