

**Town of Greenville
Board of Selectmen
Minutes – August 25, 2021**

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon, and Town Administrator Tara Sousa.

Old Business:

Parking Ordinance

The Selectmen reviewed a draft of Ordinance 92-01A "Parking Control", which the Town Administrator explained was where she had incorporated the previously discussed language aimed at addressing several issues such as parking of commercial vehicles, trailers, and vehicles left idling. She reported that Chief McTague had reviewed the document, and she had revised it based on his feedback. She recommended that it be sent to Attorney Bedard for review, with a Public Hearing Potentially scheduled for September 27, 2021. Chairperson Mary questioned if this would provide the authority to enforce parking prohibitions, and the Town Administrator expressed that that was the intent and purpose of the revision. The Board supported sending the draft to Town Counsel and scheduling the Public Hearing as soon as possible.

New Business:

H2O Innovation Monthly Operating Report – July

The Selectmen reviewed the H2O Innovation Monthly Operating Report for July. Chairperson Mary inquired if the rain-related issue with incoming water quality from the reservoir had been resolved, and the Town Administrator answered that it had, with revised chemical dosing.

Mid-year Budget Review

The Selectmen reviewed and discussed a budget-to-actual report for all General Fund expense line-items through July of 2021. The Town Administrator pointed out individual lines which were over budget or at-risk, but expressed that no department budgets were anticipated, at this time, to be over-budget for the year.

Water/Sewer Abatement Requests – Smiley, Map 5 Lot 123, Birner, Map 8 Lot 10

The Selectmen reviewed an abatement request for the filling of a pool at 32 Main St (Map 5, Lot 123). The Town Administrator confirmed that the pool was observed behind the home.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to approve the abatement application for Map 5, Lot 123 (32 Main St) for 2021 sewer charges in the amount of \$86.20.

Motion carried with 2 in favor, none opposed.

The Selectmen met with George Birner regarding his abatement request to have interest waived on outstanding water and sewer invoices from 2015 and 2016. The Town Administrator relayed a notation on the account that the billing information had not properly updated from the assessing software, and that the bills in question had continued to be mailed to the bank which formerly owned the property. She explained that due to the vacant nature of the property and the mailing address error, it is possible that Mr. Birner was unaware these minimum charges were accruing. Mr. Birner confirmed that he believed the water to be shut off at that time, but expressed his willingness to pay the original invoice amounts.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to approve the waiver of accrued interest for the outstanding water & sewer invoices from 2015 and 2016 for Map 8, Lot 10 (31 Kimball Heights).

Motion carried with 2 in favor, none opposed.

Water Service Application – Ames, Map 2 Lot 35

The Selectmen reviewed a Water Service Application to add a separate water service for the duplex at 29 Columbian Ave. The Town Administrator noted that the Water Department Superintendent had reviewed the request with no objections, but had not yet been in the office to sign the application. Chairperson Mary asked for confirmation that the Water Department would require the work be completed by a qualified contractor, and the Town Administrator confirmed such.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to approve the application for new water service for Map 2, Lot 35 (29 Columbian Ave).

Motion carried with 2 in favor, none opposed.

HealthTrust Return of Surplus

The Selectmen reviewed a letter from HealthTrust regarding an estimated anticipated return of surplus of \$19,132. The Town Administrator explained that there is a small portion returned to employees who pay a percentage of their insurance costs, but that the rest would be received as unanticipated revenue.

Boston Post Cane

The Town Administrator reported that she was awaiting contact from a family member of Mrs. Vautour, who is believed to be the oldest living resident of Greenville, in order to arrange the ceremonial presentation of the Boston Post Cane. Selectman Reardon anticipated that there would be a large number of family members wishing to attend. The Selectmen confirmed they would want to have the ceremony at the meeting room. The Town Administrator indicated she would update the Board after speaking to Mrs. Vautour's daughter.

Non-public Pursuant to 91-a:3,II(b)

Motion by Chairperson Mary, 2nd by Selectman Reardon, to enter non-public session at 3:50 p.m. pursuant to RSA 91-a:3,II (b).

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to re-enter public session at 3:55 p.m., and to seal the minutes of non-public session until the authorized employment offer was accepted.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes.

The Chair reported that the Town Administrator was authorized to make a conditional offer of employment to a candidate for Road Agent.

Miscellaneous

The Selectmen and Town Administrator discussed the road impacts of the recent storm and the limitations of having only one Highway Department employee, as well as ongoing maintenance needed like mowing.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to enter non-public session at 4:00 p.m. pursuant to RSA 91-a:3,II (b).

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes.

The Selectmen discussed bringing Michael Bergeron back on a part-time basis to assist the short-staffed Highway Department, after his 28-day break in service, as required by the New Hampshire Retirement System. The Selectmen confirmed his hourly rate of pay would remain the same as prior to retirement.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to re-enter public session at 4:02 p.m.
Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes.

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The Selectmen

- Reviewed, discussed, and approved the minutes of the July 28, 2021 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Fire.
- Reviewed, discussed, and approved Veteran's Credit: Murphy.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to adjourn the meeting at 4:03 p.m.
Motion carried with 2 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:



Carla C. Mary/Chairperson

Douglas A. Reardon/Selectman

Margaret Bickford/Selectwoman