

**Town of Greenville
Board of Selectmen
Minutes – July 28, 2021**

Call to order at 6:03 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Old Business:

None

H2O Innovations Re: Parts on the Shelf

The Town Administrator relayed a request from Brian Golec of H2O Innovations that he be authorized to recycle all water parts on the shelf which could no longer be used due to lead-free requirements, and to purchase some new parts to have available as residents need them. She noted that the current prices for scrap are high and that the proceeds of the disposal would come back to the Town. She recommended authorizing up to \$1,000 in parts for resale, which would be paid by the Town and then recouped through our utility billing. The Selectmen supported both the disposal and proposed purchase.

Cresendo Quote – Voice Over IP Phone

The Town Administrator presented two quotes from Cresendo for a shift to a voice over IP phone system for the Town Hall, along with information on our current costs. She reminded the Board that they had previously discussed changing phone systems, having compared Consolidated, Comcast, and Cresendo, but that we did not go forward with the change due to the pandemic. The Town Administrator recommended the quote which required the upfront purchase of the hardware, but yielded approximately \$300 of monthly savings for the term of the 5-year contract. She noted that cellular back-up was an additional \$10/month plus usage. Selectwoman Bickford asked what the impetus for the change was, and the Town Administrator indicated it was purely for cost-saving purposes, as the cost under Consolidated were consistently going up. She noted that if our experience with Cresendo is positive, she would look at converting other locations to VOIP for additional savings.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to accept the Crescendo Service Agreement for the Town Hall phone system, with a monthly cost of \$169.45 and one-time hardware purchase of \$1,833.08 and a term of 5 years.

Motion carried with 2 in favor, none opposed.

Senator Shaheen's Congressionally Directed Spending Request Letter

The Selectmen reviewed a letter from Senator Jeanne Shaheen, which indicated that Greenville's funding request of \$750,000 for the Wastewater Plant's proposed chemical feed building was being included in her list of congressionally directed spending items for Fiscal Year 2022 Interior, Environment, and Related Agencies Appropriations Bill. The Town Administrator anticipated that it would still be a long road to make it to the final appropriation bill, but was hopeful and happy to see Greenville's project make the initial list.

DRA 2020 Cyclical Monitoring

The Selectmen reviewed the results of the Department of Revenue's cyclical monitoring of the accuracy of our assessing data. The Town Administrator explained that the reviewed properties all had 0 points, which indicated either no errors were identified, or that discrepancies noted were due to access issues or timing of inspection. Selectwoman Bickford inquired if the inspected properties were ones that had an abatement filed, and the Town Administrator answered that this was a random sampling.

Primex Premium Holiday

The Selectmen reviewed a letter from Primex detailing a premium holiday for the 2021 coverage year in the amount of \$11,824.88. The Town Administrator recommended that the Town request a refund versus a credit toward the following year's premium, so that the budget amount does not fluctuate wildly if no surplus is available next year. The Selectmen concurred with the recommendation.

Miscellaneous

The Town Administrator reported that Ben Crosby had verbally accepted the Town's Road Agent position offer, but would not be able to start until September 1st. She discussed the required break in service for retirees, which precluded Tom Plourde from providing part-time assistance for a period of 28 days, and the need to arrange some interim coverage or access to outside resources until Mr. Crosby could start. The Selectmen discussed emergency coverage with Fire Chief Charles Buttrick, who had come in for the Public Hearings.

A recess was announced at 6:50 p.m.

7:00 p.m. - Public Hearings

Selectman Reardon opened the Public Hearing for acceptance of unanticipated funds at 7:00 p.m. by reading the following: "The Greenville Board of Selectmen, in accordance with RSA 31:95-b, will hold a public hearing on Wednesday, July 28, 2021 at 7:00 p.m., for the purpose of receiving public comment regarding the acceptance and expenditure of unanticipated revenues in the amount of \$220,895 from the American Rescue Plan Act (APRA) of 2021. These funds are to be spent by the Town of Greenville for the purposes consistent with the federal ARPA and the U.S. Treasury's Interim Final Rule concerning Coronavirus State and Local Fiscal Recovery Funds." An information sheet regarding the allowable uses was distributed. He invited members of the public to ask questions or make suggestions for the use of the unanticipated funds.

Marshall Buttrick, of 240 Adams Hill Road, inquired about the required timeline for expending the available funds, and if they could be encumbered to be used for projects which would be presented as warrant articles at future Town Meetings. The Town Administrator answered that the funds were available to be expended through 2024, so they will be able to be encumbered, and that unlike the previous COVID-related grant administered through GOFERR, the funds are not received as a reimbursement of actual expenses. She explained funds can be requested without firm plans on how they will be spent, and in fact must be applied for by August 18, 2021, or they will be reallocated to other communities. She discussed the calculation for establishing revenue losses, and that the Town, at this point, did not appear to have documentable revenue losses, and would therefore be limited to the other allowable uses as defined by the Treasury.

Betty Lou Morey, of 6 Titan Lane, discussed the need for GEVD to replace 2 water mains at a cost of approximately 300K, and suggested funds be used for that project.

Charles Buttrick, of 365 Adams Hill Road, suggested the replacement of the Fire Department's rescue vehicle as a public health related expenditure, or perhaps the replacement of portable radios. He questioned if work on the green bridge could qualify under the travel and tourism industry support portion of the grant. He suggested the ventilation system at the Fire Station as another potentially approvable use. Finally, he suggested expansion of Broadband infrastructure to areas of Town not currently serviced. The history of previous cable franchise negotiations, and the cabling of neighboring communities, was discussed by multiple attendees. Benjamin Buttrick, of 377 Adams Hill Road, noted that he had been quoted a cost of 15K per pole to extend cable to his property. The Town Administrator was unsure when the next franchise agreement would be negotiated.

Hearing no further comments or questions, Selectman Reardon announced the closure of the public hearing at 7:20 p.m., and the opening of the public hearing for the GEVD sewer rate. GEVD Commissioners Laure Higgins and Betty Lou Morey were in attendance, along with GEVD Administrator Laura Luoma. Selectman Reardon announced the calculated rate was going from \$8.89 to \$9.65 per thousand gallons. Commissioner Morey inquired what the Town rate is, and the Town Administrator answered \$20/1,000 gallons. She explained the numbers such as the budget and average daily flow which drive the changing rate per the contract formula. There were no other questions or comments. Selectman Reardon closed the Public Hearing at 7:24 p.m.

Motion by Selectman Reardon set the GEVD sewer rate at \$9.65, effective with the next billing.

The Town Administrator restated the motion to clarify that the new rate would be reflected on the 2021 2nd issue bill. Commissioner Morey questioned the appropriateness of that timing, as their customers were currently using services with the presumption that they would be billed at the previous rate. The Town Administrator explained that the Town provided a six month notice of the increase by including the new calculation on the 1st issue bill, as soon as the annual budget was finalized at Town meeting, and that this hearing was a formality required by the contract. She explained that the timing of this hearing was the same as prior years, save for 2020, which was done early due to the proposed increase in the water rate, and with the understanding that it was conditioned on the acceptance of the wastewater budget at the 2020 Town Meeting. Commissioner Higgins confirmed with Ms. Luoma that notice of the new contract rate was received with their 1st issue billing.

Selectwoman Bickford seconded the motion, which carried with 2 in favor, none opposed.

The Selectmen discussed their willingness to explore the issue of Broadband expansion as a possible use for ARPA funds.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to submit the application to accept the ARPA Local Fiscal Recovery Funds in the amount of \$220,895, and to authorize Town Administrator Tara Sousa to sign any required documents on behalf of the Town.

Motion carried with 2 in favor, none opposed.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the July 14, 2021 meeting.

- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Highway, Pool.
- Reviewed, discussed, and approved DRA form PA-16.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to adjourn the meeting at 7:42 p.m.
Motion carried with 2 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator
Approved by:

Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman