

**Town of Greenville
Board of Selectmen**

Minutes – November 30, 2022

Call to order at 11:00 a.m. in the Selectmen's Office, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Old Business

None

New Business

Fire Station Roof Bids

The Selectmen reviewed an analysis of the three bids received for the Fire Station Roof compiled by Fireward Mark Winslow. The Town Administrator reported that the Firewards had voted at their last meeting to recommend Kelco Construction of Mason, NH. She discussed the reference checks she performed and receipt of proof of insurance. Selectman Reardon inquired about the bid specifications, and the Town Administrator confirmed the bids should be equal in terms of materials and work to be performed.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the bid of Kelco Construction for \$16,500, for the fire station roof project.

Motion carried with 3 in favor, none opposed.

2023 Budgets – Highway, Clerk/Tax

The Selectmen reviewed the Road Agent's recommended budget, narrative, and supplemental information for 2023. Chairperson Mary suggested that the Board reduce the Highway Maintenance line-item to the amount approved in 2022, and present a warrant article to create an expendable trust to supplement larger road projects. She recommended using unassigned fund balance, perhaps \$30,000, to fund the article, then replenishing those funds annually if they are used. She expressed her preference for this funding scenario versus raising funds in the general budget which would lapse into fund balance if not utilized. The Selectmen discussed the mowing bids and other provided materials, and requested that the Road Agent attend the next meeting.

The Selectmen reviewed the 2023 budgets submitted by the Town Clerk/Tax Collector. The Town Administrator noted a required adjustment to account for the Healthtrust rate increase. Reductions in election-related lines were also noted, due to only one election being scheduled in 2023. There were no other questions or concerns.

Mason Planning Board Notice

The Selectmen reviewed a notice from the Mason Planning Board regarding a hearing, scheduled for later that evening, regarding a proposed subdivision and the "merging" of a lot partially in Greenville. The Town Administrator expressed her intent to attend the meeting to better understand the proposal, so that the Board could provide comments if deemed necessary.

Liquor Commission Request Re: 74 Main St.

The Selectmen reviewed a letter from the State Liquor Commission, requesting comment regarding the application of Johnno's Greenville Market LLC for a combination beverage/wine/tobacco license. The Town Administrator reported that she had been in contact with the new owners of 74 Main St. (the former Get N' Go market), who intended to reopen the property as a convenience store. The Selectmen had no concerns or objections to the proposed license, and directed the Town Administrator to send a letter stating such.

Sewer Abatement

The Selectmen reviewed a sewer abatement request by D. Martin, of 44 Mill St. The Town Administrator noted the limited history of the current owner, but relayed that the water loss incident was documented, due to the response of the Fire Department to assist with the pumping of the basement. She reported that the Deputy Chief had concurred that 2,000 gallons was a good estimate of the volume which was pumped out and did not go down the sewer.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to abate 2,000 gallons (\$40.00) from the 44 Mill Street 2022 sewer bill.

Motion carried with 3 in favor, none opposed.

Planning Board Appointment

The Selectmen reviewed a letter of interest from Kelle O'Keefe regarding the vacancy on the Planning Board due to Miles Horsley's resignation.

Motion by Selectwoman Bickford, 2nd by Selectman Reardon, to appoint Kelle O'Keefe to the Planning Board.

Motion carried with 3 in favor, none opposed.

Miscellaneous

The Town Administrator reminded the Board of the DES Public Hearing regarding the Greater Waste Solutions project, taking place that evening, November 30, 2022, at 6:30 p.m. at the Mascenic SAU. She also shared an invitation to the Town's Holiday Potluck Luncheon, scheduled for December 21st.

Signature Folder**The Selectmen:**

- Reviewed, discussed, and approved the minutes of the November 9, 2022 and November 22, 2022 meetings.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Grant, TGPD.
- Reviewed, discussed, and approved Land Use Change Tax – Map 2 Lot 37-b.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn at 11:29 a.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:

A handwritten signature in cursive script, appearing to read 'Carla C. Mary', written above a horizontal line.

Carla C. Mary/Chairperson

A handwritten signature in cursive script, appearing to read 'Douglas A. Reardon', written above a horizontal line.

Douglas A. Reardon/Selectman

A handwritten signature in cursive script, appearing to read 'Margaret Bickford', written above a horizontal line.

Margaret Bickford/Selectwoman