

**Town of Greenville
Board of Selectmen**

Minutes – December 14, 2022

Call to order at 3:40 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Old Business:

Meet with Road Agent Re: 2023 Budget

The meeting with Scott Leard was postponed to the following regular meeting.

New Business:

Water/Sewer Operations Proposals

The Selectmen reviewed proposals for contract operations of the Town's water and wastewater plants from Whitewater, Inc. and Weston & Sampson. The Selectmen considered the pricing differential, as one proposal recommended the current staffing, and the other recommended a fourth staff person. The Selectmen found the Whitewater contract to be more affordable. The Town Administrator noted a concern in the contract language identified by Chairperson Mary, and the Board discussed the proposed CPI Increase. The Board confirmed their intent to move forward with executing a contract with Whitewater, Inc., and directed the Town Administrator to forward the contract proposal to Atty. Bedard for review.

Request to Unmerge Lots

The Selectmen discussed a request to unmerge involuntarily merged lots submitted by Edward Rogers, PE, on behalf of Melvin and Lawrinda Butler. They reviewed advice from Atty Bedard, along with the submitted documentation related to Map 2, Lot 15, and discussed the current configuration of multiple mobile homes as well as a single-family structure on the existing tax map parcel. It was noted that one mobile home is owned by Mr. William Jones with no land value, similar to a mobile home park, and this unmerging would allow for individual ownership and taxation of the land upon which the mobile sits. Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to unmerge Map 2 Lot 15, breaking it into 3 pre-existing lots, circa 1977.

Motion carried with 3 in favor, none opposed.

Nyhart GASB 75 Actuarial Update Contract

The Selectmen reviewed the contract for the Town's GASB 75 Actuarial updates, with a full update for 2022 and an interim update for 2023.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the Nyhart GASB 75 Actuarial Update Contract, at a cost of \$2,850 for 2022, and \$1,700 for 2023, and to authorize Town Administrator Tara Sousa to sign the contract.

Motion carried with 3 in favor, none opposed.

Cemetery Tree Work Proposals

The Selectmen reviewed 2 quotes received for tree cutting needed in the old and new sections of the cemetery. The Town Administrator relayed that 2 additional companies had been contacted, but had not provided a quote. The 3 phases of work were intended to be funded by encumbering the 2022 Cemetery Maintenance Budget, then using the 2023 budget, and the remaining balance from the Tree Removal Expendable Trust.

Motion by Chairperson Mary, 2nd by Selectmen Reardon, to accept the quote of Wm J Kucharski for 3 phases of tree removal in the cemetery totaling \$11,400.00.

Motion carried with 3 in favor, none opposed.

Tom Hawkins Request Regarding Granite Blocks

The Selectmen reviewed a request from Tom Hawkins, owner of 1 Dunster Ave (the former Depot), requesting to use a number of the granite blocks currently stored on Town property off Old Wilton Road for a project, done in coordination with the State DOT, to improve drainage and define the bounds of Route 45 at the corner of Dunster and Main. The stones would be used for a retaining wall. Mr. Hawkins request, accompanied by drawings of the proposed work, noted the benefit to the Town in improving the appearance of said corner. The Selectmen questioned the number of stones needed to complete the project. The Town Administrator indicated she would request that information from Mr. Hawkins. No action was taken.

Miscellaneous

The Town Administrator reminded the Board of the upcoming holiday luncheon.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the November 30, 2022 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Highway, EMD.
- Reviewed, discussed, and approved LRMAC Appointment: M. Buttrick.


Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn at 4:25 p.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:


Carla C. Mary/Chairperson


Douglas A. Reardon/Selectman

A handwritten signature in dark ink, appearing to read 'Margaret Bickford', written over a horizontal line.

Margaret Bickford/Selectwoman