

**Town of Greenville
Board of Selectmen**

Minutes – November 29, 2023

Call to order at 5:00 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon, and Town Administrator Tara Sousa.

Old Business

Highway Department Project List/Cost

The Selectmen reviewed the Road Agent's bulleted list of paving, culverts, catch basins, etc., along with requests for additional warrant article funding. Chairperson Mary discussed that she wanted to see the full budget and other department warrant article requests before deciding which highway department projects to put forward for funding in 2024. The Selectmen discussed a possible salary adjustment for the Road Agent above the recommended 3.5%, and asked the Town Administrator to obtain some salary information from other local communities.

New Business

Underwood Engineers Chemical Feed Project Cost Estimate

The Selectmen reviewed the Chemical Feed Building cost estimate from Underwood Engineers, which indicates a substantial shortfall of approximately \$466,000 in the secured/anticipated funding sources. The Selectmen requested that the Town Administrator obtain clarification on multiple line items, as well as drawings for the proposed building. Potential avenues for additional funding were discussed.

Eversource Rebate – Accept Pursuant to RSA 31:95-b

The Selectmen reviewed the rebate received from Eversource for the LED streetlight conversion project. The Town Administrator discussed that, as unanticipated revenue, she would like to see the \$9,500.00 allocated to additional energy efficiency projects.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to accept, pursuant to RSA 31:95-b, the Eversource rebate in the amount of \$9,500, and to allocate those funds to other energy efficiency projects.

Motion carried with 2 in favor, none opposed.

Tax Deed Sale Proposed by Shaffer Estate

The Town Administrator relayed communication Atty Bedard had with the attorney representing the estate of David Shaffer, and their request to list the tax-deeded property as a mechanism to redeem the property and pay all taxes owed. She explained that there was already a potential buyer, with a possible closing date in December.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to consent to the estate of Mr. Shaffer listing 5 Baker Ave for sale, with the Town to receive all owed amounts from closing.

Motion carried with 2 in favor, none opposed.

Offer of Employment/Pay Rate: Town Clerk/Tax Collector Office

The Selectmen reviewed the employment offer and proposed pay rate for Elaine Bourgault, as an assistant in the Town Clerk/Tax Collector's Office. The pay rate was signed, indicating their approval.

2024 Budgets

The Selectmen reviewed the proposed budgets for Health, Welfare, and Forest Fire, and had no questions or comments. The Town Administrator noted the proposed increase in the Health Officer stipend, due to the substantial increase in calls/cases.

Fire Chief Ben Buttrick discussed the Fire Department budget, as well as proposed warrant articles for rust repair for the ladder truck (25K), and extrication tools, which would replace the set which is 24 years old and requires \$4,000-5,000 in repairs. Mark Winslow inquired about the Selectmen's mindset about a new fire station, as money had not been allocated to that capital reserve account since 2015. He discussed the failure to obtain relinquishment of the easement on the offered Lamarre property, issues with the fill deposited there, and the failure to pursue grant funding for a new station. Chairperson Mary expressed willingness to begin adding \$5,000 annually to the fund. Selectman Reardon offered to make contact with Mike Lamarre to confirm continued availability of the proposed land donation. The Selectmen asked the Town Administrator to contact Mr. Price regarding the easement.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved minutes of the November 8, 2023 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Fire, Emergency Management.
- Reviewed, discussed, and approved DRA Municipal Assessment Data Certificate.
- Reviewed, discussed, and approved Veteran's Credit: Ramsey.

6:00 p.m. – Public Hearing

Chairperson Mary read the notice and opened the Public Hearing, asking if there were any comments from the public, of which there were none. The Town Administrator discussed that her preparation for the public hearing revealed the existence of a second deed in relation to the Dunster Hill Reservoir Property, from the Greenville Mills, which did not have the same reversionary clause. Ed Rogers, the civil engineer for the surrounding property owner, indicated that he and Atty. Matt Glavey had reviewed the Greenville Mills deeds previously, and believed they were relative to water rights. The Selectmen indicated that the lack of a reversionary clause in that deed would not change their mind about releasing the property to the surrounding land owner, in conformance with the clause in the Taft deed, due to their desire to transfer liability of the unused parcel away from the Town. The next required public hearing, scheduled for December 13, 2023 at 6:00 p.m., was noted.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to close the public Hearing and adjourn the meeting at 6:05 p.m.

Motion carried with 2 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:

A handwritten signature in cursive script, appearing to read 'Carla C. Mary', written above a horizontal line.

Carla C. Mary/Chairperson

A handwritten signature in cursive script, appearing to read 'Douglas A. Reardon', written above a horizontal line.

Douglas A. Reardon/Selectman

A horizontal line intended for a signature, with no text or handwriting present.

Margaret Bickford/Selectwoman