

**Town of Greenville  
Board of Selectmen**

**Minutes – October 12, 2022**

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

**Old Business**

**Affinity LED**

The Town Administrator reported that Cassidy t Affinity LED had answered that the project would need to be fully funded, and then the Eversource rebate would come back to the Town. The Town Administrator indicated that, given the other budget pressures faced this year, it would be “cutting it close” to fund the project with this year’s general budget. Selectmen Reardon expressed that he would not want to take the chance. Selectwoman Bickford questioned if Affinity’s price would increase if the Town waited until the March Town Meeting. The Board asked the Town Administrator to contact Affinity LED to determine if the price could be held.

**New Business**

**H2O Innovation Contract**

The Selectmen reviewed a letter from H2O Innovation indicating that they would not be offering a contract extension for operation of the Town’s water and wastewater systems. It was provided with 90 days’ notice, as is required under the current contract. The Town Administrator discussed the financial information she had requested from H2O, and the inquiries she had made to other potential contractors. With no nearby contracts to move staff to, H2O has indicated the existing staff will be available for hire. Chairperson Mary expressed her strong preference for obtaining another contract operator versus bringing the operation in-house, due to the liability. The risks and potential cost-savings were discussed, as well as the benefits of being with a larger company for staffing support and expertise. The Town Administrator relayed that she and Brian Golec would be meeting the following week with one of the contract operations companies she had contacted. The Board tabled the matter to await further information about costs of a new contract versus bringing operations under the Town.

**2023 Budget – SVAS**

The Selectmen reviewed the 2023 budget and allocation submitted by Souhegan Valley Ambulance, which included both a substantial increase and a change to the percentage of cost borne by Greenville and New Ipswich. SVAS proposed a shift from a 70/30 split, to a 60/40 split, with Greenville’s share increasing by 10%. The Town Administrator discussed her meeting with the SVAS Chief Wendy Leger and members of their board, along with call volume detail, property valuation, and other information supporting the cost-shift. She relayed that the Greenville representatives to the SVAS Board had not unanimously supported the proposed redistribution. Items of note in the budget, such as an intended ambulance purchase, were also discussed. Chairperson Mary expressed that the proposed cost allocation seemed fair. The Town Administrator discussed the need to develop a Memorandum of Understanding with SVAS to clarify the Town’s relationship to the private non-profit, and to develop

timelines for when future adjustments to the formula would occur. The Selectmen concurred that such an agreement should be developed.

#### **Defender Fire Donation**

The Town Administrator explained that Defender Fire, the non-profit entity created to support Greenville Fire, has offered to purchase a storage container for placement at the Highway Department, as storage for items purchased for the new engine, and future storage needs. The cost was anticipated to be under \$5,000. After questions about placement and ownership, the Selectmen signed the Donation Acceptance Form, indicating their approval.

#### **RSA 41:14 Requests for Comment**

The Selectmen reviewed letters drafted for the Planning Board and the Conservation Commission, requesting comment on the proposed sale of the Duck Pond Lot, as required by statute prior to holding 2 public hearings. The Town Administrator explained an additional statutory requirement that the Board of Selectmen make an affirmative finding that the sale, which is proposed in a manner other than sealed bid or public auction, is in the best interest of the Town.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, that the Board finds the proposed sale of Map 3 Lot 2-6 (the Duck Pond Lot) is in the best interest of the Town due to the terms offered as part of the proposed purchase agreement.**

**Motion carried with 3 in favor, none opposed.**

#### **Quotes: Pool Crack Sealing and Paint**

The Selectmen reviewed quotes for crack-sealing and coating the pool. The proposed scope of work varied, as one recommended epoxy paint, and another offered plastering. The plaster contractor's price per foot for crack sealing, and the estimated 200 Ft of linear crack observed, made the anticipated price more than double the paint contractor, Associated Concrete Coatings. Selectwoman Bickford inquired if we had obtained references, and the Town Administrator discussed feedback from Keene Parks and Rec. The Town Administrator discussed the difficulty in finding contractors that would quote this work. Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to accept the quote of Associated Concrete Coatings, LLC, for crack sealing to commence this fall, and preparation and painting in the Spring.

#### **Quote: People's Power Choice**

The Town Administrator relayed that she had not received a response from Think Energy, the company offering the previously accepted quote for an electric supplier, which was a published rate. The Selectmen reviewed a new quote from Peoples Power Choice (Supplier Nextera Energy), which would encompass the water and wastewater plants, and provided a better rate for all the Town accounts.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to accept the contract offered by Peoples Power Choice at a rate of .14483/kwh for a term of 36 months.**

**Motion carried with 3 in favor, none opposed.**

#### **Quotes: 2022 Town Report**

The Selectmen reviewed quotes for the printing of the 2022 Town Report. Chairperson Mary expressed her preference to use the same company we had been using, even if the cost was slightly higher, as the quality of the product is known. The Town Administrator indicated that the low bidder had done the

report printing for at least a couple towns in the area, and suggested she could obtain a sample and some references. The matter was tabled.

### **Miscellaneous**

The Selectmen discussed Trick-or-Treat, and agreed to set the time as 6:00 p.m. to 8:00 p.m. on Monday, October 31<sup>st</sup>.

The Town Administrator relayed that Roberts & Greene had offered to hold the prior year's pricing for the 2022 audit, if the Board wished to engage their firm again. Given the substantial number of ongoing projects, grants, etc., she suggested it was best to remain with Roberts & Greene rather than go out to bid. The Selectmen agreed, and the Town Administrator indicated she would obtain their engagement letter.

The status of the Dunster Ave property which had been recommended for enforcement under the Vector Control Policy was discussed. The Town Administrator reported the daily fines had not yet been served, as she was awaiting the documents/procedure from Town Counsel. She relayed that both the Health Officer and Code Enforcement Officer had observed some improvement. It was agreed to let that work continue and revisit in the future if necessary.

### **Signature Folder**

#### **The Selectmen:**

- Reviewed, discussed, and approved the minutes of the September 14, 2022 and September 28, 2022 meetings.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved a Purchase Order: Water.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to adjourn at 4:28 p.m.**


**Motion carried with 3 in favor, none opposed.**

Submitted by: Tara Sousa/Town Administrator

Approved by:

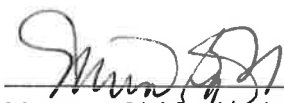
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Carla C. Mary/Chairperson



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Douglas A. Beardon/Selectman



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Margaret Bickford/Selectwoman