

**Town of Greenville
Board of Selectmen
Minutes – September 22, 2021**

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Old Business

None

New Business

Meet with Dan Hynes Re: Town Property Behind 8 Dunster

The Selectmen met with Dan Hynes, the new owner of 8 Dunster Ave (formerly the Antiques Mall). Mr. Hynes explained he was there to request that the Selectmen consider selling the tax deeded parcel behind his property, Map 3 Lot 2-6, known as the duck pond lot. He explained that he has found that additional parking will be required in order to pursue commercial use of the property as an event space and inn. He would be looking to gravel the area for additional parking spaces. He envisioned that the pond would be a scenic area for weddings and other events. The Town Administrator explained RSA 80:80, which governs the Selectmen's authority to dispose of tax deeded property. She discussed the need to have the Town Attorney review any potential sale due to the "messy" ownership issues prior to the tax deeding. Selectwoman Bickford questioned if Mr. Hynes wanted the full lot. Mr. Hynes indicated that he would, for the scenic area, but would also be interested in a smaller portion if that was the Town's preference. Selectwoman Bickford questioned if there was a plan for parking prior to purchasing the building. Mr. Hynes explained that he had pursued other alternatives, such as an arrangement to utilize space at 1 Dunster via the existing right-of-way, but those were not successful. Selectmen Reardon expressed that he was in favor of pursuing this further, if it facilitated the use of the building that was beneficial to the Town. The Town Administrator brought up a concern about the loss of public access, as she was of the understanding that a trail came through that area. Mr. Hynes indicated that he would be amenable to a covenant that allowed continued access for public use. Selectwoman Bickford questioned if the time involved to investigate and complete this purchase would delay Mr. Hynes work in the building. Mr. Hynes explained that there were areas which could be worked on, such as the residential space. He explained his plans to create a bridal suite and other guest rooms. Chief Buttrick noted that sprinklers would likely be required for the new commercial use. The Selectmen authorized the Town Administrator to contact Attorney Bedard for further information about the tax deeded property disposal process and to determine if he had any concerns about transferring this deed to a buyer.

Meet with Chief Buttrick

Chairperson Mary arrived and joined the meeting. The Selectmen met with Fire Chief Charles Buttrick. He provided a breakdown of firefighter stipends and additional duties. He explained that he was trying to "clean-up" unresolved questions. He went through the provided information in detail. Selectwoman Bickford inquired about a submitted purchase order, and it was discussed that the laptops requested could be used for programming radios. She inquired if firefighters retain their level in the department once achieved, and Chief Buttrick answered generally, except for example, choosing not to renew EMT

certification. He discussed dispatch costs, and the substantial increase that would come with a shift to any other local dispatch center option.

Chief Buttrick discussed the work of the department's committee to investigate the needs and costs for a new truck purchase. He wanted the Selectmen to be aware they should anticipate a warrant article for a truck purchase. Chairperson Mary questioned if this was needed, due to opinions the Chief had previously shared. Chief Buttrick explained that he had been hopeful that the modular body could be reused, as it had been specifically chosen for that purpose, but doing so is no longer recommended. He discussed the age of the other vehicles, and the specialty size required for this replacement due to the constraints of the station. He anticipated a quote for roughly 600K. Available funds in capital reserve were discussed. Chairperson Mary requested a list of all department vehicles. The Town Administrator indicated should could provide that inventory.

The status of identifying a candidate for Fire Chief was discussed. Chief Buttrick discussed the challenge of a identifying a volunteer Chief with availability for daytime administrative tasks in addition to managing fire scenes, and that they may need to have multiple individuals to cover the needs of the position. He discussed that he would be making a recommendation for a warrant article to do away with the positions of the Fire Wards, citing lack of clarity in their role in the current management structure, and disconnect from the department. Their role, per RSA, in the appointment of the Chief was discussed. Chairperson Mary expressed reservations about such an article. The Selectmen requested the Chief bring a recommendation for a Chief appointment the next time he met with the Board.

Non-Public Session Pursuant to RSA 91-a:3,II(a)

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to enter non-public session pursuant to RSA 91-a:3, II(a) at 4:20 p.m.

Motion carried by roll-call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

The Selectmen met with the Road Agent and discussed the current hourly rate of a Highway Department employee.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to increase Gregg Eastman's hourly rate to \$26.00, or the recommendation of the Road Agent.

Motion carried with 3 in favor, none opposed.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to re-enter public session at 4:40 p.m.

Motion carried by roll-call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Covid Increases

The Town Administrator explained that the number of Covid cases in Town and statewide had appeared to peak recently and was starting to trend downward, so she no longer felt it was necessary to discuss re-implementing the mask requirement at Town Hall at this time. She inquired if the Selectmen had any concerns about Arts & Crafts hosting their annual Pumpkinpalooza, noting that they were considering the option of a drive-by event. There were no objections to scheduling any outdoor event that they felt comfortable holding.

Laptop Quote

The Selectmen reviewed a quote from Certified Computer Solutions for laptops for the Building Inspector and Road Agent. The Town Administrator discussed that these would potentially exceed the available line-item budgets, but were needed. She noted that the Highway Department computer was non-functional.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the quote of Certified Computer Solutions for 2 laptops at a cost of \$3370.00.

Motion carried with 3 in favor, none opposed.

Accept Planning Board Resignations – Seymours

The Selectmen reviewed a letter of resignation from Jason and Kathryn Seymour, regarding their appointments to the Planning Board.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the resignation from the Planning Board of Jason and Kathryn Seymour.

Motion carried with 3 in favor, none opposed.

Complete Streets Technical Grant

The Selectmen reviewed a draft scope of work provided by Southwest Regional Planning for a technical assistance grant from MAST (Monadnock Alliance for Sustainable Transportation) to develop a "Complete Streets" policy. The Town Administrator explained the purpose of such a policy, and that adoption would open up new grant opportunities for Infrastructure improvements such as sidewalks. She explained that the grant does not require any matching funds, only staff time in development of the policy with the assistance of SWRPC.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to support an application for a technical assistance grant to develop a Complete Streets policy.

Motion carried with 3 in favor, none opposed.

Miscellaneous

The Town Administrator asked the Board to increase the purchase order signed for the transition to a VOIP phone system through Crexendo. She explained that upon seeing the phones demonstrated in her office, she felt the improved visibility of the color screen phones would be worth the increase in the initial hardware purchase. The Selectmen signed the revised purchase order.

The Town Administrator brought up to the Board that a large property with frontage on Old Wilton Road had been put on the market. She inquired if there would be any interest in pursuing that as a potential site for a future fire station, explaining that any purchase would require approval of Town Meeting. Little interest was expressed. Chairperson Mary discussed wanting to reopen negotiations with the owner of the paved lot on Main Street. The Town Administrator will contact the owner.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the August 25, 2021 and September 2, 2021 meetings.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Appointment/Pay Rate: S. Leard.
- Reviewed, discussed, and approved DRA MS-1.

- Reviewed, discussed, and approved Purchase Orders: GGB, Fire, Exec.
- Reviewed, discussed, and approve PSNH Pole License.
- Reviewed, discussed, and approved Land Use change Tax Warrant Map 2 Lot 23.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to adjourn the meeting at 5:02 p.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman