

**Town of Greenville
Board of Selectmen**

Minutes – March 22, 2023

Call to order at 3:31 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Old Business

24/28 Main Street Underwood Engineers Technical Memo

The Selectmen reviewed the revised memo from Underwood, which removed the proposed lower parking level from their recommended design for 24/28 Main Street, and left that area open-ended for some type of public recreation space. The Selectmen were in agreement that the memo was now reflective of their intended use of the property.

Fixed Asset Policy

The Selectmen did a second reading of the proposed Fixed Asset Policy. Selectwoman Bickford expressed that she liked the policy, but questioned the Town's ability to implement some of the requirements. The Town Administrator discussed the aspects which were already in place, such as maintenance of a list of all capital assets with annual depreciation, and that implementing tagging of assets and comprehensive inventories would be an ongoing process beginning with new assets and working back through older items.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adopt the Fixed Asset Policy as proposed.

Motion carried with 3 in favor, none opposed.

Request from New Ipswich Selectmen for Joint Meeting with School Board

The Town Administrator discussed her conversation with School Board Chair Rachel Anderson regarding the purpose of a proposed meeting between the School Board and the New Ipswich Board of Selectmen, and the desire to include the Greenville Selectmen if they wished to participate. Members Reardon and Bickford indicated that they might attend such a meeting as observers, but not to participate in an official capacity as Selectmen.

Revisit Fire Station Committee Work

The Town Administrator relayed that she had confirmed with Atty. Bedard that, though proposed, a release of the well easement associated with the offered donation of land by the Lamarre's for a fire station was never obtained.

New Business

Whitewater Inc. February Sampling Data

The Selectmen reviewed Whitewater's February sampling data, and there were no questions or concerns.

Avitar Abatement Recommendation: PSNH Map 3 Lot 1-3

The Selectmen reviewed Assessor Evan Roberge's abatement recommendation regarding Map 3 Lot 1-3, which was taxed to the incorrect owner, per a recent survey.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the recommendation of Avitar Associates to abate \$1,459 to PSNH for Map 3 Lot 1-3.

Motion carried with 3 in favor, none opposed.

The Town Administrator explained the need to issue a supplemental warrant to bill the correct owner by March 31, 2023.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to approve issuance of a supplemental warrant in the amount of \$1,459 for 2022 property taxes, Map 3 Lot 1-3, to be billed to Owner Marshall Cain, MJC Realty Trust.

Motion carried with 3 in favor, none opposed.

Affinity LED Contract

The Selectmen reviewed the contract for the Affinity LED streetlight conversion project. The Town Administrator reported that it had just been received, and had not yet been reviewed by counsel.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to authorize Town Administrator Tara Sousa to sign the Affinity LED contract in the amount of \$35,664.50, when reviewed by Town Counsel.

Motion carried with 3 in favor, none opposed.

Schedule for Upcoming Public Hearings

The Town Administrator reviewed her recommended changes to the Selectmen's meeting schedule, in order to accommodate evening public hearings for water and sewer rates, as well as the proposed duck pond lot sale. The Selectmen agreed to hold public hearings at 7:00 p.m. on April 5th and April 19th, preceded by a regular business meeting, and to cancel their April regularly scheduled meeting on April 12, 2023.

Signature Folder**The Selectmen:**

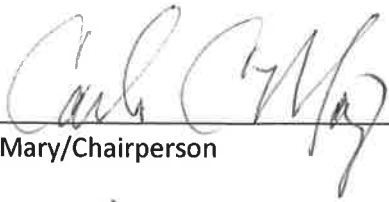
- Reviewed, discussed, and approved minutes of February 22, 2023 and March 8, 2023 meetings.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase order: Executive.
- Reviewed, discussed, and approved a Veteran's Credit: Guay.
- Reviewed, discussed, and approved Elderly Exemptions.
- Reviewed, discussed, and approved Pay Rate Sheets.
- Reviewed, discussed, and approved a W&S Abatement: Lee.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to adjourn at 4:05 p.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

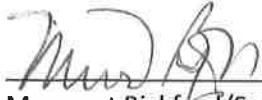
Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman